

# **SRI A.S.N.M. GOVT. COLLEGE (A), PALAKOL**

## **2<sup>ND</sup> GOVERNING BODY MEETING: 2017-18**

### **Agenda:**

At the outset, the principal of the college, teaching and non teaching staff members are grateful to the Commissioner of Collegiate Education, A.P for extending their full cooperation for conducting successfully the first Governing body meeting on 24<sup>th</sup> November 2016 at the Office of Commissioner of collegiate Education, A.P, Vijayawada.

### **ACADEMIC ASPECTS:**

1. To consider and approve the Action Taken Report (ATR) on the resolutions adopted in the Governing Body meeting held on 24-11-2016.
2. To consider and approve the Academic calendar prepared for the academic 2017 -2018. Total working days are 233 : 180+53 (instructional days 180 + examination work days 53)
3. To consider and ratify the resolutions adopted in the Academic Council Meeting held on 10-07 -2017.
4. To consider and ratify the results of the I,II,III and IV semesters during the Academic year 2016-17 and the results of I, III, V Semesters of the Academic year 2017-2018.(held in Nov 2017)

## ADMINISTRATIVE ASPECTS:

1. To consider and ratify the Academic Cell composed for the Academic year 2017-18. The Committee is constituted as follows.

SNo	NAME	DESIGNATION	NOMINATED AS
1	Sri G.Bhaskara Rao	Lecturer in English	Academic Coordinator
2	Dr.D.Sailaja	Lecturer in Zoology	Assistant Coordinator
3	Dr.K.Ram Narayana	Lecturer in Physics	Assistant Coordinator

2. To consider and ratify the constitution of the Academic Council for a period of 2 years i.e 2017-18 and 2018 -2019 as per the UGC XII plan Guidelines.
3. To consider and ratify the composition of Finance Committee for a period of 2years as per UGC XII plan Guidelines.
4. To consider and ratify the appointment of Chartered Accountant for the Governing Body w.e.f the Financial Year 2017-18.
5. To consider and ratify the nomination of teachers to the Governing Body for a period of 2 years i.e 2017-18 and 2018 – 2019.
6. To consider for the ratification of the nomination of Dr. B.Raghavaiah, M.B.B.S D.CH to the Governing Body.
7. To consider and approve the Nomination of Sri A.Satyanarayana Lecturer in Chemistry as the Controller of Examinations for a period of 2 years. i.e 2017-18 and 2018 - 2019.
8. To consider and ratify the nomination of Special Invitees to the Governing Body for a period of 2 years i.e 2017-2018 & 2018-2019
9. To consider and ratify the nomination of Sri P.Rajahabu, lecturer in Commerce and Dr.K.Ram Narayana, Lecturer in Physics to the Finance Committee for the Financial years 2017-2018 and 2018-2019. The previous Finance committee members were transferred to other Government Colleges.
10. To consider and ratify the appointment of Sri G.Bhaskara Rao, Lecturer in English as Academic Coordinator for the Academic Cell for a period of 2 year i.e 2017 – 2018 and 2018 – 2019.

## FINANCIAL ASPECTS:

1. To consider and ratify the resolutions adopted in the Meetings of the Finance Committee held on 02-07-2017, 16-10-2017 & 30-10-2017 for the Academic Year 2017-18.  
(Annexure-V page no-)
2. To consider and ratify the proposed budget in respect of Autonomous Grant under the heads of account for the financial year 2017-2018.
3. To consider and ratify the amount of Rs. 4,51,525 (Rupees four lakhs fifty one thousand five hundred and twenty five) that has been spent for conducting examinations from the total amount collected under the examination fee during the academic year 2017-2018.  
(Annexure-VII page no)
4. To Consider and approve the existing remuneration rates of examination during the academic years 2017-2018.
5. To Consider and approve the collection of fee ect., by the College that has been approved by the Adikavi Nannaya University.
6. To Consider and approve the expenditure on Governing Body and Board of Studies from the accumulated Special Fee Fund
7. To Consider and approve the payment of honorarium to Controller of Examination from the Account of the Examination

**Sri A.S.N.M GOVT COLLEGE (A), PALAKOL**  
**Minutes of the 4<sup>th</sup> Governing Body Meeting 2019- 2021&2020-21**

**DATE OF THE MEETING: 06-05-2021**

**Venue: Sri A.S.N.M GOVT COLLEGE (A), PALAKOL, W.G. Dist., AP**

The Fourth Governing Body meeting was conducted on 06-05-2021 (Thursday) at Sri A.S.N.M GOVT COLLEGE (A), PALAKOL, W.G. Dist., AP , online through CISCO WEBEX, due to COVID-19 restrictions and presided by the Hon'ble Special Commissioner of Collegiate Education, Sri M. M Nayak, I.A.S., as the Chairperson of the Governing Body and the following members have discussed the agenda items thoroughly and made resolutions on items listed in the subsequent agenda points.

**Members of the Governing Body present in the Meeting**

<b>S.No</b>	<b>Name of the Individual</b>	<b>Designation</b>	<b>Position in the Governing Body</b>
1	Sri M.M.Nayak, IAS	Special Commissioner of Collegiate Education, Vijayawada, Andhra Pradesh	Educationist & Chairperson
2	Sri N. Venkata Naga Prasad Rao.M.Sc(IT)	Walchand Group, Hyderabad	Industrialist
3	Dr.Ch.Satyanarayana Murthy M.S.,D.G.S.,F.A.I.S	Sri Venkateswara Nursing Home, Palakol	Professional
4	Sri K.Sriramamurthy	Lecturer in Zoology	Teacher Nominee
5	Dr.K.Sudhakara Rao	Lecturer in Commerce	Teacher Nominee (IQAC Coordinator)
6	Sri N.Ramakrishna	Walchand Group, Lankalakoderu	Educationist/Industrialist
7	Dr S.C.Singh	Director, H.N.B.Garwal, University, Srinagar	UGC Nominee
8	Dr.R.David Kumar Swamy	RJDCE, Rajahmahendravram	State Government Nominee
9	Dr.Ch.Krishna	Principal, PR Govt. College, Kakinada	University Nominee
10	Dr D.Giri	Principal, Sri A.S.N.M Govt College (A), Palakol	Principal & Ex-Officio Member
11	Dr.VVS Kumar	Joint Director, O/o CCE, Vijayawada, A.P	Special Invitee
12	Dr.B.V.Tirupanyam	Academic Guidance Officer , O/o CCE, A.P	Special Invitee
13	Dr.P.Anil Kumar	Academic Officer, O/o CCE, Vijayawada, A.P	Special Invitee
14	Dr.B.V.Ragavaiah M.B.B.S	CPDC, Secretary, Sri A.S.N.M Govt. College (A), Palakol	Special Invitee

Dr. D. Giri, Principal and Ex-Officio Member, Sri A.S.N.M Govt College (A), Palakol welcomed Sri M.M.Nayak, I.A.S , Special Commissioner of Collegiate Education, and Chairperson of the Fourth Governing Body and the other Governing Body Members to the meeting through Cisco WebEx.

Before the discussion on various agenda for the Fourth Governing Body, the Principal began with the elicited presentation on the

- 📌 Highlights on the profile of the college
  - 📌 Vision and Mission statements have been revised
  - 📌 Evaluation methods for Students and Teachers
  - 📌 Skills training through JKC
  - 📌 Courses offered in the college
  - 📌 Recent changes occurred in the college scenario after assuming the office in the infrastructure facilities
- 
- Recent changes in the infrastructure facilities
  - Completely renovating the Library and the Digital Library
  - Classrooms with Green Boards and fans
  - Renovated classroom building with RUSA funds
  - The key motto of the Principal is “Teaching is First”,
  - Establishment of the CISCO WEBEX LAB as per the instruction of the Commissioner
  - RO Water Plant
  - Internet facility
  - College website
  - Botanical Garden

The Hon’ble Chairperson and other members of the Governing Body with immense interest in the profile of the college appreciated the efforts taken. The details of the suggestion and opinions of the Chairperson and other members during the presentation are given under “Any other Items with the Permission of the Chair.”

The Principal then presented the agenda for discussion with the relevant details before the Chairperson and the Governing Body members to resolve and for ratification. Every agenda was discussed with its minute details for approval. The agenda for the meeting were as follows:

The discussion began first with the Academic aspects and then the Administrative Aspects and finally with Financial Aspects.

## **I. ACADEMIC ASPECTS**

**Agenda Point 1: To consider and approve the Action Taken Report (ATR) on resolutions adopted in the Governing Body Meeting held on 29 March 2019.**

The Action Taken Report on the resolutions adopted in the previous Governing Body Meeting held on 29 March 2019 was placed before the Governing Body for approval.

Proposal: The Action Taken Report (ATR) on the resolutions adopted in the previous Governing Body Meeting held on 29-03-2019 was proposed to be considered for approval.

Resolution: The Action Taken Report of the third Governing Body Meeting which was held on 29-03-2019 was approved by the Chairperson and the Governing Body Members.

**Agenda Point 2: To consider for the ratification of Academic Calendar for the Academic Years 2019-20 and 2020-21**

The Academic Calendar for the Academic Years 2019-20 and 2020-21 was placed before the Governing Body for ratification and approval.

Proposal: The Academic Calendar for the Academic Years 2019-20 and 2020-21 was placed before the Governing Body for ratification and approval.

Resolution: The Chairperson and the Governing Body members readily approved the Academic Calendar for the Academic Years 2019-20 and 2020-21.

**Agenda Point 3: To consider and ratify resolutions adopted in the Academic Council Meeting held on 17-08-2019**

The resolutions adopted in the Academic Council Meeting held on 17-08-2019 were presented before the Governing Body for ratification and approval.

Proposal: The resolutions adopted in the Academic Council meeting held on 17-08-2019 were placed before the Governing Body for ratification and approval.

Resolution: The proposal was approved and resolved by the Hon'ble Chairperson and the members of the Governing Body.

**Agenda Point 4: To consider and ratify resolutions adopted in the Academic Council Meeting held on 25-11-2020**

The Principal presented the proposal on the resolutions adopted in the Academic Council meeting held on 25-11-2020 for ratification and approval by the Governing Body.

Proposal: The resolutions adopted in the Academic Council meeting held on 25-11-2020 were placed before the Governing Body for ratification and approval.

Resolution: The Hon'ble Chairperson and the members of the Governing Body accepted and approved the proposal on all the resolutions made during the Academic Council Meeting held on 25-11-2020

**Agenda Point 4(a): To consider and ratify the introduction of New Courses in Academic Year 2020- 2021**

The Principal displayed the proposal on ratification of the New Courses introduced during the Academic Year 2020- 2021 for the approval of the august Governing Body.

Proposal: It is submitted to the Governing Body for the ratification and approval of the New Courses introduced in Academic Year 2020- 2021.

Resolution: The proposal which was presented on the ratification of New Courses introduced in Academic Year 2020- 2021 was approved and ratified by the Governing Body.

**Agenda Point 5: To consider and ratify results of 2018-19 and 2019-20**

A quick presentation was made by the Principal on the details of the Result Analysis of 2018-19 and 2019-20 were viewed by the members of the Governing Body

Proposal: The Programme wise result analysis for the academic years 2018-19 and 2019-20 is presented before the Governing Body for approval.

Resolution: The Chairperson and the members of the Governing Body approved and ratified the results for 2018-10 and 2019-20.

**Agenda 6: For consideration and advice on admissions analysis for the Academic Year 2020-2021**

The Admission Analysis for the Academic Year 2020-2021 was presented by the Principal for the approval of the Governing Body.

Proposal: The admissions for the Academic Year 2020-21 was submitted to the Governing Body for approval.

Resolution: The Chairperson and the members of the Governing Body appreciated for improvement in enrolments and given consent.

**Agenda 6: To consider and approve the Proposal for MoU's with industries towards Internship/Apprenticeships of 4 years UG programme**

The Proposal for MoU's with industries towards internship of 4 years UG programme was presented before the Governing Body for approval.

Proposal: It is submitted to the Governing Body for approval.

Resolution: The members of the Governing Body approved the proposal.

**II. ADMINISTRATIVE ASPECTS:**

**Agenda Point 7: To consider and approve the appointment of Vice-Principal, IQAC Coordinator and Academic Coordinator**

Proposal: The Appointment of Vice-Principal, IQAC Coordinator and Academic Coordinator for the Academic Year 2019-20 and 2020-21 was submitted to the Governing Body for ratification.

Resolution: The Chairperson and the members of the Governing Body approved the proposal.

**Agenda Point 8: To consider and approve the appointment of Controller of Examinations for the period from 2020-21 to 2021-22**

Proposal: The Governing Body of the college is requested to ratify the nomination and tenure of the Controller of the Examinations for the said period and to grant permission for reconstitution of the Autonomous Examination cell.



Resolution: The Chairman and the Governing Body approved and ratified the nomination and tenure of the Controller of the Examinations for the said period and accorded permission for reconstitution of the Autonomous Examinations cell with the above members.

**Agenda Point 9: To consider the reconstitution of the Finance Committee for the period of two years**

Proposal: It was placed before the Governing Body for ratification and approval.

Resolution: The Chairman and the Governing Body of the college approved and ratified the reconstitution of the Finance Committee for the period of two years

**Agenda Point 10: To consider and approve for the restoration of Lecturer posts in the Department of Commerce**

Proposal: It is submitted to the Governing Body for approval of restoration of 3 Lecturer posts in Commerce Subject.

Resolution: The Chairman of the Governing Body approved to take 2-3 guest faculty members and make payment by enabling it through the HCM module.

**Agenda Point 11: To consider and approve the proposal for weeding out of very old and soiled books from the College Library**

Proposal: It is submitted that the unused and brittle conditioned books of 2090 @ Rs. 41,105/- recommended for condemnation by the Finance Committee is placed before the Governing Body for approval.

Resolution: The Hon'ble Chairperson and the Governing Body members approved the proposal to weed out the condemned books.

**III. FINANCIAL ASPECTS**

**Agenda point 12: To consider and ratify the resolutions adopted in the Finance Committee Meetings held on 08-08-2019 and 05-12-2019 (2019-20)**

Proposal: The resolutions adopted in the Finance Committee meetings held on 08-08-2019 in Annexure –XII(a) and 05-12-2019 in Annexure – XII(b) are presented before the Governing Body for approval.

Resolution: The proposal on the resolutions adopted in the Finance Committee Meetings held on 08-08-2019 and 05-12-2019 (2019-20) was approved and ratified by the Governing Body.

Agenda Point 13: To consider and approve the resolutions adopted in the Finance Committee Meetings held on 11-01-2021 and 15-04-2021 (2020-21)

Proposal: The resolutions adopted in the Finance Committee meetings held on 11-01-2021 in Annexure – XIII (a) and 15-04-2021 in Annexure – XIII (b) are presented before the Governing Body for approval.


Resolution: The proposals on the resolutions adopted in the Finance Committee Meetings held on 11-01-2021 and 15-04-2021 (2020-21)  
Was considered and approved by the Governing Body.

Agenda Point 14: To consider and approve the proposal for repairing and replacing of the Solar panels of the existing two units in the college

Proposal: The Proposal of repairing and replacing the damaged solar panels in the existing two units of solar system recommended for utilizing additional special funds of Rs. 1 lakh is placed before the Governing Body for approval.

Resolution: The Chair along with the members of the Governing Body approved the proposal.

Agenda Point 15: Any other items with the Permission of the Chair.

B. V. J.   
**ACADEMIC GUIDANCE OFFICER**  
Commissionerate of Collegiate Education  
Government of Andhra Pradesh  
3rd, 4th Floor, ANR Towers, Pratidambadi,  
VIJAYAWADA-521108.

  
Chairperson, Governing Body  
&  
Commissioner of Collegiate Education  
**Special Commissioner of  
Collegiate Education  
A.P. VIJAYAWADA**

## **SRI A.S.N.M GOVT COLLEGE (A), PALAKOL**

### **Minutes of the 3<sup>rd</sup> Governing Body Meeting on 29-3-2019**

**Venue: Commissionerate of Collegiate Education, A.P, Vijayawada**

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#### **ACADEMIC ASPECTS**

1. To consider and approve the Action Taken Report (ATR) on the resolutions adopted in The Governing Body meeting held on 13 -03- 2018.

**Discussion:** The Action Taken Report was discussed by the governing body members and Enquired about the utilization of the funds granted for the academic year 2017- 18. The Principal told the members that the grants had been utilized in the proper way and submitted utilization certificate to the UGC.

**Resolution:** The Action taken report on 2<sup>nd</sup> Governing Body Meeting held on 13-3-2018 was Approved by the governing body.

2. To consider and approve the Academic calendar prepared for the academic year 2018 - 2019. Total working days are  $233 = 180 + 53$  (instructional days 180 + examination work days 53)

**Discussion:** The Chairperson and other Governing Body Members enquired about the allocated number of instructional days and days for examinations work. In a reply, the principal submitted that the total working days are 233 and 180 days are allocated for Instruction and 53 days for examinations work.

**Resolution:** After careful examination, Governing body approved the academic calendar with  $90 + 90 = 180$  Instructional days and  $26 + 27$  days for the allocation of examination work for the academic year 2018-19.

3. To consider and ratify the resolutions adopted in the Academic Council Meeting held on 31-08 -2018.

**Discussion:** The Chairperson and Governing Body members sought clarifications from the principal on the changes in the existing syllabus and region for the additional inputs added to the syllabus of the affiliated university. The Principal explained in detail the reasons for the change of syllabus and additional inputs.

**Resolution:** It is approved by the Governing body.

4. To consider and ratify the results of the I,II,III, IV,V and VI semesters during the Academic year 2017-18 and the results of I, III, V Semesters of the Academic year 2018-2019.(held in Nov 2018)

**Discussion:** The chairperson and other governing body members satisfied with the results for the year 2017-18 and 2018-19. The chairperson sought clarifications from the principal about the lower results of B.Com(General)- II semester of 2017-18 and B.Com(General)-III Semester of 2018-19.The principal told the members about the non availability of regular teaching staff in the commerce department.

**Resolution:** The Governing body approved the results with appreciation.

5. To consider and approve the introduction of new combination of courses i.e., B.Sc (MPC),B.Sc(C.B.Z) English medium , B.Sc (Maths,Chemistry &Computer Science ) English Medium and B.A, (History, Politics &Special Telugu ) sections with effect from the Academic year 2019 -2020.

**Discussion:** The chairperson and the university nominee enquired about the necessity of introducing new courses in the academic year 2019-20.The principal told them that the parents and the students are very much eager to study in English Medium and they had asked the principal to start the courses as early as possible. Basing on the demand of the courses the staff council has decided to start the courses from this academic year i.e 2019-20

**Resolution:** The proposal of starting new courses is approved by the Governing body.

## **ADMINISTRATIVE ASPECTS**

6. To consider and ratify the nomination of Lecturer Sri N.J.K.Narendra Kumar, Lecturer in Physics to the Governing Body for a period of 2 years.

**Discussion:** The chairperson and Governing body members asked reasons for nomination of Sri N.J.K.Narendra Kumar, Lecturer in Physics to the Governing Body for a period of 2 years. The principal told them that, the lecturer is one of the senior most faculty member and has been discharging as the Controller of examinations.

**Resolution:** The Governing body approved the nomination of Sri N.J.K.Narendra Kumar, Lecturer in Physics to the Governing Body for a period of 2 years

7. To consider and approve the nomination of Lecturer Dr. D.Sailaja, Lecturer in Zoology to the Governing Body for a period of 2 years.

**Discussion:** The chairperson and Governing body members asked reasons for nomination of Dr. D.Sailaja, Lecturer in Zoology to the Governing Body for a period of 2 years. The principal told them that, the lecturer is one of the senior most faculty member and has been discharging as the Academic Coordinator.

**Resolution:** The Governing body approved the nomination of Dr. D.Sailaja, Lecturer in Zoology to the Governing Body for a period of 2 years.

- 8.To consider and approve the nomination of Sri N.J.K.Narendra Kumar, Lecturer in Physics as the Controller of Examinations for a period of 2 years. i.e 2018-19 and 2019 - 2020.

**Discussion:** The chairperson and the Governing body members asked the principal about the nomination of Sri N.J.K.Narendra Kumar, Lecturer in Physics as the Controller of Examinations for a period of 2 years. i.e 2018-19 and 2019-2020. He has the experience of conducting examinations and as in-charge principal in the other college.

**Resolution:** The nomination is approved by the Governing body.

9. To consider and approve the nomination of Dr.D.Sailaja, Lecturer in Zoology as the Academic co-ordinator.

**Discussion:** The chairperson and the Governing body members asked the principal about the nomination of Dr.D.Sailaja, Lecturer in Zoology as the Academic co-ordinator for a period of 2 years i.e 2018-19 and 2019 - 2020.She is the coordinator of women empowerment cell and in charge to Library.

**Resolution:** The Nomination of Dr.D.Sailaja, Lecturer in Zoology as the Academic co-ordinator is approved by the governing body

## **FINANCIAL ASPECTS**

10. To consider and ratify the resolutions adopted in the Meetings of the Finance Committee held on 06-08-2018 & 10-09-2018 for the Academic Year 2018-19.

**Discussion:** The Chairperson and the Governing body members asked the principal about the audited income and expenditure statement of examination cell for the year 2017-18 and the expenditure for conducting meetings of governing body, board of studies and academic council for the year 2018-19. The principal explained that the expenditure was met from the examination cell as per the new guidelines of the UGC.

**Resolution:** The resolution was approved by the Governing Body.

11. To consider and ratify the proposed budget in respect of Autonomous Grant under the heads of account for the financial year 2018-2019.

**Discussion:** The Governing body had an elaborate discussion on the breakup the proposed budget for the financial year 2018-19.

**Head of account:**

1. **Guest Lectures:** The governing body suggested that the guest lecturers should be eminent resource persons and experts on the subjects concerned
2. **Certificate course on aqua culture.** The Governing body sought clarifications from the principal on the need of the certificate course on aqua culture. The Principal told them that the surrounding villages are mainly adopting fish and prawn culture. In order to make the students understand the concept of aqua culture the department of zoology came forward to conduct the course to create awareness and knowledge in the field of aqua culture.
3. **Workshop/Seminar:**
  - (i)**Workshop:** The chairperson enquired about the conduct of one day workshop on “Internet of Things” by the department of Computer Applications .The principal explained that the college has planned to get the students acquainted with the latest trends in computer applications.
  - (ii)**Seminar:** The members of the governing body sought clarifications from the principal about the seminar. The principal answered the questions of the members that the department of Economics had conducted the seminar on “Unorganized sector and social security programme” .It was intended for the students of B.A and B.Com.
4. **Office equipment/Laboratory equipment:** The members of the governing body enquired about the genuine need of computers and laser printers. The principal told them that the office of the college place an important role in discharging the administrative functions of the college. To strengthen computer based administration, the college has decided to purchase laser printers and computers.
5. **Furniture for Office,Classrooms,Library and laboratories:** Two steel store wells have been provided for office  
The furniture for classrooms and departments were provided thirty years ago and they are now in broken condition. Therefore it is necessitated to provide new furniture for the classrooms and departments.  
A number of books are being bought every year. Therefore, racks and other furniture have been provided to the library.
6. **Examination reforms:** The autonomous status is in the formative stage and the examination cell is playing a prominent role in the success of the autonomy.

Therefore a Xerox machine is required to discharge examination cell's duties effectively for conducting the examinations and issue of certificates to the students.

7. Books and Journals: Under the CBCS pattern of syllabus, clusters and electives are introduced in the sixth semester. Therefore, all the departments have proposed to buy books on the cluster and elective subjects so as to make the books available for the students in the library.
8. Renovation and repairs: The College was established 50 years ago and the entrance gates of the college were installed 40 years ago.
  - (i) Laying the cattle guard for the college main entrance gate
  - (ii) repair to the entrance gate 2.
  - (iii) Safe Guards for Digital Classrooms

The above three renovations are required to protect the college property.

The chairperson and the members of the governing body satisfied with the answers of the principal.

**Resolution:** The resolution on the proposed budget in respect of Autonomous grants (12 Lakhs) is approved by the Governing body.

12. To Consider and approve the proposed remuneration rates of examination during the academic years 2018 – 2019.

**Discussion:** The chairperson and the members of the governing body compared the proposed remuneration rates of examination with the rates of examination of the university. The members asked the principal not to exceed the proposed remuneration rates of examination with the remuneration rates of examination of the university.

**Resolution:** The proposed remuneration rates of examination are approved by the Governing body.

Sri A.S.N.M. GOVT. COLLEGE(A), PALAKOL, W.G.DT  
NAAC REACCREDITED AT B GRADE (CGPA 2.61)  
PALAKOL, WEST GODAVARI Dist., A.P., PIN. 534260

Sri M.V.Jaya Prakasam M.A.,  
Principal (FAC)

08814-229069, 222935  
sriasnmgcd@gmail.com  
www.sriasnmgcd.palakol.org

The Meeting of the Academic Council is held on 10-07-2017 at 1.00 P.m. in the Principal's Chamber under his Chairmanship to discuss the Issues mentioned in the Agenda of the Notice of the Academic council given to its members on 30-6-2017.

The Academic Council discussed the Agenda in detail and ratified:

1. The implementation of CBCS for the third year of B.A/B.Com/B.Sc from the Academic year 2016-17.
2. The Minutes of the meeting of the Boards of the studies conducted on 04-7-2017 i.e.,

a. The Changes made to the Syllabi by Various Departments as detailed below.

Name of the Department	I Semester	II Semester	III Semester	IV Semester	V Semester
Telugu					
Political Science					
Physics	<p>Dive curve vector <math>\neq 0</math>, curve grade scalar <math>= 0</math></p> <p>Multistage rocket are added.</p> <p>Gyroscope addition of velocities are deleted.</p>	<p>Velocity of transverse waves along stressed string, loss of transverse in stress string.</p> <p>Deletions:</p> <p>Combination of two mutually perpendicular simple harmonic vibration of different frequencies.</p> <p>Analysis of periodic wave functions/Sawtooth wave</p>	<p>Temporal and Spatial Coherence is replaced by Construction and Working Principle of Ramsden eye piece and Higney's Eye piece.</p> <p>Practical: Spectrometer i-d Curve, Ray's Method is replaced by Determination of Spherical and Chromatic aberration by Optical bench method.</p>	<p>T-S diagram is replaced by T-Celsius Scale and Fahrenheit heat scale. relation between them.</p>	<p>Paper-V Gauss Law in Dielectrics, cyclotron, Zener diode as voltage regulator.</p> <p>Paper-VI G.P. Thomson experiment, Photoelectric effect, Compton effect: Concepts</p>



2. Additional Inputs made to the Existing syllabi by the Departments as detailed below:

Name of the Department	I Semester	II Semester	III Semester	IV Semester	V Semester
Computer Science					
English	Prose: Photographer – Leacock Poetry: Night of the Scorpion – Nissim Ezekiel Short Story: Last Leaf – O Henry	Prose: On shaking hands – Robert Lynd Poetry: The School Boy – William Blake Short Story: Little Girls are wiser than Men-Tolstoy	Prose: Not Just Oranges – Tubolaky Poetry: Goodbye Party for Miss Pushpa T.S. – Ezekiel Short Story: The Open Window – Saki		
Remarks : As per the University model question papers 02 questions from Prose and Poetry each are to be answered. The Department of English has decided to ask 03 questions from prose and Poetry out of 05 Questions.					
Economics			1. Problems and Importance of National Income Estimates 2. AC Pigou wage cut theory.	1. Credit Control methods of R.B.I  2. Functions of S.F.B.I	
Commerce			Remove 2 chapters from Business Statistics (Time Series & Analysis, Regression)	Rural marketing	
Mathematics	Changes in blue print: Answer any five from each section at least two questions to be answered. For sem-I for the academic year 2017-18.	Changes in blue print: Answer any five from each section at least two questions to be answered. For sem-II for the academic year 2017-18.		Paper-IV: Taylor's theorem, Maclaurin's Theorem, Expansion of function with different form remainders. Taylor's Maclaurin's series, power series representation of functions	
Chemistry					
Zoology	Regeneration.	Cell division			
History					Paper -5. Napoleon early life : Reforms and

					Downfall
Name of the Department	I Semester	II Semester	III Semester	IV Semester	V Semester
Botany	Plant diseases caused by fungi and their control are added.	Alternation of Generations are added.	Palynology – Introduction and pollen grains of Hibiscus acacia grass species, Herbarium are to be added.  Taxonomic resources - Botanical Gardens, Flora keys are to be removed.	Stem Physiology and concept and plant responses to water, salts, stress	Cell division- Mitosis only  Paper-6, Agro Biodiversity outline are added

- c. The changes made by various Departments to the model question papers, evaluation methods.
- d. The University started Foundation Courses for I year and II years. Professional Ethics and Human values, Environmental Education for Semester-I, CSS-I and ICT-I for Semester-II, CSS-II and ICT-II for Semester-III and Leadership education, Entrepreneurship, CSS-III and Analytical Skills for Semester-IV. The same pattern is followed by the institution for the academic year 2017-18.
- e. Conduct of Guest Lecturers by each department in each semester during the academic year 2017-18 as per the convenience.
- f. Development of Study material by all the departments to supply to the students hailing from the rural background so that the deprived students can be benefited.
- g. Conduct of Workshops/Seminars.
- h. Conduct of a Certificate Course in E-Commerce in the Academic year 2017-18 for the Students of III & IV Semesters.
- i. Subscription of at least two Journals by each department for the Academic year 2017-18.
- j. Academic calendar and the College hand Book prepared for the academic year 2017-18.

- k. Proposal for bringing out the College Magazine at the end of the Academic year 2017-18.
- l. Proposal for the purchase of equipment required by various departments.
- m. Proposal for the purchase of Almirahs and software with server required for the smooth conduct of Examinations. Renovation of the existing computer systems along with the up gradation of the internet facility and cartridges and A4 papers of at least 1 ream should be provided to all the departments.
- n. Proposal for undertaking student study projects, study tours, student seminars, group discussions etc.
- o. Proposal for carrying out extracurricular activities like sports and games, extension activities, cultural activities etc. and other materials for sports and games if required also for the proper maintenance of the play grounds.
- p. Proposal for the engagement of guest faculty in the vacancies which will arrive as soon as the process of engagement of contractual faculty is completed subject to the approval of UGC.
- q. Internet facility should be provided for the purpose of National Digital Library. A total of 04 almirah's and furniture are required to store the books. Daily News papers ( English- 01/02 and Telugu(02/03) should be provided for reading to the students in the library. A total of 03 registers are required for library. At least 2-3 Journals' /magazines are required for the library.
- r. A separate room for Women empowerment cell is required.
- s. MANNA TV equipment need to be rectified immediately as daily feedback from day to day is to be reported to the Commissioner of Collegiate Education.
- t. The registers of 5-6 numbers should be provided to each department for the maintenance of annual records.
- u. Accessory aids (sanitary kits etc ) need to be provided to the girl students in ladies waiting hall.

The Academic Council asked to prepare a proposal for the institution of medals to the students who exhibit their extra ordinary performance in the curricular, co-curricular, extracurricular & extension activities and sports & games.

The Academic Council suggested the departments as follows:

Professional Ethics and Human values will be taught by Physics for B.Sc students , by Chemistry department to B.Com students and by Economics department to B.A.Students. Environmental studies to B.Sc students by Zoology department , B.Com students by Physics Department and to B.A. Students by chemistry Department. CSS-I by English Department and ICT-I by B.Com (Computers) and JKC .CSS-II BY English Department and ICT-II by B.Com (Comp) and JKC Leadership education by Telugu Department and Entrepreneurship by Commerce department and CSS-III by English department and Analytical skills for B.Sc and B.com students by chemistry department and B.A .students by Physics department. for the academic year 2017-18.

The Academic council proposed to continue the remuneration of the controller of the Examinations @ Rs 8,000/- (Rupees Eight thousand only) per month for the academic year 2017-18 also.

The Academic Council proposed to purchase two computer systems and a colour printer to the examination cell.

Proposal for the renewal of the maintenance of the soft ware installed in the examination wing.

Proposal for the engagement of a clerk on out sourcing to carry out the examination related work during the academic year 2017-18 and to pay remuneration at the rate of Rs.4000 per month from the fee collected for the purpose of the examinations.



The members who attended the meeting of the Academic Council are as follows:

S.No.	Chairman /Member	Name of the Chairman/Member	Nature(Nominated)	Signature
1	Chairman	Principal	Ex-Officio	H. V. S. Rao
2	Member	Dr. P. Saibaba	H.O.D of Political Science	
3	Member	Sri A. Satyanarayana	H.O.D. of Chemistry	A. Satyanarayana
4	Member	Sri G. Bhaskara Rao	H.O.D. of English	G. Bhaskara Rao
5	Member	Sri P. Rajababu	H.O.D of Commerce	P. Rajababu
6	Member	Smt. T. V. V. Priya	In-charge of Economics	T. V. V. Priya
7	Member	Sri M. V. Jayaprakasam	H.O.D of History	M. V. Jayaprakasam
8	Member	Sri G. V. Ramana Murthy	In-Charge of Mathematics	G. V. Ramana Murthy
9	Member	Smt. T. V. V. Priya	In-Charge of Physics	T. V. V. Priya
10	Member	Smt. T. V. V. Priya	H.O.D of Computer science	T. V. V. Priya
11	Member	Sri K. Srinamamurthy	H.O.D of Zoology	K. Srinamamurthy
12	Member	Sri K. Srinamamurthy	In-Charge of Botany & Microbiology	K. Srinamamurthy
13	Member	Smt. Dr. D. Sailaja	Lecturer in Zoology	D. Sailaja
14	Member	Dr. K. Ramnarayana	Lecturer in Physics	K. Ramnarayana
15	Member	Sri G. Bhaskara Rao	In-Charge of Telugu	G. Bhaskara Rao
16	Member	Sri M. S. Chakravarthy Ganesh	Advocate	M. S. Ch. 2
17	Member	Sri. K. Hema Kanna Rao	Deputy Engineer Panchayat Raj Department	K. Hema Kanna Rao
18	Member	Dr. A. Rajiv. M.D	Doctor	A. Rajiv. M.D

S.No.	Chairman /Member	Name of the Chairman/Member	Nature(Nominated)	Signature
19	Member	M.Srinivasa Choudary	Business man	M. Srinivas
20	Member	Dr.B.Jagan Mohan Reddy	Assistant Professor of Chemistry, Adikavi Nannaya University, Rajamahendravaram	
21	Member	Dr..P.Uma Maheswari Devi	Assintant Professor of Management Studies, Adikavi Nannaya University, Rajamahendravaram	P. Uma Maheswari 10/9/17
22	Member	Dr. M.Kamala Kumari	Associate Professor of Computer Science, Adikavi Nannaya University, Rajamahendravaram	 10/9/17
23	Member Secretary	Sri K.Sriramamurthy	H.O.D. of Zoology, Nominated by the Principal as Member Secretary.	

**SRI A.S.N.M. GOVT.COLLEGE(A),PALAKOL,W.G.DT**  
**NAAC REACCREDITED AT B GRADE (CGPA 2.61)**  
**PALAKOL, WEST GODAVARI Dist., A.P., PIN. 534260**

**Sri K.Sriramamurthy M.Sc.,M.Phil**  
**Principal (FAC)**

08814-229069,222935  
[sriasmmedc@gmail.com](mailto:sriasmmedc@gmail.com)  
[www.sriasmmedc.palakol.org](http://www.sriasmmedc.palakol.org)

The meeting of the Academic Council is to be held on 29-09-2018 at 11.00A.M. in the Principal's Chamber under his Chairmanship to discuss the issues mentioned in the Agenda.

The Academic Council discussed the Agenda in detail and ratified:

1. The implementation of CBCS for the third year of B.A/B.Com/B.Sc from the Academic ar 2016-17.
2. The Minutes of the meeting of the Board of the studies was conducted on 30- 08-2018 i.e.,
  - a) The Changes made to the Syllabi by Various Departments as detailed below.
  - b) Additional inputs made to the existing syllabi by the Departments as detailed below.

Name of the Department	I Semester	II Semester	III Semester	IV Semester	V Semester
Telugu	అ)ద్విభాషిక,అస్మాభాషిక,సా ర్వత్రిక,వ్యాచిత్య చరిత్రవాలు,చర్చ విధియ,సంజీవిధియ చండులు ఆ) తరతరాల విరుంతువులు	—	1) అంధ్రం,తెలంగా,తెలంగా అధ్యయ్ జి.యస్.రెడ్డిగార్ భాగం 2) భాషిక భాషలు-అధ్యయ్ పి.యస్.సుబ్బారావు		
Political Science					
Physics	Unit-1:Divergence of curl of a vector is Zero, Curl of Gradient of a Scalar is Zero. Unit-2:Multi Stage Rocket	Unit-4: Velocity of transverse waves in stretched string, Laws of transverse vibrations	Unit-1:Construction and Working Principle of Ramden eye piece and Heggen Eye pieces. Unit-2:Determination of thickness of a transparent material by using Bi-Frism Non-Reflecting Film. Unit-3:Polygon Law Unit-4:Polaroids,Structure of Calcite Crystal	Unit-1: Verification of Maxwell's law of distribution of molecular speeds by toothed wheel experiment Unit-2: Introduction to Celsius and Fahrenheit Scale and relation between them, Thermodynamic Scale of temperature, Diesel engine Unit-5 Deduce Wien's law and Rayleigh - Jeans's law from Planck's Law	<b>Paper-V</b> Unit-1: Gauss Law in Dielectrics Unit-2:cyclotron, Unit-4: Zener diode as voltage regula. <b>Paper-VI</b> Unit-2: :G.P.Thompson experiment Unit-3: :Photoelectric effect Unit-7: :Compton effect



Add photoshop in unit-III,IV&amp;V

Paper-VI DATA STRUCTURE  
 Change unit-3 to unit-5  
 Delete red tree and splay concepts  
 Insert B trees, B++ trees  
 Change the lab list  
 Insert single linked list, tree traversals(recursive)  
 Paper-v:DBMS  
 Modified lab list  
 Insert DDL  
 .DML Aggregate functions and join operators  
 Paper-VI:  
 SOFTWARE ENGINEERING  
 Add reference book  
 Software engineering written by Pankaj talote

English

Prose: Photographer - Leacock  
 Poetry: Night of the Scorpion - Nissim Ezekiel  
 Short Story: Last Leaf - O.Henry

Prose: On shaking hands - Robert Lynd  
 Poetry: The School Boy - William Blake  
 Short Story: Little Girls are wiser than Men - Tolstoy

Prose: Not just Oranges - Tolstoy  
 Poetry: Goodbye Party for Miss Pushpa T.5- Ezekiel  
 Short Story: The Open Window - Saki

Remarks : As per the University model question papers 02 questions from Prose and Poetry each are to be answered. The Department of English has decided to ask 03 questions from prose and Poetry out of 05 Questions.

Economics

1. Problems and Importance of National Income Estimates 2. AC Pigou wage cut theory.

1. Credit Control methods of R.B.I

Commerce

Remove 2 chapters from Business Statistics (Time Series Analysis, Regression)

2. Functions of S.F.B.I

Rural marketing

Mathematics

Paper-IV: Taylor's theorem, Maclaurin's theorem, Expansion of function with different form, remainders, Taylor's, Maclaurin's series, power series representation of functions

Chemistry

Nil

Nil

Nil

Nil

Nil

Zoology

Regeneration

Cell division

Histology (Unit-2)

Nil

Nil

Epithelial tissue, Connective Tissue, Bone and Cartilage



History	Nil	Nil	Nil	Nil	Paper -5, Napoleon early life : Reforms and Downfall
Biology	Plant diseases caused by fungi and their control are added.	Alteration of Generations are added.	Palynology -Introduction and pollen grains of Hibiscus species, grass species, Herbarium are to be added.  Taxonomic resources : Botanical Gardens, Flora keys are to be removed.	Stress Physiology and concept and plant responses to water, salts, stress	Cell division-Mitosis only  Paper-6, Agro Biodiversity outline are added

- c) The changes made by various Departments to the model question papers, evaluation methods.
- d) The University started the Foundation Courses for I and II year. Professional Ethics and Human values, Environmental Education for Semester-I, CSS-I and ICT-I for Semester-II, CSS-II and ICT-II for Semester-III and Leadership education Entrepreneurship, CSS-III and Analytical Skills for Semester-IV. The same pattern is followed by the institution for the academic year 2018-19.
- e) Conduct of Guest Lecturers by each department in each semester during the Academic year 2018-19 as per the convenience.
- f) Development of Study material by all the departments to supply to the students hailing from the rural background so that the deprived students can be benefited.
- g) Conduct of Workshops / Seminars.
- h) Conduct of a Certificate Course in Aquaculture in the Academic year 2018-19 for the Students of Semester-VI of III year of CBZ
- i) Subscription of at least two Journals by each department for the Academic year 2018-19.
- j) Academic calendar and the College Hand Book prepared for the academic year 2018-19.
- k) Proposal for bringing out the College Magazine at the end of the Academic year 2018-19.
- l) Proposal for the purchase of equipment & chemicals required by various departments.

- m.) Proposal for the purchase of Almirahs and software with server required for the smooth conduct of Examinations. Renovation of the existing computer systems along with the up gradation of the internet facility and cartridges and A4 papers of at least 1 ream should be provided to all the departments.
- n). Proposal for undertaking student study projects, study tours, student seminars, Group discussions etc.
- o). It is Proposed to allocate the budget for carrying out extracurricular activities like sports and games, extension activities, cultural activities etc. Proper maintenance of the play ground is required.
- p). Proposal for the engagement of guest faculty in the vacancies which will arrive as soon as the process of engagement of contractual faculty is completed subject to the approval.
- q). It is Proposed to provide internet facility for the purpose of National Digital Library. A total of 03 almirah's and 1 iron racks are required to store the books. Daily News papers English- 01 and Telugu 02 should be provided for reading to the students in the library. A total of 05 registers are required for library. At least 2-3 Journals /magazines are required for the library.
- r.) It is proposed to subscribe for e-journals.
- s). It is proposed to allocate some budget to the Women Empowerment cell so as to conduct the activities.
- t). Proposal for MANNA TV equipment need to be rectified immediately as daily feedback from day to day is to be reported to the Commissioner of Collegiate Education.
- u). The registers of 5-6 numbers should be provided to each department for the maintenance of annual records.
- v). Proposal to purchase accessory aids (sanitary kits, (new Buckets, Dustbin, Jugs etc) to the girl students in the ladies waiting hall. Sanitary welding machine need to be repaired immediately.
- w) It is proposed to take up annual maintenance of all the Computer systems for all the departments.
- x) It is proposed to present the Gold medals to the students who exhibit their extra ordinary performance various academic and other extension activities.
- y) The Academic Council proposed to teach the Fundamental courses by the departments as follows :

Professional Ethics and Human values will be taught by Physics for B.Sc students, by Chemistry department to B.Com students and by Economics department to B.A. Students Environmental studies to B.Sc students by Botany department, B.Com students by Physics

K.C. ————— 29/9/2018



The members attended are as follows:

No.	Chairman /Member	Name of the Chairman/Member	Nature(Nominated)	Signature
1	Chairman	Sri K.Sriramamurthy	Principal /Ex-Officio member	K.S.
2	Member	Dr. N. Trinadh	Vice Principal / H.O.D of Economics /Politics/History	N. Trinadh
3	Member	Dr.D.Sailaja	H.O.D. of Zoology/Botany I/c	D. Sailaja
4	Member	Sri M. Sudhakar	H.O.D. of Chemistry	M. Sudhakar
5	Member	Sri P.Rajababu	H.O.D of Commerce	P. Rajababu
6	Member	Sri N.J.K.Narendra Kumar	H.O.D. of Physics	N.J.K.Narendra Kumar
7	Member	Smt. Ch. Naga Manisha	H.O.D of Computer Applications	Ch. Naga Manisha
8	Member	Dr.K.Ramnarayana	Lecturer in Physics /Mathematics I/c	K. Ramnarayana
9	Member	Smt T.V.V.Priya	Lecturer in Physics	T.V.V.Priya
10	Member	Dr P. Naga Raju	H OD of Telugu/ English	P. Naga Raju
11	Member	Sri B. Adinarayana Murthy	Lecturer in Physics/Computer Science I/c	B. Adinarayana Murthy
12	Member	Sri M.S.chakravarthy Ganesh	Advocate	M. S. Chakravarthy
13	Member	Sri. B.Vijaya Saradhi	Engineer cum Industrialist Elite Instruments	B. Vijaya Saradhi
14	Member	Dr.Rajeev ,MBBS,D,Ch	Doctor	Rajeev
15	Member	Koppu Satyanarayana	Chamber's President /Bussinessman	K. Satyanarayana
16	Member	Sri M.Sreenivas Choudary	Businessman	M. Sreenivas Choudary
17	Member	Dr. K.Deepthi	Assistant Professor Department of Chemistry Adikavi Nannaya University, Rajamahendravaram	K. Deepthi
18	Member	Dr.D.Kalyani	Assistant Professor Department of Zoology Adikavi Nannaya University, Rajamahendravaram	D. Kalyani 29/9/18
19	Member	Dr. N.Uday Bhaskar	Professor Department of Management Studies Adikavi Nannaya University, Rajamahendravaram	N. Uday Bhaskar 29/9/18
20	Member Secretary	Dr.Narendra Kumar NSE	H.O.D.of Physics ,Nominated by the Principal as Member Secretary.	N. Narendra Kumar 29/9/18

K.S. 29/9/18

**SRI A.S.N.M. GOVT.COLLEGE(A),PALAKOL,W.G.DT**  
**NAAC REACCREDITED AT B GRADE (CGPA 2.61)**

Sri K.Sriramamurthy M.Sc.,M.Phil  
 Principal (FAC)

Tel.No-08814-229069,222935  
 Mail ID- [sriasnmgdc@gmail.com](mailto:sriasnmgdc@gmail.com)  
 Website: [www.sriasnmgdc.palakol.org](http://www.sriasnmgdc.palakol.org)

The meeting of the Academic Council is held on 22-08-2019 at 11.00 a.m. in the Principal's Chamber under his Chairmanship to discuss the issues mentioned in the Agenda of the notice of the Academic council given to its members on 17 -08-2019.

**The Academic Council discussed the Agenda in detail and ratified:**

1. The implementation of CBCS for the third year of B.A/B.Com/B.Sc from the Academic Year 2016-17 onwards.
2. The Minutes of Board of the studies meeting was conducted on 26.07.2019  
 The Changes made to the Syllabi by Various Departments as detailed below.

Name of the Department	I Semester	II Semester	III Semester	IV Semester	V Semester	VI Semester
Telugu	Nil	Nil	Nil	Nil	Nil	Nil
Political Science	Nil	Nil	Nil	Nil	Nil	Nil
Physics	Unit-1:Divergence of curl of a vector is Zero, Curl of Gradient of a Scalar is Zero.  Unit-2:Multi Stage Rocket	Unit-4: Velocity of transverse waves in stretched string, Laws of transverse vibrations	Unit-1:Construction and Working Principle of Ramsden eye piece and Huygens Eye piece. Unit-2: Determination of thickness of a transparent material by using Bi-Prism ,Non-Reflecting Films.  Unit-3:Polygon Law Unit-4:Polaroids,Structure of Calcite Crystal	Unit-1: Verification of Maxwell's law of distribution of molecular speeds by toothed wheel experiment Unit-2: Introduction to Celsius and Fahrenheit Scale and relation between them,  Thermodynamic Scale of temperature, Diesel engine Unit-5 Deduce Wien's law and Rayleigh -Jean's law from Planck's Law	Paper-V Unit-1: Gauss Law in Dielectrics Unit-2:cyclotron, Unit-4: Zenerdiode as voltage regulator, Paper-VI Unit-2: G.P.Thomson on experiment Unit-3:Photoelectric effect Unit-7: Crompton effect	

Computer Science	Nil	Nil	Nil	Nil	Nil	Nil
English	Nil	Nil	Nil	Nil	Nil	Nil
Economics	Nil	Nil	Nil	Nil	Nil	Nil
History	Nil	Nil	Nil	Nil	Nil	Nil
Commerce	---	---	Unit-IV Add Online Frauds and customer Relation Management in banking	---	Unit-IV Add Online Frauds and customer Relation Management in banking	---
Computer Applications	---	---	Added Topic- Flat file Vs Databases Deleted Topics- Relational Databases :Flat Vs Relational, Types of Relationships- Viewing, Defining ,Redefining, Creating and Deleting Relationships	---	The topics- File Based System & its drawbacks was shifted from Unit-II to Unit-I Added Topics- Internet, Inte net addressing ,Web page and Mark- up languages Deleted Topics- Topologies, Bus, Star ,Ring ,Hybrid, Tree, Lan ,Wan ,Man	---
Mathematics	Nil	Nil	Additional Input- Taylor's Theorem ,Maclaurin's Theorem ,Expansion of function with different forms of remainders , Taylor's, Maclaurin's series, power series ,representation of functions	Nil	Nil	Nil
Zoology	Nil	Nil	Unit-V-Deleted Topic-Study of physical and faunal peculiarities of Oriental,Australian and Ethiopian		Unit-V- Added Topic- Role of Biotechnolo gy in	



			regions Added Topic- Biodiversity Hotspots, wild life Sanctuaries National Parks and Conservation of endangered species		Agriculture	
Chemistry	Nil	Conformati onal isomerism of Ethane and Ethylene glycol	SNi Mechanism, Wittig Reaction, Rosenmund reduction	Finger print region and its significance, Reverse Osmosis	Nil	Nil
Botany	Nil	Nil	Nil	Nil	Nil	Nil
Microbiolog y	Nil	Nil	Nil	Nil	Nil	Nil

- c. The changes made by various Departments to the model question papers, evaluation methods.
- d. Proposal of Guest Lecturers by each department in each semester during the Academic year 2019-20.
- e. Development of Study material by all the departments.
- f. Proposal of Workshops by the Department of Chemistry/Physics and National seminar by Dept of Commerce/Computer Applications
- g. Academic calendar and the College Hand Book prepared for the academic year 2019-20.
- h. Proposal for bringing out the College Magazine at the end of the Academic year 2019-20.
- i. Proposal for the purchase of equipment required by various departments.
- j. Proposal for the purchase of Almirahs and software with server required for the smooth conduct of Examinations. Renovation of the existing computer systems along with the up gradation of the internet facility and cartridges and A4 papers of at least 1 ream should be provided to all the departments.
- k. Proposal for undertaking student study projects, study tours, student seminars, Group discussions etc.
- l. Proposal to allocate the budget for carrying out extracurricular activities like sports and games, extension activities, cultural activities etc.
- m. Proposal for the engagement of guest faculty in the Sanctioned vacancies.

- m. Proposal for the engagement of guest faculty in the Sanctioned vacancies.
- n. It is proposed to provide separate room for Women Empowerment Cell with required furniture and equipment and allocate some budget to the Women Empowerment cell so as to conduct the activities.
- o. Proposal to purchase accessory aids (sanitary kits, (new Buckets, Dustbin, Jugs etc) to the girl students in the ladies waiting hall.
- p. proposal of present the Medals to the students who exhibit their extra ordinary performance.

q. Proposal to teach the Foundation courses by the departments as follows:

S.No	Semester	Course	Department
1	Semester-I	HVPE	History, Economics
2	Semester-II	Environmental Studies	Chemistry, Botany
3	Semester-III	ICT-I	Computer Science
4	Semester-IV	CSS-I	English
		ICT-II	Computer Science
		CSS-II	English
		CSS-III	English
		Analytical Skills	Mathematics
		Entrepreneurship	Commerce
		Leadership Education	Telugu

- m. Proposal of remuneration of the controller of the Examinations @ Rs 8,000/- (Rupees Eight thousand only) per month for the academic year 2019-20 also. It is proposed to engage a clerk on out sourcing basis to carry out the examination related work during the academic year 2019-20 and to pay the remuneration at the rate of Rs. 7000 per month from the examination account.
- n. Proposal of purchase one inverter ( Examination cell ), one A.C., four iron racks. It is proposed to update the software installed in the examination wing.
- o. Proposal of appointing one lecturer for Computer Science
- p. proposal for introduce National Cadet Corps(NCC).
- q. proposal for the post of librarian and Physical Director.
- r. Proposal for introduce New P.G Course(M.Sc. Organic Chemistry)

KC —————  
22/01/2019

Members attended :

S.No	Chairman /Member	Name of the Chairman/Member	Nature(Nominated)	Signature
1	Chairman	Sri K. Sri Rama Murthy	Principal/Ex-Officio	KS — 22/08/19
2	Member	Sri M.Sudhakara Rao	Vice Principal/H.O.D. of Chemistry	M.S. Rao 22/08/19
3	Member	Sri Narendra Kumar N.K.	H.O.D. of Physics	N.K. 22/08/19
4	Member	Dr.D.Sailaja	H.O.D. of Zoology/Botany I/c	A. Sailaja 22/08/19
5	Member	Dr. P. Naga Raju	H OD of Telugu/ English	P. Naga Raju 22/08/19
6	Member	Dr.Ch. Naga Manisha	H.O.D of Computer Applications	Ch. Naga Manisha 22/08/19
7	Member	Sri B. Adinarayana Murthy	Lecturer in Physics/Computer science I/C	Murthy 22-08-19
8	Member	Ms. Ramya Lingam	H.O.D of Commerce & B.A.	L. Ramya 22/08/19
9	Member	Dr.K.Ramnarayana	Lecturer in Physics /Mathematics I/c	K. Ram Narayan 22/08/19
10	Member	Sri P.Rajababu	Incharge PD	P. Rajababu
11	Member	Sri M.S.chakravarthy Ganesh	Advocate	M.S. Chakravarthy
12	Member	Sri. B.Vijaya Saradhy	Engineer /Industrialist Elite Instruments India	
13	Member	Dr.Rajeev ,MBBS,D,Ch	Doctor	Rajeev
14	Member	Koppu Satyanarayana	Chamber of Commerce	K. Satyanarayana
15	Member	Sri M.Srinivas Chowdary	Businessman	
16	Member	Dr. N.Uday Bhaskar	Professor Department of Management Studies Adikavi Nannaya University, Rajamahendravaram	N. Uday Bhaskar 22/8/19
17	Member	Dr.D.Kalyani	Assistant Professor Department of Zoology Adikavi Nannaya University, Rajamahendravaram	D. Kalyani 22/8/19
18	Member	Dr..K.Deepthi	Assistant Professor Department of Chemistry Adikavi Nannaya University, Rajamahendravaram	K. Deepthi 22/8/19
19	Member Secretary	Dr.Narendra Kumar N.K.	H.O.D.of Physics, Nominated by the Principal as Member Secretary.	N.K. 22/08/19

KS — 22/08/2019



**SRI A.S.N.M.GOVERNMENT COLLEGE (A),**

**PALAKOL, W.G. Dist., 534260**



**Estd. 1968**

**[Reaccredited with “B” Grade by NAAC 2.61 CGPA]**

**ACADEMIC COUNCIL MEETING 2020-21**

**Date: 25-11-2020**

**Venue: Sri A.S.N.M GOVERNMENT COLLEGE (A), PALAKOL**

## **BRIEF HISTORY OF THE COLLEGE**

Sri Addepalli Satyanarayana Murthy Government College, named after its chief donor Sri Addepalli satyanarayana murthy was established in the year 1968. An Education society with its chief donor as its President and Sri Chodesitti Surya Rao the Municipal Chairman as Secretary and Sri B. Venkata Raju Gupta as Treasurer left no stone unturned in brining into reality the dream of having a Degree college in Palakol.

Since its inception the college has been catering the educational needs of Palakol town and scores of neighboring villages providing opportunities to the economically and socially backward classes and there by achieving the aim of social justice.

The college has successfully imparted education to both intermediate and degree courses until 1996 when it was bifurcated setting intermediate classes apart, to bring a separate degree college into existence. At present the college is having the conventional courses apart from the restructured and market oriented courses in B.A., B.Com., and B.Sc.

The college is situated in a strategic location having access to the neighboring villages. The institution is spread over an area of 9 acres of land where calm and congenial atmosphere is prevailing. Being a co-educational institution the college is able to make education accessible to women and there by accomplishing women empowerment.

The college as a premier educational center of the region has won the reputation of being a seat of learning in Arts, Science and Commerce courses. The college was reaccredited at B+ grade by NAAC (National Assessment and Accreditation Council), Bangalore for its Excellency in education and UGC has sanctioned Autonomous status w.e.f 2015-16 academic year.

The college has been conducting co-curricular and extracurricular activities like NSS, Blood donation camps, Red Ribbon Club activities. ASHA programmes, Environmental awareness and so on.

The Jawahar Knowledge Center (JKC) is Nodal JKC. Monitoring 13 Government and 6 Aided Colleges in the district. Imparting employable skills to final year students and showing placements to the trained students for which separate drives are being organized on the campus.

# **SRI A.S.N.M GOVERNMENT COLLEGE (AUTONOMOUS), PALAKOL**



**(Reaccredited with “B” Grade by NAAC 2.61 CGPA)**

## **ACADEMIC COUNCIL MEETING FOR THE YEAR 2020-21**

**25<sup>th</sup> November, 2020**

### **COMPOSITION OF THE ACADEMIC COUNCIL**

Dr.D.Giri	Principal & Chairperson
<b>Nominees of the University:</b>	
Prof. T. Ashok, Department of English Adikavi Nannaya University, Rajamahendravaram.	University Nominee
Dr M.Kamala Kumari Department of CSE Adikavi Nannaya University, Rajamahendravaram	University Nominee
Dr. K. Ramaneswari, Department of Zoology Adikavi Nannaya University, Rajamahendravaram.	University Nominee

### **Experts from outside the college representing different fields:**

Dr B.V.Raghavaiah, MBBS, D.CH Sri Radhika Nursing Home Children Hospital Palakol, W.G. Dist., A.P.	Member (Medicine)
Sri Nimmakayala Ramakrishna Industrialist, Walchand Group, Lankalakoderu Project, W.G. Dist., A.P.	Member (Industry)

Sri V.D.S. Kishore Assistant Engineer, APEWIDC, Narsapur	Member (Engineering)
Sri K.B. Srinath Advocate, Judicial First Class Magistrate Court Palakol	Member (Law)
<b>College members</b>	
Sri. N.J.K. Narendra Kumar, Head, Department of Physics	Member
Sri K. Sriramamurthy Head, Department of Zoology	Member
Dr K. Sudhakara Rao Head, Department of Commerce & IQAC Coordinator	Member
Sri M. Sudhakara Rao Head, Department of Chemistry & Controller of Examinations	Member
Dr P. Naga Raju Head, Department of Telugu and In-charge for Departments of English and Arts	Member
Dr Chinta Naga Manisha Head, Department of Computers & JKC Coordinator	Member
Dr. K. Ramnarayana, In-charge, Dept. of Mathematics	Member
Dr. D. Sailaja, Academic Coordinator Department of Zoology	Member Secretary (Nominated by the Principal)
Sri P. Devadattam Superintendent	Member (Office In-charge)

# **SRI A.S.N.M GOVERNMENT COLLEGE (AUTONOMOUS), PALAKOL**



**(Reaccredited with “B” Grade by NAAC 2.61 CGPA)**

## **ACADEMIC COUNCIL MEETING FOR THE YEAR 2020-21**

**25<sup>th</sup> November, 2020**

### **AGENDA:**

1. To consider and approve the syllabi, examination patterns and the list of examiners as approved in the Board of Studies and adhoc BOS of various faculties of the college for the year 2020-21.
2. To consider and approve the Continuous Internal Assessment and Semester End Examination (CIA and SEE) Evaluation in the ratio 25:75 with CBCS pattern for the Second and Final year students for the Academic year 2020-21 and the Continuous Internal Assessment and Semester End Examination (CIA and SEE) Evaluation in the ratio 25:75 with revised CBCS pattern as proposed by APSCHE from the year 2020-2021 for the First-Year students.
3. To inspire and motivate staff for the conduction of National and International Seminars/Workshop/Webinars/Online Academic Activities in various departments.
4. To consider and follow the Academic Calendar framed for the year 2020-21 by Academic Calendar Committee of the College in accordance with G.O.Ms. No.153 dated 30-10-2020 and ANUR University calendar.
5. To consider the introduction of new market oriented courses/restructured in undergraduate level B.Sc i.e., Mathematics, Statistics and Data Science, Mathematics, Physics and Multimedia, and B.A. with History, Economics and Functional Telugu and PG course M.Com for the academic year 2020-21 in the college permitted by the Spl Commissioner of Collegiate Education A.P. Vijayawada for which Adikavi Nannaya University, Rajamahendravaram has accorded the affiliation w.e.f 2020-21 academic year.
6. To approve the proposed examination rates for the academic year 2020-21.

7. To approve the Final Year results for the academic year 2019-20.
8. To consider and reapprove the Sitting Allowance of Rs. 1000/-being paid to University Nominee & Subject Experts for Board of Studies meeting.
9. To revise the honorarium for Data Processing Assistant in the Office of Controller of Exams @ Rs. 9,000/- per month and to engage one attender exclusively for Office of Controller of Exams @ Rs. 7,000/- per month and Honorarium for the Controller of Exams remains unchanged i.e. Rs. 8,000/- per month.
10. To consider and reapprove the Sitting Allowance of Rs. 500/-being paid to Chair Person, Alumni, and Industrial nominees of BOS for the academic year 2020-21.
11. To consider and approve the TA to be paid for University nominees @ Rs.12/- per KM and DA @ Rs.450/- per day for the Academic Council meeting.
12. To consider and reapprove the Sitting Allowance of Rs.1000/- being paid to Chair Person, University Nominees, Local Nominees, and Professional Body Members, Industrial Nominees, Academic Coordinator and Controller of Examinations of Academic Council for the Academic year 2020-21.
13. To conduct more Guest Lectures in each department by inviting eminent personalities from other parts of the state and country.
14. To consider and approve the conduction of certificate courses by various departments in the Academic Year 2020-21.
15. To consider and approve for conducting of Study Projects by various departments.
16. To engage Guest Faculty where there exist a workload against the sanctioned post and if there is no sanctioned post with sufficient workload to engage Guest Faculty by meeting the expenditure from the available resources of the College.
17. To assign the power of permission and disapproval for students having attendance shortage starting with the Principal as authority.
18. To consider the holding of classes as per Government norms whether offline/online or in blended mode.
19. Any other item with the permission of the Chair.

  
 Chairperson/Principal  
 PRINCIPAL  
 BRILLIANT GOVT. COLLEGE  
 PHAD Road, P.O. 511 001, COIM.  
 PALARKE - 511 001, W. GUD.

**SRI A.S.N.M GOVERNMENT COLLEGE (AUTONOMOUS),  
PALAKOL**



**(Reaccredited with “B” Grade by NAAC 2.61 CGPA)**

**ACADEMIC COUNCIL MEETING FOR THE YEAR 2020-21**

**25<sup>th</sup> November, 2020**

**RESOLUTIONS**

**1. Discussion:** It is to be noted that the college would adopt APSCHE revised CBCS curriculum from 2020-21 for first year UG Courses.

The Board of Studies of various departments have conducted meetings from 18<sup>th</sup> June, 2020 to 23<sup>rd</sup> June, 2020 and adhoc BOS meetings were conducted during 11 – 18 November 2020 for subjects like Statistics, Data Science, Mathematics and Functional Telugu. All the faculties in the concerned subjects have effected changes from 10-20% alterations/additions/modifications and up gradation in the existing syllabi as per set standards. The changes have been done in accordance to the local industrial and societal needs and the suitability to the contemporary context.

This proposal is placed before the Academic Council to consider and approve.

➤ **Resolution:** It is resolved that the above proposal stands approved.

**2. Discussion:** As per Autonomous norms, the Continuous Internal Assessment (CIA) and Semester End Examination (SEE) is decided to be implemented in the ratio 25:75 with CBCS pattern for the Second and Final year students for the Academic year 2020-21 and the Continuous Internal Assessment and Semester End Examination (CIA and SEE)

Evaluation in the ratio 25:75 with revised CBCS pattern for the First year as approved by APSCHE.

This proposal is placed before the Academic Council to consider and approve.

➤ **Resolution:** It is resolved that the above proposal stands approved

**3. Discussion:** It is proposed to inspire and motivate the staff for conduction of National and International Seminars/Workshops/Webinars/Online Activities in various departments for sharing of knowledge and information in nearby regions on topics of importance.

This proposal is placed before the Academic Council to consider and approve.

➤ **Resolution:** It is resolved that the above proposal stands approved

**4. Discussion:** It is proposed to consider and follow the Academic Calendar framed for the academic year 2020-21 as prepared by the Academic Calendar Committee of the college in accordance with G.O.Ms. No.153 dated 30-10-2020 and university calendar.

The academic calendar is placed before the Academic Council to consider and approve.

➤ **Resolution:** It is resolved that the above proposal stands approved.

**5. Discussion:** It is proposed to consider the introduction of new market oriented/restructured courses in undergraduate level B.Sc: Mathematics, Statistics and Data Science, B.Sc: Mathematics, Physics and Multimedia and B.A: History, Economics and Functional Telugu and PG course M.Com as approved by the Commissioner of Collegiate Education for which Adikavi Nannaya University, Rajamahendravaram has already accorded the affiliation w.e.f 2020-21 academic year.

This proposal is placed before the Academic Council to consider and approve.



➤ **Resolution:** It is resolved that the above proposal stands approved.

**6. Discussion:** It is proposed to consider & re-approve the Examination rates as fixed and to be approved in the Governing Body meeting.

This proposal is placed before the Academic Council to consider and approve.

➤ **Resolution:** It is resolved that the above proposal stands approved.

**7. Discussion:** it is proposed to approve the following results for the outgoing batch conducted during September, 2020.

S.No.	Semester	No. of Students appeared	No. of students Passed	Pass Percentage
01	V	116	94	81.03
02	VI	117	108	92.31
03	Average			86.70

The college average pass percentage for the outgoing batch of 2019-20 is 86.70

This proposal is placed before the Academic Council to consider and approve.

➤ **Resolution:** It is resolved that the above proposal stands approved.

**8. Discussion:** It is proposed to consider and reapprove the Sitting Allowance of Rs. 1000/- to be paid to University Nominees and Subject Experts for Board of Studies for the academic year 2020-21.

This proposal is placed before the Academic Council to consider and approve.

➤ **Resolution:** It is resolved that the above proposal stands approved.

**9. Discussion:** It is proposed to revise the honorarium for Data Processing Assistant in the Office of Controller of Exams @ Rs. 9,000/- per month and to engage one attender exclusively for Office of Controller of Exams @ Rs. 7,000/- per month and Honorarium for the Controller of Exams remains unchanged i.e. Rs. 8,000/- per month. This will effect from Nov, 2020.

This proposal is placed before the Academic Council to consider and approve.

➤ **Resolution:** It is resolved that the above proposal stands approved.

**10. Discussion:** It is proposed to consider and reapprove the Sitting Allowance of Rs.500/- being paid to Chairperson, Alumni, Industrial Nominee of Board of Studies for the academic year 2020-21.

This proposal is placed before the Academic Council to consider and approve.

➤ **Resolution:** It is resolved that the above proposal stands approved.

**11. Discussion:** It is proposed to consider and reapprove the TA to be paid for University nominees @ Rs.12/- per km and DA @ Rs.450/- for a day for the Academic Council Meeting.

This proposal is placed before the Academic Council to consider and approve.

➤ **Resolution:** It is resolved that the above proposal stands approved.

**12. Discussion:** It is proposed to consider and reapprove the Sitting Allowance of Rs. 1000/- being paid to Chair person/University Nominees/Local Nominees/Professional Body Members/Industrial Nominee/Academic Co-coordinator & Controller of Examinations of the Academic Council for the academic year 2020-21.

This proposal is placed before the Academic Council to consider and approve.

➤ **Resolution:** It is resolved that the above proposal stands approved.

**13. Discussion:** It is proposed to conduct more Guest Lectures in each department for the benefit of students by inviting eminent personalities from other parts of the State and Country.

This proposal is placed before the Academic Council to consider and approve.

➤ **Resolution:** It is resolved that the above proposal stands approved.

**14. Discussion:** It is resolved to consider and approve the list of certificate courses by various departments for the academic year 2020-21

S.No.	Department	Name of the Certificate Course
1	Mathematics	Vedic Mathematics
2	Physics	Instrumentation Basics and Technical Skill Development
3	Chemistry	Soil and Water Analysis
4	Botany	Mushroom Cultivation
5	Zoology	Aqua Culture
6	Computers	Computer Maintenance, Desktop Publishing
7	Commerce	Digital Marketing
8	History	Tourism and Management
9	Politics	Social Work
10	Economics	Insurance

The proposal is placed before the academic Council to consider and approve.

➤ **Resolution:** It is resolved that the above proposal stands approved.

**15. Discussion:** It is proposed to consider the preparation and conduction of study projects in various departments and approve the same as was approved in the Board of Studies of various departments as such study projects would help the student to research and get into an in-depth analysis of a topic using ICT enabled tools. For this, the Digital and Virtual Classrooms should be utilized to the needed extent to support the student learning.

This proposal is placed before the Academic Council to consider and approve.

➤ **Resolution:** It is resolved that the above proposal stands approved.

**16. Discussion:** It is resolved to consider and approve the engagement of Guest Faculty where there is workload and sanctioned post and if there is no sanctioned post but sufficient workload to engage Faculty such Guest Faculty shall be engaged by meeting the expenditure from the College available resources.

The proposal is placed before the academic Council to consider and approve.

➤ **Resolution:** It is resolved that the above proposal stands approved.

17. **Discussion:** It is resolved to consider and approve the power of reapproval and permission of students to attend exam that have shortage of attendance. This power lies vested with the Principal solely.

The proposal is placed before the academic Council to consider and approve.

➤ **Resolution:** It is resolved that the above proposal stands approved.

18. **Discussion:** It is resolved to consider and approve the classes to be held as per Government norms prescribed whether offline/online or in blended mode for the academic year 2020-21.

The proposal is placed before the academic Council to consider and approve.

➤ **Resolution:** It is resolved that the above proposal stands approved.

  
CHAIRPERSON/PRINCIPAL  
SRM A.S.N.M. GOVT COLLEGE  
HAAC Accredited M. B. Grade  
PALAKKOT - 534 250, W. G. O. P.

**SRI A.S.N.M GOVERNMENT COLLEGE (AUTONOMOUS), PALAKOL**



(Reaccredited with "B" Grade by NAAC 2.6 CGPA)










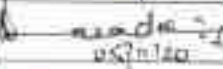
**ACADEMIC COUNCIL MEETING FOR THE YEAR 2020-21**

**25<sup>th</sup> November, 2020**

The following members graced the Academic Council online meeting on 25<sup>th</sup> November, 2020 and approved the resolutions:

S. No	Name	Designation	Signature
1.	Dr.D.Giri, Principal.	Chairperson	
2.	Prof. T. Ashok, Department of English Adikavi Nannaya University, Rajamahendravaram.	University Nominee	
3.	Dr M.Kamala Kumari Department of CBE Adikavi Nannaya University, Rajamahendravaram	University Nominee	
4.	Dr. K. Rameswari, Department of Zoology Adikavi Nannaya University, Rajamahendravaram.	University Nominee	
5.	Dr B.V.Raghavaiah, MBBS, D.CH Sri Radhika Nursing Home, Children Hospital Palakol	Member (Medicine)	
6.	Sri Nimmakayulu Ramakrishna Industrialist, Welchand Group, Lankalakodera Project	Member (Industry)	
7.	Sri V.D.S. Kishore Engineer, APEWIDC, Narasapur	Member (Engineering)	



8	Sri K.B. Seenuath Advocate, Judicial First Class Magistrate Court Palakol	Member (Law)	
9	Sri. N.J.K. Narendra Kumar, Head, Department of Physics	Member	
10	Sri K. Sriramamurthy Head, Department of Zoology	Member	
11	Dr K. Sudhakara Rao Head, Department of Commerce	Member	
12	Sri M. Sudhakara Rao Head, Department of Chemistry	Member	 25/11/20
13	Dr P. Naga Raja Head, Department of Telugu and In-charge for Departments of English and Arts	Member	
14	Dr Ch. Naga Manisha Head, Department of Computers	Member	
15	Dr. K. Ramnarayana, In-charge, Dept. of Mathematics	Member	
16	Dr. D. Sailaja, Academic Coordinator Department of Zoology	Member Secretary (Nominated by the Principal)	
17	Sri P. Devadattam Superintendent	Member (Office In- charge)	 25/11/20

Place: Palakol

Date: 25<sup>th</sup> November, 2020

  
Chairperson & Principal  
Sri ASNM Government College (A),  
Palakol

2017-18

**SRI A.S.N.M. GOVERNMENT COLLEGE(A), PALAKOL, W.G.Dt.**

Meeting No.1

Date: 02-07-2017

The members of the Finance Committee met on 02-07-2017 at 3 P.M. under the Chairmanship of Sri. M V Jayaprakasam, Principal (FAC) and discussed the following agenda.

**AGENDA**

1. Payment of T.A & D.A., to B.O.S. Members of the different subjects and other expenses.
2. Providing working lunch to all B.O.S Members.
3. Payment of T.A & D.A for University Nominees for Academic Council meeting.
4. Fixing of Examination Fee for I, II, III, IV, V & VI semesters.
5. Fixing of the remuneration rates of Examination.
6. Printing of Mid/Main Answer Scripts.
7. Providing T.A & D.A for the Controller of Examinations and Subordinates for issuing Answer Script bundles to various colleges for valuation.
8. Any other issue raised by members with the permission of Chair.

**RESOLUTIONS:**

1. Resolved to pay B.O.S members:
  - a) Persons coming below 25 kms range Rs.500/- consolidated (including T.A & D.A: Sitting allowance)
  - b) Persons coming within a distance of 50 kms – Rs.1000/- consolidated.( including T.A & D.A: Sitting allowance)
  - c) Persons coming above 100 kms distance (50kms to 100km) Rs.1500/- consolidated.( including T.A & D.A: Sitting allowance)
2. Resolved to arrange working lunch for all the BOS members.
3. Resolved to pay Rs.2000/- as TA, DA and sitting allowance to University representatives attending for Academic Council Meeting.

4. Resolved to fix the Examination fee as follows:

Class	Semester I	Semester II	Semester III	Semester IV	Semester V	Semester VI
B.A	Rs.800/-	Rs.800/-	Rs.800/-	Rs.800/-	Rs.800/-	Rs.800/-
B.Com	Rs.800/-	Rs.800/-	Rs.800/-	Rs.800/-	Rs.800/-	Rs.800/-
B.Sc	Rs.900/-	Rs.900/-	Rs.900/-	Rs.900/-	Rs.900/-	Rs.900/-

Note: Other fees are collected according to the University norms

5. Resolved to fix the remuneration rates of Examination as follows:

S.No	Particulars	University	College (Approved 2016-17)	Proposed 2017-2018
1	Paper Setting:			
	Rate for paper setting – Single medium	300/-	350/-	300/-
	-both media	400/-	400/-	400/-
2	Scheme of Valuation	100/-	75/-	100/-
3	Solutions for problem papers	---	75/-	75/-
4	DTP Charges – per page (Single medium)	---	40/-	40/-
	-Per page ( both media)	---	50/-	50/-
5	Scrutinizer per script	70ps	1/-	1/-
6	Coding per script	70ps		1/-
7	Decoding per script	70ps		1/-
8	TA	---	Rs 12/- per KM	Rs 12/- per KM
9	Convenience allowances	75/-	100	100/-
10	Paper Valuation 3hour 2hour		10 7	10 7

\*(as per the rates approved by the 1<sup>st</sup> GB meeting held on 24-11-2016)

For Invigilation Rs.100/- per person

For Chief Superintendent Rs. 250/- for single session and Rs.400/- for two sessions.

For Clerks Rs.50/- per session and attendees Rs.30/- per Session

For handling charges to question paper setters Rs.25/- per Paper

For handling charges for Answer Script bundles (per bundle Rs.25/-)

For Practical Examination:

per script Rs.7/- (Internal and External)

For Paper Setting Rs.50/- for single batch and more than one batches each batch Rs. 30/-

Local Conveyance allowance Rs. 75/- per day.

For outsiders Rs.200/- D.A and TA actual bys fare.

For Skilled Assistant in practical examination Rs.50/- per day.

For Record Assistants Rs.30/- per day (On that particular day of examination).

For Lab Attender in Science Departments i.e., Physics, Chemistry, Botany, Zoology and Computer Science Rs.20/- per day (on that particular day of examination).

Under other Category:

Resolved to utilise an amount of Rs.5000/- for examination related stationery per semester (like white papers, tonners, pens, twine balls, Xerox of question paper printing etc.,).

6. Resolved to order 10,000 MAB and 10,000 Mid Abs for this academic year, duly calling quotations, outside Palakol Printers by maintaining confidentiality.

For resolutions No. 5,6 resolved to utilize the amount collected from students (as mentioned in resolution 4).

7. Resolved to allow TA and DA to Controller of Examinations, and sub ordinate to handover answer script bundles to various college for valuation and taking back them to college with the examination fee collected from the students.(As per State Govt. Norms).

8. Resolved to obtain prior resolution in Academic Council for utilizing amount received from UGC towards autonomy fund to be got ratified by the GB

Signatures of Members:

1.  27/7/2017

2.  27/7/17

  
PRINCIPAL(FAC)  
27/7/17



2017-18

**SRI A.S.N.M. GOVERNMENT COLLEGE (A), PALAKOL, W.G.Dt.**

Meeting No 2

Date: 16-10-2017

The members of the Finance Committee met on 16-10-2017 at 3 P.M. under the Chairmanship of Sri. K. Srirama Murthy, Principal(FAC) and discussed the following agenda.

**AGENDA**


Staff Council proposed and resolved to purchase 45 Benches for Class Rooms from the Central Jail, Rajamahendravaram with an amount of Rs.2,20,500/- from Autonomy Grant approved by the Governing body held on 24-11-2016.

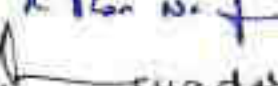
**RESOLUTION**

The finance Committee discussed the proposal of the Staff council and resolved to purchase the benches for the class rooms from Central Jail, Rajamahendravaram with an amount of Rs.2,20,500/- (Two lakhs twenty thousand and five hundred) from Autonomy Grant approved by the Governing body held on 24-11-2016.

Signatures of Members:

1.  CP. Anand Babu  
16/10/2017

2.  K. Ravi Varma  
16/10/17

3.  Anand  
16/10/17

  
PRINCIPAL  
PRINCIPAL  
SRI A.S.N.M. GOVT. COLLEGE  
(AAC Reaccredited at B with 2.51 CGPA)  
PALAKOL - 534 260, W.G.Dt.



2017-18

**SRI A.S.N.M. GOVERNMENT COLLEGE(A), PALAKOL, W.G.Dt.**

Meeting No 3

Date: 30-10-2017

The members of the Finance Committee met on 30-10-2017 at 3 P.M. under the Chairmanship of Sri. K. Srirama Murthy, Principal (FAC) and discussed the following agenda.

**AGENDA**

1. Staff Council's proposal of allotting budget under different heads for the financial year 2017-18.
2. To discuss the income and expenditure statement submitted by the controller of examination for the financial year 2017-2018.

**RESOLUTIONS**

1. Resolved to approve the Staff Council's proposal of allotting budget under different heads for the financial year 2017-18.
2. Resolved to approve the income and expenditure statement submitted by the controller of examination for the financial year 2017-2018.

Signatures of the members:

1. *[Signature]* P. A. N. M. A. S. N. M. 30/10/2017  
2. *[Signature]* 30/10/17  
3. *[Signature]* 30/10/17

PRINCIPAL

*[Signature]* 30/10/2017  
PRINCIPAL  
SRI A.S.N.M. GOVT. COLLEGE  
(NAAC Reaccredited at B with 2.61 CGPA)  
PALAKOL - 534 268, W.G.Dt.

2017-18

# SRI A.S.N.M. GOVERNMENT COLLEGE(A), PALAKOL, W.G.DL.

Date:20-11-2017

Meeting No.4

The members of the Finance Committee met on 20 -11 -2017 at 3 P.M under the Chairmanship of Sri. K SriRama Murthy, Principal(FAC) and discussed the following agenda.



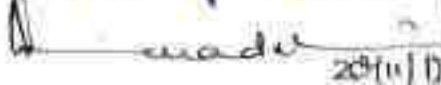
## AGENDA

- 1.To discuss the proposed allocation of Autonomy grant on the head of account "Guest/Visiting faculty" conducted by all the departments in the College.
- 2.To discuss the proposed allocation of Autonomy grant on the head of account "Redesigning of courses and development of teaching learning material".
3. To discuss the proposed allocation of Autonomy grant on the head of account "Workshops/Seminars".

## RESOLUTIONS

1. Resolved to approve the proposed allocation of Autonomy grant of Rs. 60,000/- on the head account of "Guest/Visiting faculty" to be conducted by the all the departments of the college for the financial year 2017-18
2. Resolved to approve the proposed allocation of Autonomy grant of Rs. 30,000/- on the head account of "Redesigning of courses and development of teaching learning material" that is to be conducted a certificate course on "Gandhian Studies" by the Department of Political Science.
3. Resolved to approve the proposed allocation of Autonomy grant of Rs. 55,000/- on the head account of "Workshop/Seminar" to be conducted a Workshop by the Dept. Of Botany.

Signatures of the members:

1.  C.B. RABARAO 20/11/2017
2.  K. R. N. J. 20/11/17
3.  A. Madu 20/11/17

 Principal 20/11/2017  
Principal  
SRI A.S.N.M. GOVT. COLLEGE  
PALAKOL  
W.G.DL.  
Approved at 8 with 2.51 CGPA  
20/11/2017

2017-18

**SRI A.S.N.M. GOVERNMENT COLLEGE(A), PALAKOL, W.G.DI.**

Meeting No.5

Date:18-12-2017

The members of the Finance Committee met on 18-12-2017 at 3 P.M under the Chairmanship of Sri. K SriRama Murthy, Principal(FAC) and discussed the following agenda.

**AGENDA**

- 1.To discuss the proposed allocation of Autonomy grant on the head of account "Office equipment/teaching aids and laboratory equipment".
- 2.To discuss the proposed allocation of Autonomy grant on the head of account "Furniture for Office, Classrooms, library and laboratories".
3. To discuss the proposed allocation of Autonomy grant on the head of account "Examination reforms".
4. To discuss the proposed allocation of Autonomy grant on the head of account "Extension Activities"

**RESOLUTIONS**

1. Resolved to approve the proposed allocation of Autonomy grant of Rs. 3,00,000/- on the head account of "Office equipment/teaching aids and laboratory equipment" to provide sufficient equipment to the college office and the Science laboratories.
2. Resolved to approve the proposed allocation of Autonomy grant of Rs. 2,50,000/- on the head account of "Furniture for Office, Classrooms, library and laboratories"
3. Resolved to approve the proposed allocation of Autonomy grant of Rs. 2,50,000/- on the head account of "Examination reforms" for the smooth and efficient conduct of examinations.
4. Resolved to approve the proposed allocation of Autonomy grant of Rs. 1,05,000/- on the head account of "Extension Activities" for the departments of Science, Arts and Commerce.

Signatures of the members:

  
Principal  
SRI A.S.N.M. GOVT. COLLEGE  
(NAAC Reaccredited at B with 2.81 CGPA)  
PALAKOL - 534 260, W.G.DI.



2017-18

**SRI A.S.N.M. GOVERNMENT COLLEGE(A), PALAKOL, W.G.Dt.**

Meeting No.6

Date:22-01-2018

The members of the Finance Committee met on 22-01-2018 at 3 P.M under the Chairmanship of Sri. K Srirama Murthy, Principal(FAC) and discussed the following agenda.

**AGENDA**

1.To discuss the proposed allocation of Autonomy grant on the head of account "Renovation and Repairs".

**RESOLUTIONS**

1. Resolved to approve the proposed allocation of Autonomy grant of Rs. 3,00,000/- on the head account of "Renovation and Repairs" to provide Iron shutters for main building, wooden doors for class rooms, refurbish the worn out ground floor of the Arts & Commerce blocks, repair of water, sewerage pipes, Toilets and for electrification.

*K.S.*  
Principal 22/01/2018  
SRI A.S.N.M. GOVT. COLLEGE  
AAC Reaccredited at B with 2.81 GPA  
PALAKOL - 534 280, W.G.Dt.

Signatures of the members:

1. *[Signature]*  
(C.P. Affair) 22-01-2018  
2. *X R. of* 22/1/18  
3. *[Signature]* 22/1/18

2018-19

**SRI A.S.N.M. GOVERNMENT COLLEGE(A), PALAKOL, W.G.DL.**

**Finance Committee Meeting - 1 (2018-19)**

The Finance Committee meeting is held on 06-08-2018 at 3 P.M. in the Principal's Chamber under the Chairmanship of Sri. K. Srirama Murthy, Principal (FAC), Sri. A.S.N.M. Govt. College (A), Palakol to discuss and approve the following items showed in the agenda.

**Agenda:**




1. To consider and approve the income and expenditure statement for 2017-18 submitted by the examination cell.
2. To consider and ratify the proposed expenditure of amount of Rs.9,39,000/- that is to be spent for on meetings of Governing Body, Board of Studies, Academic Council, and payment of Honorarium to the Controller of Examinations and for conducting examinations from the total amount collected under the examination fee for the year 2018-19.
3. To consider and approve the proposed rates of remuneration of examinations for the year 2018-19.

**Resolutions:**

A detailed discussion is held on the proposed expenditure on the meetings of Governing Body, Board of Studies, Academic Council, payment of Honorarium to the Controller of Examinations etc., expenditure on the examination to be conducted, proposed rates of remuneration for the year 2018-19.

1. Resolved to ratify the Audited Utilization Certificate, Income and expenditure statement for the year 2017-18 submitted by the Examination Cell.
2. Resolved to ratify the proposed expenditure of amount of Rs.9,39,000/- that is to be spent for on meetings of Governing Body, Board of Studies, Academic Council and payment of Honorarium to the Controller of Examinations and for conducting examinations from the total amount collected under the examination fee for 2018-19.
3. Resolved to ratify the proposed rates of remuneration of examinations for the year 2018-19.

**Signatures of the Members**

1.  (K. Srirama Murthy) 6/8/18
2.  (R. N. J.) 6/8/18
3.  (A. S. N. M.) 6/8/18

  
6/8/2018  
**PRINCIPAL**  
PRINCIPAL  
SRI A.S.N.M. GOVT. COLLEGE  
(NAAC Reaccredited at B with 2.81 CGPA)  
PALAKOL - 534 260, W.G.DL



14  
2018-19

**SRI A.S.N.M. GOVERNMENT COLLEGE (A), PALAKOL, W.G.Dt.,**

**Finance Committee Meeting – 2 (2018-19)**

The Finance Committee meeting is held on 10-09-2018 at 3 P.M. in the Principal's Chamber under the Chairmanship of Sri. K. Srirama Murthy, Principal (FAC), Sri. A.S.N.M. Govt. College (A), Palakol to discuss and approve the following items showed in the agenda.

**Agenda:**

1. To consider and ratify the proposed allocation in respect of Autonomous grant under the various heads of account for the year 2018-19, which is to be released.

**Resolutions:**

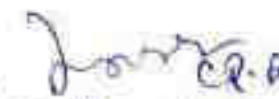


A detailed discussion is held on the allocation of autonomous budget for 2018-19.


1. Resolved to ratify the distribution of autonomous grant of Rs.12 Lakhs under various heads as per the resolutions of the staff council as follows,

(i) Guest / Visiting Faculty	: Rs.40,000/-
(ii) Re-designing of Courses and Development of teaching learning material	: Rs.30,000/-
(iii) Workshop/Seminars	: Rs.2,00,000/-
(iv) Office & Laboratory Equipment	: Rs.2,50,000/-
(v) Furniture for Office, Class rooms, Library and Laboratories	: Rs.2,60,000/-
(vi) Examination Reforms	: Rs.1,00,000/-
(vii) Books & Journals	: Rs.1,50,000/-
(viii) Renovation and Repairs	: Rs.1,70,000/-

**Note:** The proposal budget may be subject to change as per convenience

Signatures of the Members:

1.  C.R. Srinivasulu 10/9/18
2.  K. Ravi Narayana 10/9/18
3.  B. Anand 10/9/18

  
PRINCIPAL  
PRINCIPAL  
SRI A.S.N.M. GOVT. COLLEGE  
(NAAC Reaccredited at B with 2.81 GPA)  
PALAKOL - 534 250, W.G.Dt.

**SRI A.S.N.M. GOVERNMENT COLLEGE(A), PALAKOL, W.G.Dt.**

**Finance Committee Meeting – 1 (2019-20)**

The Finance Committee meeting is held on 08-08-2019 at 3 P.M. in the Principal's Chamber under the Chairmanship of Sri. K. Srirama Murthy, Principal (FAC), Sri. A.S.N.M. Govt. College (A), Palakol to discuss and approve the following items showed in the agenda.

**Agenda:**

1. To consider and approve the income and expenditure statement for 2018-19 submitted by the examination cell.
2. To consider and ratify the proposed expenditure of amount of Rs.11,36,000/- (Eleven lakhs Thirty Six Thousand only) that is to be spent for on meetings of Governing Body, Board of Studies, Academic Council, and payment of Honorarium to the Controller of Examinations and for conducting examinations from the total amount collected under the examination fee for the year 2019-20.
3. To consider and approve the proposed rates of remuneration of examinations for the year 2019-20.

A detailed discussion is held on the proposed expenditure on the meetings of Governing Body, Board of Studies, Academic Council, payment of Honorarium to the Controller of Examinations etc., expenditure on the examination to be conducted, proposed rates of remuneration for the year 2019-20.

**Resolutions:**

1. Resolved to ratify the Audited Utilization Certificate, Income and expenditure statement for the year 2018-19 submitted by the Examination Cell.
2. Resolved to ratify the proposed expenditure of amount of Rs.11,36,000/- (Eleven lakhs Thirty Six Thousand only) that is to be spent for on meetings of Governing Body, Board of Studies, Academic Council and payment of Honorarium to the Controller of Examinations and for conducting examinations from the total amount collected under the examination fee for 2019-20.
3. Resolved to ratify the proposed rates of remuneration of examinations for the year 2019-20.

Signatures of the Members

1. *L. Ramya*
2. *mudry*
3. *evadu*

*K.S.*  
*5/8/2019*  
**PRINCIPAL**  
PRINCIPAL  
SRI A.S.N.M. GOVT. COLLEGE  
(AAC Recommended # B with 2.51 CGPA)  
PALAKOL - 531 260, W.G.Dt.

**Sri A.S.N.M. GOVERNMENT COLLEGE(A) PALAKOL, W.G.Dt., A.P.**  
**(Reaccredited by NAAC at "B" Grade)**

**UTILISATION CERTIFICATE**

It is certified that the amount of Rs.10,33,216/- (Rupees Ten Lakhs Thirty three Thousand and Two hundred sixteen only) has been utilized from the funds of Examination fees for the purpose for which it was sanctioned and in accordance with the resolutions of examination committee during academic year 2018-19.

If, as a result of check or audit objection, some irregularities are noticed at a later stage, action will be taken to refund, adjust or regularize the objected amount.

Signature of the Principal  
With **PRINCIPAL**  
Sri A.S.N.M. Govt. College (Autonomous)  
PALAKOL - 534260 (W.G.Dist.)

Chartered Accountant with seal



**SRIAS N M GOVERNMENT COLLEGE (A), PALAKOL, W.G. DISTRICT**

**STATEMENT OF EXPENDITURE**

**(01-06-2018 to 31-05-2019)**

SNO	ITEM	UTILISED AMOUNT FROM THE FEE COLLECTED DURING FINANCIAL YEAR 2018-19	AMOUNT COLLECTED DURING THE FINANCIAL YEAR 2018-19	UNSPENT AMOUNT DURING 2018-19	UNSPENT AMOUNT DURING 2017-18	TOTAL UNSPENT AMOUNT
		Rs Ps	Rs Ps	Rs Ps	Rs Ps	Rs Ps
1	EVEN SEM- APRIL-2018 VALUATION, CMM, PC'S REMITTANCES, PRINTING, INSTANT VALUATION EXPENSES	1,28,687-80	12,60,676-00	2,27,459-40	6,91,927-60	9,19,387-00
2	STATIONARY, ODO SEM, OCT-2018 PAPER SETTING, VALUATION	2,27,000-00				
3	BOS & GB EXPENDITURE, EVEN SEM QP SETTING & VALUATION & PC'S, CMM'S, REMITTANCES, MARCH- 2018, MARCH-2019, MAY- 2018 & 2019	5,62,228-00				
4	HONORORIUM TO DATA ENTRY OPERATOR, OTHER EXPENSES LIKE PURCHASES, SOFTWARE MAINTAINANCE	1,15,300-80				
	<b>TOTAL</b>	<b>10,33,216-60</b>	<b>12,60,676-00</b>	<b>2,27,459-40</b>	<b>6,91,927-60</b>	<b>9,19,387-00</b>

**Principal**

SRIAS N M GOVERNMENT COLLEGE (A)  
PALAKOL - 514250 (W.G. DISTRICT)

**Chartered Accountant**






**SRI A.S.N.M. GOVERNMENT COLLEGE(A), PALAKOL, W.G.Dt.**

**EXAMINATION CELL**

**PROPOSED BUDJET FOR THE YEAR 2019-2020**

**STATEMENT OF PROPOSED EXPENDITURE FOR AUTONOMOUS EXAMINATIONS**

SL.NO.	NAME OF THE BUDJET	PROPOSED AMOUNT
1	PAPER SETTING-ONE SET FOR ALL SEMS	1,00,000-00
2	CONDUCTING OF THEORY EXAMS	75,000-00
3	CONDUCTING OF PRACTICALS	55,000-00
4	PAPER VALUATION EXPENSES	1,50,000-00
5	SOFTWARE MAINTAINENCE	50,000-00
6	STATIONARY	3,00,000-00
7	GB MEETING & OTHER EXPENSES	2,50,000-00
8	REMUNERATION FOR CONTROLLER OF EXAMINATIONS	96,000-00
9	BOS & ACADEMIC COUNCIL MEETINGS EXPENDITURES	60,000-00
	<b>TOTAL</b>	<b>11,36,000-00</b>

  
Controller of Examinations  
Sri A.S.N.M. Govt. College (Autonomous)  
PALAKOL - 534280(W.G. Dist.)

  
PRINCIPAL  
Sri. A.S.N.M. Govt. College (Autonomous)  
PALAKOL - 534260 (W.G.Dist.)



# **SRI A.S.N.M. GOVERNMENT COLLEGE (A), PALAKOL, W.G.Dt.,**

## **Finance Committee Meeting – 2 (2019-20)**

The Finance Committee meeting is held on 05-12-2019 at 3 P.M. in the Principal's Chamber under the Chairmanship of Sri. K. Srirama Murthy, Principal (FAC), Sri. A.S.N.M. Govt. College (A), Palakol to discuss and approve the following items showed in the agenda.

### **Agenda:**

1. To consider and ratify the proposed allocation in respect of Autonomous grant under the various heads of account for the year 2019-20, which is to be released.

As per the proceedings of the principal Sri. A.S.N.M. Govt. College(A), Palakol, a detailed discussion is held on the allocation of autonomous budget for 2019-20.

### **Resolutions:**

1. Resolved to ratify the distribution of autonomous grant of Rs.12,00,000 (Twelve Lakhs only) under various heads as per the resolutions of the staff council and proceedings of the Principal as follows,

(i) Guest / Visiting Faculty	: Rs.35,000/-
(ii) Re-designing of Courses and Development of teaching learning material	: Rs.30,000/-
(iii) Workshop/Seminars	: Rs.1,90,000/-
(iv) Office & Laboratory Equipment	: Rs.2,80,000/-
(v) Furniture for Office, Class rooms, Library and Laboratories	: Rs.3,65,000/-
(vi) Examination Reforms	: -
(vii) Books & Journals	: Rs.1,00,000/-
(viii) Renovation and Repairs	: Rs.2,00,000/-

**Note:** The proposal budget may be subject to change as per convenience.

Signatures of the Members

1. *L. Rama*  
15/12/19
2. *murthy*  
15.12.19
3. *madu*

*K.S.*  
**PRINCIPAL** 5/12/2019  
PRINCIPAL  
SRI A.S.N.M. GOVT. COLLEGE  
(NAAC Reaccredited at B with 2.61 CGPA)  
PALAKOL - 534 260, W.G.Dt.



## **Sri A.S.N.M. Government College (Autonomous)**

**(NAAC Re-accredited by 'B' Grade with 2.61 CGPA)**

**Palakol, West Godavari District - 534260**

### **Finance Committee Meeting – 3 (2019-20)**

The Finance Committee meeting is held on 11-01-2021 at 3.00 pm in the Principal's Chamber under the Chairmanship of Dr.D.Giri, Principal, Sri. A.S.N.M. Government College (A), Palakol to discuss and approve the following items shown in the agenda.

#### **Agenda:**

1. To consider and ratify the income and expenditure of audited statement for the year 2019-20 and Proposed budget for 2020-21 submitted by the Autonomous Examination Cell.
2. To consider and approve the Additional Special fee committee resolutions for the year 2019-20 and 2020-21.
3. To consider and approve the Expenditure incurred for the development of college after utilizing amounts in the old examination account.
4. To consider and approve the finance matters which already approved by the Academic Council held on 25<sup>th</sup> November, 2020.
5. To consider and ratify the unutilised JKC budget amount of Rs.7,43,692/- Which was returned to the O/o CCE, Vijayawada.
6. To consider and ratify the unutilised UGC 12<sup>th</sup> Plan grant of Rs.10,99,827/- Including interest which was already returned to UGC SERO Hyderabad.
7. To consider and ratify the matching grant of Rs.2,90,360/- After duly utilising funds available in the UGC Account.
8. To consider and ratify the renovation works undertaken for CISCO Eduskills training Lab after utilizing the available JKC funds and Examination funds.
9. To consider and approve the amount of Rs. 27000/- towards Annual Maintenance. Contract for computer systems existing in the college including Computer Laboratory.
10. To consider and ratify the Autonomous grants utilized towards development of the college under various specified heads for 2019-20.
11. To consider and ratify the expenditure incurred after utilizing the RUSA funds for the construction of new Academic block and renovation in the existing building.
12. To Consider and approve engaging of Guest faculty in various departments against non sanctioned posts @Rs. 200/- per hour not exceeding Rs.14,400/- per month and also engaging of Lab Assistant in the Computer Department @Rs. 7000/- per month for the Academic Year 2020-21.
13. To Consider and approve engaging of other contingent staff members @Rs.13,500/- per month and One Guest Librarian @Rs.10,000/- per month for the Academic year 2020-21.
14. To Consider and approve the CPDC Committee Resolutions for the year 2019-20.

**SRI. A.S.N.M.GOV.T. COLLEGE (AUTONOMOUS), PALAKOL, W.GT**

**FINANCE MEETING NO-3**

**DATE: 11-01-2021**

**VENUE: SRI. A.S.N.M.GOV.T. COLLEGE (AUTONOMOUS), PALAKOL**

**TIME: 3.00PM**

**Agenda with Notes, Discussions and Resolutions**

The Members of the Finance Committee of the college met on 11-01-2021 at 3 pm in the Principal Chamber under the Chairmanship of Dr.D.GIRI, Chairman and Principal of the college and discussed on the agenda points.

1. To consider and ratify the income and expenditure of audited statement for the year 2019-20 and Proposed budget for 2020-21 submitted by the Autonomous Examination Cell:

**SRI A S N M GOVERNMENT COLLEGE (A), PALAKOL, W.G. DISTRICT**

**UTILISATION CERTIFICATE**

It is certified that an amount of Rs 12,08,453-72/- (Rupees Twelve Lakhs Eight thousand four hundred and fifty Three Seventy Two paise only) has been utilized from the funds of examination fees for the purpose for which it was sanctioned and in accordance with the resolutions of examination committee during academic year 2019-20.

If, as a result of check or audit objection, some irregularities are noticed at a later stage, action will be taken to refund, adjust or regularize the objected amount.

  
Principal  
**PRINCIPAL**  
Sri. A.S.N.M. Govt. College (Autonomous)  
PALAKOL - 534260 (W.G.Dist.)  




UDIN- 20227119AAABZ3330

**SRI A. S. N. M. GOVERNMENT COLLEGE (A), PALAKOL, W.G. DISTRICT**

**STATEMENT OF EXPENDITURE**

**(01-06-2019 to 24-11-2020)**

SNO	ITEM	UTILISED AMOUNT FROM THE FEE COLLECTED DURING FINANCIAL YEAR 2019-2020 Rs. Ps.	AMOUNT COLLECTED DURING THE FINANCIAL YEAR 2019-2020 Rs. IN	EXPENT AMOUNT DURING 2019-20 Rs. Ps.	EXPENT AMOUNT DURING 2018-19 Rs. Ps.	TOTAL EXPENT AMOUNT Rs. Ps.
1	ROS 2019-20 & 2020- 2021 AND ACADEMIC COUNCIL EXPENDITURE 2018-2020	96,000-00	13,05,140-00	96,686-28	9,19,387-00	10,16,073-28
2	STATIONARY, ODD SEAL OCT- 2019 PAPER SETTING, VALUATION	2,00,108-00				
3	EVEN SEAL QP SETTING & VALUATION, APC'S, GUY'S, O/P'S, REAMETTES, SEPTEMBER 2020, OCT- 2020, NOV-2020	3,67,000-00				
4	HONORARIUM TO COLL DATA ENTRY OPERATOR, OTHER EXPENSES LIKE PURCHASES, SOFTWARE MAINTENANCE	5,45,345-72				
	<b>TOTAL</b>	<b>12,08,453-72</b>	<b>13,05,140-00</b>	<b>96,686-28</b>	<b>9,19,387-00</b>	<b>10,16,073-28</b>

  
**Principal**  
**SRI A.S.N.M. Govt. College (Autonomous)**  
**PALAKOL - 534260 (W.G. Dist.),**  


  
**Chartered Accountant**



**Sri A.S.N.M. Government College(Autonomous)**  
(Re-accredited at 'B' Grade by NAAC with 2.61 CGPA)  
Palakol-534260, West Godavari Dist, Andhra Pradesh, India.

PROPOSED BUDGET FOR THE ACADEMIC YEAR 2020-2021

**STATEMENT FOR PROPOSED EXPENDITURE FOR AUTONOMOUS EXAMINATIONS:**

S.NO.	NAME OF THE BUDJECT	PROPOSED AMOUNT
1	PURCHASING MARSEAR BOOKLETS	Rs.5,20,000
2	PAPER SETTING-THREE SETS OF ALL SEMESTERS	Rs.2,20,000
3	CONDUCTING OF EXAMS	Rs.80,000
4	CONDUCTING OF PRACTICAL EXAMS	Rs.60,000
5	PAPER VALUATION EXPENSES	Rs.2,10,000
6	SOFTWARE MAINTAINANCE	Rs.20,000
7	STATIONERY	Rs.30,000
8	GR MEETING & OTHER EXPENSES	Rs.3,10,000
9	REMUNERATION OF CONTROLLER OF EXAMS	Rs.96,000
10	BOS AND ACADEMIC COUNCIL EXPENDITURES	Rs.48,000
	GRAND TOTAL	Rs.14,16,000

*[Signature]*  
Controller of Examinations  
Sri A.S.N.M. Govt. College (Autonomous)  
PALAKOL - 534260 (W.G.Dist.)

*[Signature]*  
PRINCIPAL  
Sri A.S.N.M. Govt. College (Autonomous)  
PALAKOL - 534260 (W.G.Dist.)

**Discussion:**

- a) The Finance committee verified the statement of Expenditure and expressed satisfaction on the Utilization of the funds.
- b) Controller of Exams explained the detailed expenditure to be met from examination Cell for the Year 2020-21 and the committee satisfied the proposal.

**Resolution:**

The Finance Committee approved the above expenditure incurred by the examination cell and also approved the proposed budget for the year 2020-21.



2. To consider and approve the Additional Special fee committee resolutions for the year 2019-20 and 2020-21.

**RE-STRUCTURE COURSE FEE (ADDITIONAL SPECIAL FEE) BSC (Computer Science)  
2019-20**

S.No	Date of Resolution	Item	Page No.of the Resolution Book	Utilized Cheque Number with Date	Total Amount	Justification/Utility /Purpose
1	11-06-2019	Payment of Computer Science Lab Attender Sri T.Venkateswara Rao@5000 per month for the academic year 2019-20 from April 2019	101	579043,9 044,047, 048,0575 4428,430 ,433,434, (Upto August 2020)	45000	Payment of Computer Science
2	24-06-2019	Payment of Telephone bill and reconnection for 2019-20	-	754424	5,000	Payment
3	08-08-2019	Payment of honorarium to Guest faculties for the months of June 2019 & July 2019 for four lecturers	102	579049	10,000	Payment of honorarium
4	06-09-2019	Payment of Rs 13,220/- to repair of AC's and spare parts	103	754425 754426	13,220	
5	21-10-2019	Payment of sanitary works to Mohan water lines and sanitary Palakol towards cost of items in Lab and toilets	104	754427	3,593	Payment of sanitary
6	19-10-2019	Advance to Pay the electricity bill on recouped basis for the months of 09/2019 to 10/2019	-	754429	44,383	On recouped basis from Government Budget.

7	08/11/2019	Payment of Honorarium for Smt.T.Meena to teach ICT Classes	105	754431	3000	Payment of Honorarium
8	11/11/2019	Advance to Electricity bills for 11/2019 on recouped basis	-	754432	17,642	Recouped on 15-5-2020 from Government Budget.
9	1-02-2020	Remuneration to Computer Science Lab Attender for the month of January-2020	3	754435,Dated 01-02-2020	5000-00	Remuneration to Computer Science Lab Attender
10	04-03-2020	Remuneration to Computer Science Lab Attender for the month of February-2020	7	754436,Dated 04-03-2020	5000-00	Remuneration
11	01-06-2020	Remuneration to Computer Science Lab Attender for three months from March, April&May-2020(3 months@5000/-each)	13	754437,Dated 01-06-2020	15000-00	Remuneration
12	01-06-2020	Payment to Sri P.Srinivasa Rao, Auditor towards auditor fee for filling of Institutional Income Tax for 2019-20	13	754438,Dated 01-06-2020	6000-00	Payment
13	01-06-2020	Towards remuneration to Sri Ch.Chinni for taught the Cluster paper-Sem-VI on Package Basis	13	754439,Dated 01-06-2020	5000-00	remuneration

14	01-06-2020	Towards remuneration to Sri Ch.Chinni for taught the ICT-Paper in Semester-IV on hourly basis of 30 Hours @100/- each	13	754440, Dated 01-06-2020	3000-00	remuneration
15	03-08-2020	Remuneration to Computer Science Lab Attender for two months June & July-2020	17	754441,Dated 03-08-2020	10000-00	Remuneration
16	03-09-2020	Remuneration to Computer Science Lab Attender for the month of August-2020	20	754442,Dated 03-09-2020	5000-00	Remuneration
17	01-10-2020	Remuneration to Computer Science Lab Attender for the month of September-2020	25	754443,Dated 01-10-2020	5000-00	Remuneration
18	22-10-2020	Payment to Sri P.Srinivasa Rao, Auditor	28	754444,Dated 22-10-2020	4000-00	Payment
19	02-11-2020	Payment towards Remuneration for B.Sc Lab attender for the month of October-2020	29	754445,Dated 02-11-2020	5000-00	Remuneration for B.Sc Lab attender
20	15-12-2020	Payment towards service of New Waterpump.	36	754446,Dated 15-12-2020	8065-00	Service of New Waterpump.
21	15-12-2020	Payment towards Labour charges for renovation of water pump	36	Cheque no 754447,Dated 15-12-2020	9900-00	Labour charges
				<b>Total</b>	2,29,629-00	

**SRI. A.S.N.M.GOV'T. COLLEGE (AUTONOMOUS), PALAKOL, W.G.DT**

**RE-STRUCTURE COURSE FEE (ADDITIONAL SPECIAL FEE) BCOM-BCOM (VOC)**

**2019-20**

SNO	DATE	ITEM NAME	PAGE NO (RESOLUTION BOOK)	CHEQUE NO	AMOUNT	Justification/Utility/Purpose
22	12-06-2019	1.To continue the programmer Sri Ch. Chinni in the computer application lab for the academic year 2019-20 @5000/- per month from June 2019	137	015704,705,707,709 (4@5000/-)	20000	Remuneration
		2. payment of outstanding BSNL bill	137	015702	1837	Recouped form Govt budget
		3. payment of BSNL re connection fee	137	221955	5000	Recouped form Govt budget
23	02-08-2019	Honorarium to five Guest faculties to teach the arts subjects i.e., commerce, politics, history for 2 months @ 2500/-each	138	015706	12,500	Honorarium
24	28-10-2019	Payment of id cards for 2019-20 admitted	141	05708	12,323	id cards

		students to Sri P.Bhadrinad h Sai photo laminations Palakol				
25	02-11-2019	1.Payment of honarium to Sri Ch.Chinni towards taken ICT class for B.A& B.Com @3000	142	105710	6000	honarium
26	2-11-20119	2.Payment of honarium to Sri Ch.Chinni for the month of October- 2019	142	105711	5000	Honarium
27	6-11-2019	3.Purchase of web hosting Rs 8,171/- for website to Dr. Ch.N.Manis ha	142	015712	8,171	Purchase of web hosting
28	6-11-2019	4.Registratio n of website domain registration to Dr. Ch.N.Manis ha	142	015713	707	Registration of website
29	6-11-2019		142	015714	21,500	steel Almeria with locker to computer application lab



30	04-12-2019	5.Purchase of steel Almeria with locker to computer application lab Rs 21,500/- southern Agencies, Bhimavaram	143	015715	5000	
		Payment of Honorarium to Sri Ch.Chinni for the month of November-2019				
31	16-12-2019	Payment of electrical bills for the month of Nov 2019 Rs 13,169 & 2977=16,146/- on recouped bills	143	015716	16,146	On Recoupment Basis
32	20-12-2019	To pay DRC Activities for the year 2019-20 by cash to DRC coordinator( computer science)	143	015717	3000	
33	20-12-2019		143	015718	55000	Recouped on 09-03-2020

34	02-01-2020	An advanced to 11 Guest Lecturers @5000/- on recouped bills  Payment of Honorarium to Sri Ch.Chinni for the month of December-2019	143	015719	5000	Honorarium
35	02-01-2020	Payment of remuneration to other staff Rs 13,500/- on recouped bills	143	015720	13500	Recouped from CPDC account-remuneration to other staff
36	16-01-2020	1.Payment of electrical bills for month of Dec 2019 is 13,498 on recouped bills		015721	13,498	Recouped from Govt budget-electrical bills
37	16-01-2020	2.payment of Telephone bills for the month of Dec 2019 Rs3295/- on recouped bills		015722	3295	Recouped from Govt budget-electrical bills
38	01-02-2020	Remuneration to Computer Operator for the month of January-2020	3	015723, Dated 1-2-2020	5000-00	Remuneration

39	01-02-2020	Remunerati on to Contingent Staff for the month of January- 2020	3	015724,Date d 1-2-2020	13500-00	On Recoupment Basis from CPDC- Remuneration to Contingent Staff
40	12-02-2020	Payment of Electricity Bill for the month of January- 2020	5	015725,Date d 12-02- 2020	11644-00	On Recoupment Basis from Government Budget- Electricity Bill
41	04-03-2020	Remunerati on to Computer Operator for the month of February- 2020	7	016126,Date d 05-03- 2020	5000-00	Remuneration
42	04-03-2020	Remunerati on to Contingent Staff for the month of February- 2020	7	016127,Date d 05-03- 2020	13500-00	On Recoupment Basis - Remuneration to Contingent Staff
43	07-03-2020	Payment of Electricity Bill for the month of February- 2020	9	016128,Date d 07-03- 2020	11188-00	On Recoupment Basis from Government Budget- Electricity Bill
44	12-03-2020	Towards Payment of Internet Bill for the month of February- 2020	11	016129,Date d 13-03- 2020	1198-00	On Recoupment Basis from Government Budget- Internet Bill
45	01-06-2020	Remunerati on to Contingent Staff for the	13	016130,Date d 01-06- 2020	40500-00	On Recoupment Basis from CPDC-

		Three Months( March, April, May)-2020				Remuneration to Contingent Staff
46	01-06-2020	Remuneration to Computer Operator for the month of March-2020	13	016132, Date d 01-06-2020	15000-00	Remuneration to Computer Operator
47	01-06-2020	Payment of electricity bill for two months( May-June-2020)	13	016131, Date d 01-06-2020	14424-00	On Recoupment Basis from Government Budget- electricity bill
48	01-06-2020	Towards remuneration to Smt T.Meena for taught the ICT-Paper in Semester-IV for B.Com on hourly basis of 30 Hours @100/- each	13	016133, Date d 01-06-2020	3000-00	remuneration
49	01-06-2020	Towards remuneration to Smt T.Meena for taught the ICT-Paper in Semester-IV for B.A on hourly basis of 30 Hours @100/- each	13	016134, Date d 01-06-2020	3000-00	remuneration
50	20-06-2020	Payment of electricity bill for the month of June-2020	15	016135, Date d 20-06-2020	4705-00	On Recoupment Basis from Government Budget- electricity bill
51	03-08-2020	Towards Payment of	16	016136, Date d 03-08-	1671-00	On Recoupment

		Internet Bill for the month of June-2020		2020		Basis from Government Budget- Payment of Internet Bill
52	03-08-2020	Towards Payment of Internet Bill for the month of June-2020	16	016137, Date d 03-08-2020	1636-00	On Recoupment Basis from Government Budget- Payment of Internet Bill
53	03-08-2020	Towards Payment of Internet Bill for the month of June-2020	16	016138, Date d 03-08-2020	330-00	On Recoupment Basis from Government Budget- Payment of Internet Bill
54	03-08-2020	Payment of Remunerati on to Sri Ch.Chinni, Computer Programmer for two months( June & July-2020)	16	016139, Date d 03-08-2020	10000-00	Remuneration
55	03-08-2020	Payment of electricity bill for the month of June-2020	16	016140, Date d 03-08-2020	6839-00	On Recoupment Basis from Government Budget- electricity bill
56	03-08-2020	Remunerati on to Contingent Staff for two months(June & July-2020) @13500/- each	16	016141, Date d 03-08-2020	27000-00	On Recoupment Basis from CPDC- Remuneration to Contingent Staff
57	10-08-2020	Payment of	18	016142, Date	8517-00	On



		electricity bill for two months from July&August -2020		d 10-08-2020		Recoupment Basis from Government Budget- electricity bill
58	10-08-2020	Payment towards payment of Telephone Bills for the month of July-2020	18	016143,Date d 10-08-2020	364-00	On Recoupment Basis from Government Budget- Telephone Bills
59	10-08-2020	Payment towards payment of Telephone Bills for the month of July-2020	18	016144,Date d 10-08-2020	318-00	On Recoupment Basis from Government Budget
60	10-08-2020	Payment towards payment of Telephone Bills for the month of July-2020	18	016145,Date d 10-08-2020	399-00	On Recoupment Basis from Government Budget
61	10-08-2020	Payment towards payment of Telephone Bills for the month of July-2020	18	016146,Date d 10-08-2020	769-00	On Recoupment Basis from Government Budget
62	03-09-2020	Payment towards remuneration to Sri Ch.Chinni, Computer Programmer for the month of August-2020	20	016147,Date d 03-09-2020	5000-00	Remuneration
63	03-09-2020	Remuneration to Contingent Staff for the	20	016148,Date d 03-09-2020	13500-00	On Recoupment Basis from CPDC

		month of August-2020				
64	03-09-2020	Payment of Electricity Bill	20	016149, Date d 03-09-2020	3810-00	On Recoupment Basis from Government Budget
65	14-09-2020	Payment of Electricity Bill for the months of August & September-2020	22	016150, Date d 14-09-2020	8002-00	On Recoupment Basis from Government Budget
66	14-09-2020	Payment of Telephone Bills for the month of	22	20001, Date d 14-09-2020	1208-00	On Recoupment Basis from Government Budget
67	24-09-2020	Payment towards Sri Ch.V.Apparao for making of wooden keychain box	23	20002, Date d 24-09-2020	4000-00	making of wooden keychain box
68	28-09-2020	Payment to Sri K.Krishna Rao for Printing Press for receipt of Books.	24	20003, Date d 28-09-2020	2050-00	Printing Press for receipt of Books
69	01-10-2020	Payment towards remuneration to Sri Ch.Chinni, Computer Programmer for the month of September-2020	25	20004, Date d 01-10-2020	5000-00	Remuneration
70	01-10-2020	Remuneration to Contingent Staff for the	25	20005, Date d 01-10-2020	13500-00	On Recoupment Basis from CPDC

		month of September-2020				
71	03-10-2020	Payment towards Sri Ch.V.Apparao for Carpentry works	26	20006, Date d 03-10-2020	10000-00	Carpentry works
72	22-10-2020	Payment towards electricity bills for the months of September & October-2020	27	20007, Date d 22-10-2020	8793-00	On Recoupment Basis from Government Budget
73	22-10-2020	Payment towards Telephone Bills for the month of September-2020	27	20008, Date d 22-10-2020	1236-00	On Recoupment Basis from Government Budget
74	02-11-2020	Payment of remuneration to Sri Ch.Chinni, Computer Programmer for the month of October-2020	32	20009, Date d 02-11-2020	5000-00	remuneration
75	02-11-2020	Payment towards Remuneration for Contingent Staff for the month of October-2020	32	20010, Date d 02-11-2020	13500-00	On recoupment basis from CPDC-Remuneration for Contingent Staff
76	18-11-2020	Payment of Electricity Bills for 10-10-2020 to 10-11-2020	34	20011, Dated 18-11-2020	9115-00	On Recoupment basis from Government Budget

77	18-11-2020	Payment towards Telephone bills for the month of October-2020	34	20012,Date d 18-11-2020	1258-00	On Recoupment basis from Government Budget Telephone bills
78	02-12-2020	Payment towards Remunerati on for Contingent Staff for the month of November-2020	35	20013,Date d 02-12-2020	13500-00	On recoupment basis from CPDC Remuneration for Contingent Staff
79	02-12-2020	Payment of Librarian Remunerati on for the month of November-2020	35	20014,Date d 02-12-2020	10000-00	Librarian Remuneration
80	18-12-2020	Payment towards the Service Charge of Solar Panel technician	37	20015,Date d 18-12-2020	5000-00	Service Charge of Solar Panel technician
81	22-12-2020	Payment towards the Electrical Bills	38	20016,Date d 22-12-2020	11490-00	On recoupment basis from Government Budget
82	30-12-2020	Payment towards Grill Works and Doors repair to Mr.M.Antar vedi,Welder	39	Cheque no 20017,Date d 30-12-2020	10000-00	
83	02-01-2021	Payment to other staff for the month of	40	Cheque no 20018,Date d 02-01-2021	13500-00	

		December-2020				
84	02-01-2021	Payment of honorarium to Librarian for the month of December-2020 on Recoupment basis from CPDC	40	Cheque no 20019, Dated 02-01-2021	10000-00	On Recoupment Basis
				<b>Total</b>	<b>5,85,441-00</b>	

**RE-STRUCTURE COURSE FEE (ADDITIONAL SPECIAL FEE) B.SC (MICROBIOLOGY)  
2019-20**

SNO	DATE	ITEM NAME	PAGE NO (RESOLUTION BOOK)	CHEQUE NO	AMOUNT	Justification/Utility/Purpose
85	28-12-2019	Guest Faculty Kum.V.Anitha honorarium in Microbiology	--	000007	10500/-	honorarium
86	04-12-2020	Guest Faculty Kum.V.Anitha honorarium in Microbiology	35	000008	10500/-	honorarium
<b>Total Amount</b>					<b>21000/-</b>	

**Grand Total : 8,36,070/-**

**Discussion:** The finance Committee verified the above statement of the expenditure and satisfied on the utilization of the funds.

**Resolution:** The finance committee approved the above expenditure of Rs.8, 36, 070, /-(5, 85,441+ 2, 29,629 +21000) incurred by the college after utilizing the additional special fee amounts.



**3. To consider and approve the Expenditure incurred for the development of college after utilizing amounts in the old examination account:**

**OLD EXAMINATIONS FEE FROM 02-11-2020**

S.No	Date of Office Note	Item	Office Note/ Page No.	Utilized Cheque Number with Date	Total Amount	Justification/Utility /Purpose
1	02-11-2020	Payment of Inspection fee to AKNU, Rajamahendravaram.	71	000006,date d 02-11-2020	16000-00	Inspection fee to AKNU
2	03-11-2020	Payment towards Red Ribbon Club Awareness Programme to Sri P.Rajababu,N.S. S. Coordinator	85	000007,date d 04-11-2020	3600-00	Red Ribbon Club Awareness Programme
3	07-11-2020	Payment towards Stationery to Sri Dhanulakshmi Agencies,Rajamahendravaram.	90	000008,date d 11-11-2020	5000-00	On Recoupment basis-Stationery
4	07-11-2020	Payment towards Stationery to Sri Dhanulakshmi Agencies,Rajamahendravaram.	91	000009,date d 11-11-2020	6930-00	On Recoupment basis-Stationery
5	07-11-2020	Payment to sri Dhanalakshmi agencies through NEFT	92	000010,dated 11-11-2020	9565-00	On Recoupment basis-Payment to sri Dhanalakshmi agencies
6	12-11-2020	Payment towards N-List, INFLIBNET Renewal Annual Membership	100	000011,dated 12-12-2020	5900-00	INFLIBNET
7	01-12-2020	Payment of Third Spell PG Examinations	Para 36	000012,dated 01-12-2020	9865-00	Payment of Third Spell

		Conduct amount to Sri M.Sudhakara Rao, Controller of Examinations.				
8	03-12-2020	Payment towards Purchase of Green boards to Devansh enterprises	114	000013,dated 04-12-2020	64000-00	On Recoupment Basis- Purchase of Green boards
9	21-12-2020	Payment towards Purchase of Ceiling fans to Mobili labs Pvt Ltd	52	000014,dated 22-12-2020	23100-00	On Recoupment Basis- Purchase of Ceiling fans to Mobili labs
<b>Total Amount</b>					<b>1,43,960-00</b>	

**Discussion:**

The finance Committee verified the above statement of the expenditure and expressed satisfaction on the utilization of funds.

**Resolution:**

The finance committee approved the above expenditure of Rs. **1, 43,960/-** incurred by the college after utilizing the Old examination fee funds.

**4. To Consider and approve the finance matters which were already approved by the Academic Council held on 25<sup>th</sup> November, 2020:**

- a) To approve the examination rates for the academic year 2020-21

**PROPOSED RATES OF REMUNERATIONS FOR THE ACADEMIC YEAR 2020-2021**

**CONTROLLER OF EXAMINATIONS: Sri.M.Sudhakara Rao M.Sc,NET**

S.N O	PARTICULARS	UNIVERSITY	COLLEGE (2019-20)	PROPOSED (2020-2021)
1	<b>PAPER SETTING</b>			
	Rate for paper setting - single media	400/-	350/-	400/-
	-both media	550/-	450/-	450/-
2	Scheme of valuation	---	100/-	100/-
3	Solutions for problem papers	---	100/-	100/-
4	DTP charges - per page (Single media)	---	30/-	30/-

	per page (both media)	---	40/-	40/-
5	Scrutinizer per script	0.90/-	0.90/-	0.90/-
6	Coding per script	0.90/-	0.90/-	0.90/-
7	Decoding per script		0.90/-	0.90/-
8	TA	Rs.13/- per KM	Rs.13/- per KM	Rs.13/- per KM
9	Convenience allowances	125/-	125/-	125/-
10	Paper Valuation			Min Upto 5 Scripts
	3 hours	15/-	15/-	15/- 75/-
	2 hours	10/-	10/-	10/-
				50/-

The above Remuneration rates will be modified according to University norms.

Note: Other fees are collected according to the University norms

For Invigilation Rs.150/- per invigilator

For Chief Superintendent Rs. 250/- for single session and Rs.400/- for two sessions.

For Observers/Squad for one Session-150/-for 2 sessions 250/-.



### **Discussion:**

It is proposed to consider & re-approve the Examination rates as fixed and to be approved in Governing Body meeting .

This proposal is placed before the Academic Council to consider and approve.

### **Resolution:**

It is resolved that the above proposal stands approved.

- b) To consider and reapprove the Sitting Allowance of Rs. 1000/-being paid to University Nominee & Subject Experts for Board of Studies meeting.

**Discussion:**

It is proposed to consider and reapprove the Sitting Allowance of Rs. 1000/- to be paid to University Nominees and Subject Experts for Board of Studies for the academic year 2020-21.

This proposal is placed before the Academic Council to consider and approve.

**Resolution:**

It is resolved that the above proposal stands approved.

- c) To revise the honorarium for Data Processing Assistant in the Office of Controller Exams @Rs. 9000/- per month and to engage one attender exclusively for Office of Controller of Exams @Rs. 7000/-per month and Honorarium for the Controller of Exams remains unchanged i.e.Rs.8,000/- per month.

**Discussion:**

It is proposed to Consider and reapprove the the honorarium for Data Processing Assistant in the Office of Controller Exams @Rs. 9000/- per month and to engage one attender exclusively for Office of Controller of Exams @Rs. 7000/-per month and Honorarium for the Controller of Exams remains unchanged i.e.Rs.8,000/-per month

**Resolution:**

It is resolved that the above proposal stands approved.

- d) To consider and reapprove the Sitting Allowance of Rs. 500/-being paid to Chair person, Alumni, Industrial nominees of BOS for the academic year 2020-21.

**Discussion:**

It is proposed to consider and reapprove the Sitting Allowance of Rs.500/- being paid to Chairperson, Alumni, Industrial nominee of Board of Studies for the academic year 2020-21.

This proposal is placed before the Academic Council to consider and approve.

**Resolution:**

It is resolved that the above proposal stands approved.

- e) To consider and approve the TA to be paid for University nominees @ Rs.12/- per Km and DA @ Rs.450/- per day for the Academic Council meeting.

**Discussion:**

It is proposed to consider and reapprove the TA to be paid for University nominees @ Rs.12/- per km and DA @ Rs.450/- for a day for the Academic Council Meeting.

This proposal is placed before the Academic Council to consider and approve.

**Resolution:** It is resolved that the above proposal stands approved.

- f) To consider and reapprove the Sitting Allowance of Rs 1000/- being paid to Chair Person, University nominees, Local nominees, and Professional Body members, Industrial Nominees, Academic Coordinator and Controller of Examinations of Academic Council for the Academic year 2020-21.

**Discussion:**

It is proposed to consider and reapprove the Sitting Allowance of Rs. 1000/- being paid to Chair person/University Nominees/Local Nominees/Professional Body Members/Industrial Nominee/Academic Co-coordinator & Controller of Examinations of the Academic Council for the academic year 2020-21.

This proposal is placed before the Academic Council to consider and approve.

**Resolution:**

It is resolved that the above proposal stands approved.

**Discussion:**

The Academic Council after thorough discussion approved the above (a) to( f) resolutions. Hence it is now placed before the finance committee for approval.

**Resolution:**

The finance committee ratifies the above said (a) to( f) resolutions.



5. To consider and ratify the unutilised JKC budget amount of Rs.7,43,692/- Which was returned to the O/o CCE, Vijayawada.

**Discussion:**

As per the Proc .No. 01/JKCMC-Remittance of Unspent balance/CCE/2020 dated: 01-06-2020 of Commissionerate of Collegiate Education that the college has to send back unutilised JKC Mentors Honorarium budget of Rs. 7,43,692/- which was accumulated in JKC account for many years. Accordingly, the said money was successfully remitted back into the account of CCE, AP Vijayawada, hence, the committee has satisfied.

**Resolution:**

The finance committee approves that the unutilised budget of Rs. 7,43,692/- which was accumulated in JKC account for many years was already dispatched to CCE is ratified.

6. To consider and ratify the unutilised UGC 12<sup>th</sup> Plan grant of Rs.10,99,827/- (Rs.1,57,967 + Rs.9,41,860/-) including interest which was already returned to UGC SERO Hyderabad.

**Discussion:**

As per the F No.:1-1(043)/13(GDA-SERO-UGC), Dt: Oct-2020 of the UGC, SERO, Hyderabad that the college was settled the 12<sup>th</sup> Plan Grant for which Rs.10,99,827/- need to be sent back to UGC SERO, Hyderabad accordingly the said amount was successfully remitted back into the account of UGC SERO, Hyderabad. Hence, the finance committee satisfied.

**Resolution:**

The finance committee approves that the unutilised UGC grant of RS. 10,99,827/- (Rs.1,57,967 + Rs.9,41,860/-) was already dispatched to UGC SERO Hyderabad is ratified.

7. To consider and ratify the matching grant of Rs.2,90,360/- after duly utilising funds available in the UGC Account.

**Discussion:**

As the college has introduced new market oriented courses like multimedia and Data Science for which latest computer systems required to be placed in the computer lab. Hence, the college has purchased 15 latest computer systems and one Copier through GEM portal for which Rs.2,90,360/- (for computers Rs.1,75,360/- and Rs.1,15,000/- for Copier) as matching grant from UGC A/c of the college to purchase the same. The said matching grand will be recouped to the UGC account after receiving the balance of the autonomous grant from UGC SERO, Hyderabad. Hence, the finance committee satisfied.

**Resolution:**

The matching grant of Rs. 2,90,360/- (for computers Rs.1,75,360/- and Rs.1,15,000/- for Copier) is utilised from the available funds of UGC towards purchase of 15 latest computer systems and one Copier through GEM portal on recoupment basis is ratified.

**8. To consider and ratify the renovation works undertaken for CISCO Eduskills training lab after utilizing the available JKC funds and Examination funds.**

**Discussion:**

The Commissioner of Collegiate Education accorded permission to renovate the computer laboratory for conducting of CISCO Eduskills training online programmes for which any accumulated available funds of up to Rs.5,00,000/- may be utilised. After thorough discussion and recommendations of the JKC Committee, the funds in the JKC Account and Examination account may be utilised to meet the same. Accordingly the following works have been done for the renovation of CISCO Eduskills training Lab including providing of internet facility for which Rs. 2,41,137/- (1,92,437/- (JKC funds) + 48,700/-(Examination Funds)) has been incurred. The finance committee verified the statement of expenditure and expressed satisfaction and utilisation of the funds.

**Details of JKC Funds utilized for Renovation of CISCO lab**

S.No	Date of Resolution	Item	Page No.o f the Reso lution Book	Utilized Cheque Number with Date	Total Amount	Justification /Utility/Pur pose
01	06-11-2020	Re-Payment towards Eduskills Foundation,B huaneswar,C ISCO-Annual Support Centre fee including Challana Charges.	29	Cheque No:301504,Dat ed 06-11-2020	23604-72	Payment for CISCO fee
02	12-11-2020	Payment to Sri Ch.Venkata Apparao,Carp enter towards Renovation of CISCO Lab	30	Cheque No:301505,Dat ed 12-11-2020	22200-00	Renovation of CISCO Lab
03	16-11-2020	Payment to Keerthana Electronics towards supply of Electrical items in CISCO Lab	30	Cheque No:301506,Dat ed 16-11-2020	22000-00	Renovation of CISCO Lab

04	23-11-2020	Payment to Keerthana Electronics towards supply of Electrical items in CISCO Lab	30	Cheque No:301507,Dated 23-11-2020	11632-00	Renovation of CISCO Lab
05	23-11-2020	Payment to Sri D.Kalyan Babu,Electrician for Labour Charges	30	Cheque No:301508,Dated 23-11-2020	15000-00	Renovation of CISCO Lab
06	02-12-2020	Payment to Sri S.Subhash,Painter towards Painting Charges for Cisco-Lab	31	Cheque No:301509,Dated 02-12-2020	20000-00	Renovation of CISCO Lab
07	02-12-2020	Payment to Sri Ch.Venkata Apparao, Carpenter towards Renovation of CISCO Lab	31	Cheque No:301511,Date d 02-12-2020	27000-00	Renovation of CISCO Lab
08	02-12-2020	Payment to Netplus Fiber Broadband Services Pvt Ltd for Providing Internet facility for One Year in Cisco Lab	31	Cheque No:301512,Dated 02-12-2020	20000-00	Renovation of CISCO Lab
09	02-12-2020	Payment to Netplus Fiber Broadband Services Pvt Ltd for Providing Internet	31	Cheque No:301513,Dated 02-12-2020	31000-00	Renovation of CISCO Lab

		facility for One Year in Cisco Lab				
Total Amount						<b>1,92,436.72</b>

**Sri A.S.N.M.GOV'T COLLEGE (A)-PALAKOL-W.G.Dt**

**Details of Examination Funds utilized for Renovation of CISCO lab Computers**

S.No	Date of Resolution	Item	Page No. of the Resolution Book	Utilized Cheque Number with Date	Total Amount	Justification /Utility/Purpose
10	23-12-2020	24 Computer systems spares and Repairing	114	022435 Dated 23.12.2020	48,700-00	Payment towards 24 Computer systems spares and Repairing
				<b>Total</b>	<b>48,700-00</b>	

Rupees Forty eight Thousand and Seven Hundred only

**Resolution:**

The finance committee approved the total expenditure of Rs.2,41,136.72/- incurred from the JKC funds (Rs.1,92,436.72) and Examination funds( Rs.48,700) towards renovation of computer lab as CISCO Eduskills training lab.

9. To consider and Approve the amount of Rs.27,000/- towards Annual Maintenance Contract for computer systems existing in the college including Computer Laboratory.

**Discussion:**

There exist more than 100 systems in the computer labs and departments, etc in the college for which urgent maintenance from time to time is required. Accordingly, the annual maintenance contract is invited after following the purchase procedure Rs.27,000/- need to be paid from the funds of B.Com computers for the academic year 2020-21. Hence, it is placed before the finance committee for approval.

**Resolution:**

The finance committee approves the payment of Rs.27,000/- towards AMC for computer systems existing in the college including computer laboratory.

10. To consider and ratify the Autonomous grants utilized towards development of the college under various specified heads for 2019-20.

**PROCEEDINGS OF THE PRINCIPAL, SRI A.S.N.M GOVT COLLEGE(A) PALAKOL**

Present: Dr. D. GIRI M.Sc., Ph.D

**RC NO- SPL A/USC(AUT)2019-20 Dt. 24/01/2020**

Sub: Sri A.S.N.M GC(A) Palakol-UGC-Autonomous Grant for Rs 15,00,000/- for the year 2019-20-Reallocation of funds-Orders-Issued.

Ref: Minutes of meeting of Staff Council Dt.24-01-2020

**ORDER:**


The Principal Sri A.S.N.M Govt College(A) Palakol is pleased to Reallocate the UGC Autonomous Funds for the year 2019-20 (tentative) to various Heads suggested by UGC 2018 Autonomous guidelines. The UGC Autonomous grant for Rs 15,00,000/- (Rupees Fifteen lakhs only) for the year 2019-20 as detailed as follows:

Sl.No	Sub Head	Amount allocated
1.	Guest lectures/visiting faculty	25,000/-
2.	Orientation training to teachers	_____
3.	Redesigning the course	_____
4.	Workshops/seminars	1,00,000/-
5.	Examination reforms	_____
6.	Office/Lab equipment	7,50,000/-
7.	Office/Classroom furniture	3,50,000/-
8.	Library/books/journals	75,000/-
9.	Capacity Building of faculty	_____
10.	Renovation/repairs	1,10,000/-
11.	Extension activities	_____
12.	Curriculum Design	_____
13.	Study area programs	_____
	<b>Total</b>	<b>15,00,000/-</b>

**Rs.15,00,000/- ( Rupees Fifteen lakhs only )**

All the department in charges are informed that the funds should be utilized as per government norms through resolutions to made in the Departmental Meeting for utilizations for various works/activities as specified in the action plan of the department/committees. Vouchers have to be submitted after necessary stock entries. No bill/voucher will be entertained after the date. Hence all the Department in charges are requested to utilize the allotted amounts before end March,2020 or any further instructions from USC-SERO, Hyderabad.

Copy to  
Concerned Heads/Office

  
**PRINCIPAL**  
**SRI A.S.N.M. GOVT COLLEGE**  
**UAC Accredited at B Grade**  
**PALAKOL- 504 200, W.O.D.**



**UGC-SERO, Hyderabad**  
**Sri A.S.N.M. GOVERNMENT COLLEGE(A), PALAKOL, W.G.Dt., A.P.**

**Statement of Income & Expenditure**

**Name of the Scheme** : UGC Assistance to Colleges under Autonomous Colleges Schemes.

**Name of the College** : Sri A.S.N.M. Government College(Autonomous), West Godavari Dt. A.P.

**Sanction Order No. &**

**Date** : 1. Your Lr. No. F.AUT(APAN042)/15-16 [Link No:201] /GEN/SC/ST, APAN-042, Dt.16-12-2019

2. Your Lr. No. F.AUT(APAN042)/15-16(AC-SERO-UGC), Dt.05-06-2020

S.No.	Income (Rs.)		Expenditure (Rs.)	
1	Grants From UGC:	12,90,000-00	Seminars/Workshops	2,15,507-00
2	Grants From State Govt:	Nil	Furniture for Office, Class rooms, Library & Laboratories	3,54,200-00
3	College Contribution:	3,34,320-00	Renovation and Repairs	1,07,101-00
4	Internal Sources, if any including interest etc:	Nil	Office Equipment, teaching aids & Laboratory Equipment	7,78,312-00
			Guest/Visiting Faculty	24,000-00
			Library – Equipment, Books & Journals	75,000-00
	<b>Total:</b>	<b>15,54,320-00</b>	<b>Total:</b>	<b>15,54,320-00</b>

Signature of the Principal with Seal

PRINCIPAL  
 SRI A.S.N.M. GOVT. COLLEGE  
 CAC Building at B-4th 2nd floor  
 PALAKOL - 524 000, W.G.Dt.

Signature of Chartered Accountant  
 (with Seal)  
 Registration No.



**AUTONOMOUS GRANTS RESOLUTION**  
For the year 2019-20

S.No	Date of Resolution	Item	Page No.of the Resoluti on Book	Utilized Cheque Number with Date	Total Amount	Remarks
1	24-01-2020	Conducting National Level Workshop on Digital Marketing Imperative Prospectus organised by Department of Commerce	3	023468,Dated 25-01-2020	30000-00	
2	01-02-2020	Towards Telugu Seminar	5	023469,Dated 01-02-2020	120000-00	
3	01-02-2020	Towards Material	5	023470,Date d 01-02-2020	4851-00	
4	01-02-2020	Towards Material	5	023471,Dated 01-02-2020	4852-00	
5	01-02-2020	Towards Labour Charges	5	023472,Dated 01-02-2020	4890-00	
6	01-02-2020	Towards Material	5	023473,Dated 01-02-2020	9811-00	
7	01-02-2020	Labour charges for Repair of Toilets	5	023474,Dated 01-02-2020	9200-00	
8	01-02-2020	Labour charges for Cleaning Manhole	5	023475,Dated 01-02-2020	800-00	
9	12-02-2020	Towards Repair of Principal's Chair	8	023476,Dated 13-02-2020	3450-00	
10	28-02-2020	Towards Plumbing Materials	10	023477,Dated 28-02-2020	9730-00	
11	28-02-2020	Towards Plumbing Charges	10	023478,Dated 28-02-2020	8500-00	
12	28-02-2020	Towards Botanical Garden protection fencing	10	023479,Dated 28-02-2020	6750-00	

		Materials				
13	28-02-2020	Labour charges for Botanical Garden Renovation work	10	023480, Dated 28-02-2020	1800-00	
14	28-02-2020	Honorarium for the Guest Lecturers in all Departments	10	023481, Dated 28-02-2020	26000-00	
15	28-02-2020	Cheque issued to Superintendent of jail, Rajahmundry for the furniture of Classrooms.	13	023482, Dated 28-02-2020	354200-00	
16	13-03-2020	Cheque issued to Rajasthan Hardware for material	16	023485, Dated 13-03-2020	3422-00	
17	13-03-2020	Cheque issued to S. Rajakumar for labour charges for Carpenter.	16	023486, Dated 13-03-2020	5500-00	
18	19-03-2020	Cheque issued to Mr. V. Srinivas for service charges for Plumber.	21	023490, Dated 01-06-2020	3580-00	
19	19-03-2020	Cheque issued to Mohan water lines for sanitary articles.	21	023492, Dated 01-06-2020	7928-00	
20	19-03-2020	Cheque issued to Kumar Electricals for material	21	023493, Dated 01-06-2020	7437-00	
21	19-03-2020	Cheque issued to Kumar Electricals for material	21	023494, Dated 01-06-2020	8400-00	
22	19-03-2020	Cheque issued to Mr. V. Moahn sri kumar for electrical works.	21	023495, Dated 01-06-2020	4200-00	
23	30-03-2020	Cheque issued towards Prism Scientific Traders	23	023496, Dated 30-03-2020	188143-00	
24	30-03-2020	Cheque issued to Sri Manikanta Book Centre, Rajahmundry.	23	023497, Dated 30-03-2020	75000-00	
25	03-08-2020	Towards expenditure for Purchase of	24	023498, Dated 03-08-2020	300000-00	

		Computers				
26	03-08-2020	Matching Grant after utilizing UGC account towards meeting the expenditure for purchase of Computers	24	4495,Dated 03-08-2020	175369	
27	03-08-2020	Matching Grant after utilizing UGC account towards meeting the expenditure for purchase of Xerox machine	24	4496,Dated 03-08-2020	115000	
28	03-08-2020	Matching grant from Department of Telugu by Dr.P.Nagaraju towards conducting the seminar	25	–	11187	
Total amount					15,00,000	

**Discussion:**

It is hereby placed before the finance committee that the college has prioritised the works and reallocated the Autonomous grants for Rs.15,00,000 after duly adopting the staff council meeting held on 24-01-2020 and as the college is going for NAAC in this Academic Year and It is also placed before the finance committee for approval of the resolutions adopted by Autonomous committee.

**Resolution:**

It is resolved to approve and ratify the reallocation of Autonomous budget of Rs.15,00,000/- and audited statement of the above expenditure along with above Autonomous committee resolutions.

11. To consider and ratify the expenditure incurred after utilizing the RUSA funds for the construction of new Academic block and renovation in the existing building.

### RUSA Expenditures 2017-2020

S.No	DATE	Cheque issued to /Purpose	Page Number in Resolution book	Cheque Number	Amount in Rupees	Remarks
1	07.07.2017	Executive Engineer, Eluru—Towards Construction of New Building and Up gradation/Renovation of Existing facilities	05	000004	1500000-00	
2	21.07.2017	UNEECOPS Technologies ltd --- Virtual class room	07	000005	384480-00	
3	28.10.2017	UNEECOPS Technologies ltd --- Virtual class room	09	000006	96120-00	
4	13.12.2017	M/s Micro care computers Pvt. Ltd. Vijayawada---Digital class rooms	13	000008	1260770-00	
5	03.02.2018	ICONMA Professionals-LMS	15	000009	103571-00	
6	05.03.2018	National Small Industries Corporation limited-Bio metric devices	16	000010	110480-00	
7	09.08.2018	M/s Micro care computers Pvt. Ltd. Vijayawada---Digital class rooms	19	000011	1890328-00	
8	03.10.2018	i.POOJA ELECTRICALS towards material cost for electrification digital class room ii. B.V.M. Kumar- UPS Electrical wiring	20	000012 000013	24653-00 4000-00	
9	03.01.2019	Executive Engineer, Eluru	21	000014	2000000-00	
10	15.02.2019	Executive Engineer, Eluru	22	000015	2000000-00	
11	01.03.2019	Kumar Electricals- towards cost of six fans in the digital class room	23	000016	8400-00	

		B.V.M. Kumar-repairs and fitting charges of fans in the digital class room		000017	3000-00	
12	29.06.2019	Executive Engineer, Eluru	24	000018	3000000-00	
13	16.09.2019	ICONMA Professionals-LMS	26	000020	77678-00	
14	19.09.2019	Executive Engineer, Eluru	27	000021	2500000-00	
15	16.10.2019	ICONMA Professionals-LMS	28	000022	77678-00	
16	19.10.2020	Executive Engineer, Eluru	29	Bill No. 2020-1526776	3000000-00	Through CFMS
17	08.01.2021	ICONMA Professionals-LMS	30	000023	16676-00	
18	....	APSFL			289825-00	Payment done by the CCE
Total Expenditure					1,83,47,659-00	

#### **Discussion:**

AS the College was already received the RUSA grant of Rs.2 Crores towards construction of Academic blocks @Rs.70,00,000/- and renovation in the existing building @Rs. 70,00,000/- and also purchasing of equipment @Rs.60,00,000/-. Accordingly as per the RUSA guidelines the works are undertaken on the College Campus and rules in vogue the above expenditure is settled till now .

#### **Resolution:**

It is resolved to approve and ratify the above Expenditure of Rs.1,83,47,659/- booked under RUSA grants.

**12. To Consider and approve engaging of Guest faculty in various departments against non sanctioned posts @Rs. 200/- per hour not exceeding Rs.14,400/- per month and also engaging of Lab Assistant in the Computer Department @Rs. 7000/- per month for the Academic Year 2020-21:**

#### **Discussion:**

It is placed before the finance committee that the college is reopened for the Academic year 2020-21 w.e.f. 2<sup>nd</sup> November,2020.Out of 33 teaching posts sanctioned 11 are working on Regular basis, 2 on Redeployment basis, 8 on Contract basis,11 as Guest Faculty against sanctioned posts.01 Regular Faculty working on deputation at SRR GDC, Vijayawada. But this year the college has additionally introduced with 3 new courses B.Sc(Mathematics, Statistics, Data Science), B.sc((Mathematics, Physics, Multimedia) and B.A(History, Economics , functional Telugu) and also introduced 1 P.G. programme M.Com with @30 students .Wherever workload exists the Guest faculty need to be engaged @200/- per hour not exceeding Rs.14,400/- per month against non-Sanctioned posts. Also it is very necessary to engage 1\_Lab Assistant in the Computer Department @Rs. 7000/- per month for the Academic Year 2020-21.



**Resolution:**

It is resolved that the Guest faculty @Rs. 200/- per hour not exceeding Rs.14,400/- is engaged in various departments wherever sufficient workload is available for which the remuneration may be met from available college funds. Also resolved to engage One Lab Assistant in the Computer Department @Rs. 7,000/- per month for the Academic Year 2020-21.

Further, the Committee resolved to engage Guest faculty @Rs.200/- per hour not exceeding Rs.14,400/- per month in running of the course M.Com of Commerce department for the academic year 2020-21 for which the available college funds may be utilized.

- 13. To Consider and approve engaging of other contingent staff members @Rs.13,500/- per month and One Guest Librarian @Rs.10,000/- per month for the Academic year 2020—21.**

**Discussion:**

As there exist One sanctioned Librarian post and it is vacant for many years and the college is going for NAAC reaccreditation after thorough discussion and recommendation of Staff council, One Guest Librarian is engaged w.e.f. 2<sup>nd</sup> November, 2020 for which Rs.10,000/- per month being met from CPDC funds.

And also out of 23 sanctioned non-teaching posts, only 6 are working on regular basis and One working on Deputation basis from GDC, Tanuku. In which Out of 7 sanctioned Office subordinate posts, no one is working, hence Two Sweepers cum Scavenger @Rs. 4250/- per month totalling Rs. 8500/- and one Night watchmen @Rs. 5000/- per month, Grand totalling Rs. 13,500/- per month is being utilized from CPDC funds towards honorarium of other contingent staff.

**Resolution:**

It is resolved To Consider and approve engaging of other contingent staff members @Rs.13,500/- per month and One Guest Librarian @Rs.10,000/- per month for the Academic year 2020—21.

**14. To Consider and approve the CPDC Committee Resolutions for the year 2019-20 & 2020-21**

**College Planning and Development Council (CPDC) Funds Utilization  
For the year 2019-20**

S.No	Date of Resolution	Item	Page No.of the Resoluti on Book	Utilized Cheque Number with Date	Total Amount	Remarks
1	12-02-2020	Cheque issued to N.Rupesh,Sri Satya Surya,III B.Com(Voc)to wards purchasing Cricket Kit	83	000133,Dated 12-02-2020	4995-00	On Recoup ment Basis from PD Account
2	03-08-2020	Towards Advance payment to Telephone Bills	84	000134,Dated 03-08-2020	1435-00	On Recoup ment Basis from the budget
3	11-01-2021	Cheque issued to Dr.P.Nagaraju for advancing amount of Library room renovation for Digital library.	86	000136,Dated 11-01-2021	21000-00	
Total Amount					27,430-00	



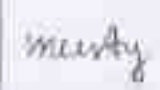



**Discussion:**

The Finance Committee verified the above statement of Expenditure and satisfied the Utilization of the funds.

**Resolution:**

The Finance committee approved the above expenditure of Rs.27,430/- incurred by CPDC .

The Following members attended the finance committee meeting of the College conducted on 11-01-2021 at 3.00 pm

SNO	NAME	DESIGNATION	SIGNATURE
1	Dr. D.GIRI Principal, Sri. A.S.N.M. Govt. College(A), Palakol	Chairman	
2	Sri. K.SriRama Murthy, Lecturer in Zoology, Sri. A.S.N.M. Govt. College(A), Palakol	Member	
3	Sri. B.Adinarayana Murty, Lecturer in Physics, Sri. A.S.N.M. Govt. College(A), Palakol	Member	
4	Sri. N.Satyanarayana, Finance Officer, Adikavi Nannaya University, Rajamahendravaram	Member	
5	Dr.D.Sailaja, Lecturer in Zoology, Sri. A.S.N.M. Govt. College(A), Palakol	Special Invitee	
6	Sri.P.Devadattam. Superintendent, Sri. A.S.N.M. Govt. College(A), Palakol	Special Invitee	

  
PRINCIPAL  
Chairman & President  
SRI A.S.N.M. GOVT COLLEGE  
NAAC Accredited at B Grade  
PALAKOL 654 290, W.G.D.



**Sri A.S.N.M. Government College (Autonomous)**  
**(NAAC Re-accredited by 'B' Grade with 2.61 CGPA)**  
**Palakol, West Godavari District - 534260**

**Finance Committee Meeting – 4 (2020-21)**

The Finance Committee meeting is held on 15-04-2021 at 3.00 pm in the Principal's Chamber under the Chairmanship of Dr.D.Giri, Principal, Sri. A.S.N.M. Government College (A), Palakol to discuss and approve the following items shown in the agenda.

**Agenda:**

1. To consider and ratify the income and expenditure of audited statement for the year 2020-21 submitted by the Autonomous Examination Cell.
2. To consider and approve the Additional Special fee committee resolutions for the year 2020-21.
3. To consider and approve the Expenditure incurred for the development of college after utilizing amounts in the old examination account.
4. To Consider and approve the CPDC Committee Resolutions for the year 2020-21
5. To Consider and approve the JKC Committee Resolutions for the year 2020-21.
6. To Consider and approve the proposals for replacement of Batteries for the existing 15 Kv UPS in JKC Lab at an estimated cost of rupees Rs.1,36,800/-
7. To Consider and approve the list of Books recommended for condemnation worth of Rs.41105/- @2090 Books.
8. To Consider and approve the proposals for Purchase of Various Journals and magazines worth of Rs. 35012/- to the central library.
9. To Consider and approve the proposals for repairing of existing solar panels at an estimated cost of Rs 1 Lakh

**Sri. A.S.N.M.GOV.T. COLLEGE (AUTONOMOUS), PALAKOL, W.GT**

**FINANCE MEETING NO-4**

**DATE: 15-04-2021**

**VENUE: SRI. A.S.N.M.GOV.T. COLLEGE (AUTONOMOUS), PALAKOL**

**TIME: 3.00PM**

**Agenda with Notes, Discussions and Resolutions**

The Members of the Finance Committee of the college met on 15-04-2021 at 3 pm in the Principal Chamber under the Chairmanship of Dr.D.GIRI, Chairman and Principal of the college and discussed on the agenda points.

- 1. To consider and ratify the income and expenditure of audited statement for the year 2020-21 submitted by the Autonomous Examination Cell:**



**SRI A.S. N. M. GOVERNMENT COLLEGE (A), PALAKOL, W.G. DISTRICT**

**STATEMENT OF EXPENDITURE FOR 2020-2021**

**(25-11-2020 TO 31-03-2021)**

Sl. No.	ITEM	ESTIMATED AMOUNT FROM THE FEE COLLECTED DURING FINANCIAL YEAR 2020-2021	AMOUNT COLLECTED DURING THE FINANCIAL YEAR 2020-2021	EXPENSE AMOUNT DURING 2020-2021	EXPENSE AMOUNT DURING 2020-2021	TOTAL EXPENSE AMOUNT
		Rs. P.	Rs. P.	Rs. P.	Rs. P.	Rs. P.
1	ACADEMIC COUNCIL EXPENDITURE 2020-21	4,300.00				
2	STATIONERY - purchasing 25 pages MAN, 10 pages MAN, 5 pages MB) answer booklets	2,90,734.00				
3	ONE TERM UP SETTING MARCH 2021	34,036.00	8,33,144.00	1,89,156.36	10,16,073.36	8,20,416.92
4	HONORARIUM TO CO-ORDINATOR, OPERATOR, OTHER EXAMINER LIKE PURCHASES, SOFTW ARE MAINTENANCE, OR	2,83,036.40				
	TOTAL	6,22,300.00	8,33,144.00	1,89,156.36	10,16,073.36	8,20,416.92

*[Signature]*  
Principal

A. S. N. M. Gov. College (Autonomous)  
PALAKOL - 524209 (W.G. Dist.)

*[Signature]*  
Chartered Accountant





SRI.A.S.N.M.GOV.T.COLLEGE (AUTONOMOUS),PALAKOL,W.G.DT				
WITHDRAWLS FROM 25.11.2020 TO 31.03.2021				
SNO	DATE	CHEQUE NO	ISSUED FOR	AMOUNT
1	02/12/2020	22432	Examination Staff Remuneration for the Month of November-2020 and Academic Council Expenses	20,300
2	05/12/2020	22433	Renovation of Examination Room	9,900
3	14/12/2020	22434	Repairing of 4 Printers and Xerox Machine, Electronics Work	21,500
4	23/12/2020	22435	on Recouped Basis Repairing of Computers in CISKO LAB	48,705.90
5	24/12/2020	22436	On Recouped Basis Digitalization of library	9,725
6	26/12/2020	22437	On Recouped Basis Digitalization of library	7,465
7	28/12/2020	22438	On Recouped Basis Digitalization of library	5,000
8	31/12/2020	22439	On Recouped Basis Painting charges including Materials, Cleaning of Library	12,510
9	02/01/2021	22440	Examination Staff Remuneration for the Month of December-2020	24,000
10	04/01/2021	22441	Purchased Answer Booklets 28 Pages, 16 & 8 pages from Wikas publications, Nellore	2,95,734
11	05/01/2021	—	Charges for RTGS customer payment	29.50
12	21/01/2021	22442	Purchased Coding Machine, HUB, Spyke, Xerox Tonner	13,600
13	01/02/2021	22443	Examination Staff Remuneration for the month of January-2021	24,000

14	19/02/2021	22444	On Recouped Basis from CPDC, Transportation Charges of Steel Student Chairs with unting Pad (100.No's)	9,000
15	01/03/2021	22445	Examination Staff Remuneration for the Month of Feb-2021	24,000
16	06/03/2021	22446	ISO certification Charges Rs.10000+18%GST	11,800
17	19/03/2021	22447	Paper Setting Remuneration to GDC, Tuni	11,150
18	19/03/2021	—	Charges for NEFT customer payment	5.32
19	19/03/2021	22448	Paper Setting Remuneration to GDC(A), Rajahmundry	14,725
20	19/03/2021	—	Charges for NEFT customer payment	5.32
21	19/03/2021	22449	Paper Setting Remuneration to PR GDC(A), KAKINADA	11,025
22	19/03/2021	—	Charges for NEFT customer payment	5.32
23	19/03/2021	22450	Paper Setting Remuneration to Sri. Y.N.College, Narsapur	2,115
24	29/03/2021	24551	Material for Cabin for the office of Controller of Exams	10,000
25	30/03/2021	24552	Examination Staff Remuneration for the Month of March-2021	24,000
			<b>GRAND TOTAL</b>	<b>6,22,300.36</b>

  
 PRINCIPAL, S/S  
 Sri. A.S.N.M. Gov. College (Autonomous)  
 PALAKOL - 504260 (W.G.Dist.)

SRI A.S.N.M.GOV.T.COLLEGE (AUTONOMOUS),PALAKOL,W.G.DT			
DEPOSITS FROM 25.11.2020 TO 31.03.2021			
SNO	DATE OF DEPOSIT	TYPE	AMOUNT
1	30/11/2020	DEPOSIT	2,500
2	01/12/2020	DEPOSIT	4,500
3	06/02/2021	INTEREST	6,394
6	15/02/2021	DEPOSIT	37,950
7	18/02/2021	DEPOSIT	2,23,800
8	02/03/2021	DEPOSIT	1,45,900
9	30/03/2021	DEPOSIT	12,100
		<b>TOTAL</b>	<b>4,33,144-00</b>

  
 PRINCIPAL  
 SH. A.S.N.M. Govt. College (Autonomous)  
 PALAKOL - 634280 (W.G Dist.)



S.No	Date of Resolution	Item	Page No. of the Resolution Book	Utilized Cheque Number with Date	Total Amount	Remarks
2	21-01-2021	Payment of Electricity Bills	41	Cheque no: 20020,dated 21-01-2021	6723-00	On Recoupment Basis from Budget
3	22-01-2021	Payment of Telephone Bills	42	Cheque no: 20021,dated 22-01-2021	1706-00	On Recoupment Basis from Budget
4	02-02-2021	Payment of Other staff Honorarium for the month of January-2021	43	Cheque no: 20022,dated 2-02-2021	13500-00	On Recoupment Basis from CPDC
5	02-02-2021	Payment of honorarium to Librarian for the month of January-2020 on Recoupment basis from CPDC	43	Cheque no 20023,Dated 02-02-2021	10000-00	On Recoupment Basis from CPDC

6	18-02-2021	Payment towards Electricity Bills	47	Cheque no 20024,Dated 18-02-2021	10909-00	On Recoupment Basis from Budget
7	02-03-2021	Payment of honorarium to Librarian for the month of February-2020	48	Cheque no 20025,Dated 02-03-2021	10000-00	On Recoupment Basis from CPDC
8	02-03-2021	Payment of Honorarium to other staff members for the month of February-2021	49	Cheque no: 023826,Date d 2-3-2021(New Cheque Book)	13500-00	On Recoupment Basis from CPDC
9	02-03-2021	Honorarium to Sri U.Durga,Computer Assistant	49	Cheque no: 023827,Date d 2-3-2021(New Cheque Book)	7000-00	
10	04-03-2021	Towards Telephone Bills	50	Cheque no: 023828,Date d 4-3-2021(New Cheque Book)	5983-00	On Recoupment basis from Budget
11	05-03-2021	Honorarium to Guest Faculty-	50	Cheque no: 023829,Date d 5-3-	6000-00	On Recoupment basis from



		English		2021(New Cheque Book)		CPDC
12	30-03-2021	Towards payment of website hosting and renewal	52	Cheque no: 023830,Date d 30-3- 2021(New Cheque Book)	13391-00	Recouped to JKC Account
13	30-03-2021	Towards expenses for Computer AMC	53	Cheque no: 023831,Date d 30-3- 2021(New Cheque Book)	6750-00	
14	30-03-2021	Payment of honorarium to other staff	53	Cheque no: 023832,Date d 30-3- 2021(New Cheque Book)	14500-00	On recoupment basis from CPDC
15	30-03-2021	Honorarium to Guest Librarian for the month of March- 2021	53	Cheque no: 023833,Date d 30-3- 2021(New Cheque Book)	10000-00	On recoupment basis from CPDC
16	30-03-2021	Payment of Honorarium to Computer lab assistant @March-	53	Cheque no: 023834,Date d 30-3- 2021(New Cheque Book)	7000-00	

		2021				
Total Amount					1,36,962-00	

**Total amount: 3, 01,962/-**

**Discussion:**

The Finance committee verified the statement of Expenditure and expressed satisfaction on the Utilization of the funds of Additional Special fee.

**Resolution:**

The Finance Committee approved the above expenditure of Rs.3,01,962/- utilised in the Additional Special fee account ( B.Sc Computer Science & B.Com Vocational ) .

**3. To consider and approve the Expenditure incurred for the development of college after utilizing amounts in the old examination account:**

**OLD EXAMINATIONS ACCOUNT**

S.No	Date of Note File	Item	Utilized Cheque Number with Date	Total Amount	Remarks
1	25-03-2021	Supply of Office Stationery	000015, Date d 25-03-2021	14910-00	Office Note Para No:58
2	25-03-2021	Annual Membership fee for Infilbnet	000016, Date d 25-03-2021	5900-00	Office Note Para No:63
Total amount				20,810-00	

**Discussion:**

The finance Committee verified the above statement of the expenditure and expressed satisfaction on the utilization of funds.

**Resolution:**

The finance committee approved the above expenditure of Rs.20,810/- incurred by the college after utilizing the Old examination fee funds towards development of the College.

**4. To Consider and approve the CPDC Committee Resolutions for the year 2020-21**

S.No	Date of Resolution	Item	Page No.of the Resoluti on Book	Utilized Cheque Number with Date	Total Amount	Remarks
1	22-01-2021	Cheque issued to Ch.Venkata Apparao towards the payment for the renovation works of classrooms and department rooms and also for Labour charges	87	000137,Date d22-01-2021	13500-00	
2	22-01-2021	Cheque issue dto Ch.Venkata Apparao towards the payment for the renovation works of classrooms and department rooms and also for	87	000138,Date d 22-01-2021	13500-00	

		Labour charges				
3	22-01-2021	To Dr.P.Nagaraju	89	000139,Date d 22-01-2021	31855-00	
4	12-02-2021	To Dr.P.Nagaraju towards the Library Renovation.	91	000140,Date d 12-02-2021	12850-00	
5	19-02-2021	Payment towards renovation of minor works like plumbing,Car pentary material cost labour cost etc....	92	000141,Date d 19-02-2021	19212-00	
6	19-03-2021	Guest English faculty honorarium for PG Students @ February-2- 21 for 12 Classes @200/- per each class	93	000142,Date d 19-02-2021	2400-00	
Total Amount					93317-00	

**Discussion:**

The finance Committee verified the above statement of the expenditure and expressed satisfaction on the utilization of funds.

**Resolution:**

The finance committee approved the above expenditure of Rs.93317/- /incurred by the college after utilizing the CPDC Funds to meet the developmental activities of the college.

5. To Consider and approve the JKC Committee Resolutions for the year 2020-21 Statement of expenditure and expressed satisfaction and utilisation of the funds.

S.No	Date of Resolution	Item	Page No. of the Resolution Book	Utilized Cheque Number with Date	Total Amount	Remarks
1	16-02-2021	Cheque issued to Sri Y.ramakrishna for LAN Works and equipment for CISCO Eduskills Lab	34	Cheque No;301514,Dated 17-02-2021	14825-00	
2	16-02-2021	Cheque issued to Sri M.Kiran Kumar towards expenses for Dr.Reddy's Lab Campus	34	Cheque No;301515,Dated 17-02-2021	4305-00	

		drive and for JKC Coordinat or Mobile Bills				
3	16-02-2021	Cheque issued for NEFT Transactio n towards ERNET India for renewal of College Website hosting	34	Cheque No;301517,Dat ed 17-02-2021	1302-36	On Recoup ment Basis
4	16-02-2021	Cheque issued for NEFT Transactio n towards ERNET India for renewal of College Website hosting	34	Cheque No;301518,Dat ed 17-02-2021	236-36	On Recoup ment Basis
5	16-02-2021	Cheque issued to Sri M.Kiran Kumar for the expenses towards	34	Cheque No;301519,Dat ed 17-02-2021	6128-00	

		for the month of March- 2021				
6	17-04-- 2021	Cheque issued towards the Electricity works in JKC Lab	36	Cheque No.301520,Dat ed 17-04-2021	1750-00	
7	22-04-2021	Cheque issued to Sri Y.Ramakri shna for the repair of Printer in JKC Lab	36	Cheque No.301521,Dat ed 22-04-2021	2200-00	
Total amount					30,746-72	

**Discussion:**

The finance Committee verified the above statement of the expenditure and expressed satisfaction on the utilization of funds.

**Resolution:**

The finance committee approved the above expenditure of Rs.30, 746-72/- incurred by the college after utilizing the JKC Funds.



- |  |   |   |             |              |
|--|---|---|-------------|--------------|
| <b>TECHSER</b><br><small>TECHSER POWER SOLUTIONS PVT. LTD.</small>   |   |   |             |              |
| <b>QUOTATION</b>   |   | <b>Date:</b> 09.11.2020   |             |              |
| <b>Ref: TSPSL/VR/GFT/207/2020-21</b><br><b>To:</b><br>The Principal,<br>Sri A. N. S. College, College 256,<br>Palsankottu,<br>W. Ghatsur District,<br>Bangalore.   |   | <b>Quo Ref:</b> School<br><b>Quo Date:</b> 29.11.2020<br><b>Quo Ref:</b><br><b>Note:</b>  |             |              |
| <b>Dear Sir,</b><br>With reference to R.F., No. A-256/2020 dated received at Chennai dated 09th January - 2021.<br>This is with reference to the requirement. We are pleased to submit our lowest quotation for the subject equipment as detailed below:   |   |   |             |              |
| Sl. No.  | Description   | Qty   | Rate / Unit | Total Amount |
| 1  | 12V, 65 Ah Exide/Tudorstar SMT Batteries<br>CST @ 25% | 05 nos  | 4,900.00    | 2,45,000.00  |
| 2  | Red Back 65 Ah, 12V SMT SMT Batteries                 | 05 nos  | 5,000.00    | 25,000.00    |
| Total:   |   |   |             | 2,70,000.00  |
| Net Total:   |   |   |             | 2,70,000.00  |
| <b>Terms &amp; Conditions:</b><br>Price: <ul style="list-style-type: none"> <li>Ex-Gst, Destination.</li> <li>Inclusive of other taxes.</li> <li>As per your Terms.</li> <li>Within 3-5 Weeks, after receiving your purchase order.</li> <li>Two Years against any manufacturing defects.</li> <li>STAXIS TECHNOLOGIES.</li> <li>or else</li> </ul> Please feel free to contact us for any further clarifications.<br>Thanking you and wishing you of our best services all the time.<br><b>For TECHSER POWER SOLUTIONS PVT. LTD.</b><br><br>Authorized Signature |   |   |             |              |
| <b>FOR TSPSL POWER SOLUTIONS PVT. LTD.</b><br>Regional Office: 20, 2A, 1, Tagorepalya Street, Subbarajpet, Siddaswathi - 560003. Ph: 080-2550000<br>Branches: 3/55, 56th Main Road, 56th Cross, 56th Main Road, 56th Main Road, 56th Main Road, 56th Main Road<br>Head Office: Techser House, 11/21, 11th Cross, 11th Cross, 11th Cross, 11th Cross, 11th Cross<br>Website: www.techser.com  |   |   |             |              |

The Jawahar Knowledge centre(JKC) has been existing in the Institution since 2007 and working as a Nodal JKC of West Godavari District. The 15 Kv UPS in the JKC Lab has served a lot and has not been functioning since 6 months. It is imperative to replace the batteries in the UPS. Accordingly a tentative estimate is invited from the Techser Power Solutions Pvt Ltd,Vijayawada has quoted 1,36,800/- after thoroughly verifying the accounts in the college the examination cell has got the sufficient amounts. Hence the proposal is placed before the finance committee for the approval of estimated cost of Rs 1, 36,800/- if approved to purchase the batteries after utilising the examination funds the purchase procedure will be followed completely.

The Finance committee after thorough discussion permitted to purchase the batteries in the UPS existing in the JKC Lab by returning the old batteries to the lowest coated firm and accordingly the required amounts may be met from the existing college examinations funds.

- 17



கனம் குடிசைத் துறைமுகம்,

தி. இலங்கை குடிசைத் துறைமுகம், குடிசைத் துறைமுகம் (பி),  
கனம் குடிசைத் துறைமுகம்.

3/11

அதன் குடிசைத் துறைமுகம்

1. I received further library materials

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3/11

Exchange - Librarian

3/11/2020

குடிசைத் துறைமுகம்

- 1) குடிசைத் துறைமுகம் - 1/11/2020
- 2) குடிசைத் துறைமுகம் - 1/11/2020
- 3) குடிசைத் துறைமுகம் - 1/11/2020

3/11

குடிசைத் துறைமுகம்

3/11





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தா. தாயித நகரத்தி இயக்கி உள்ள குடியிருப்பவர்கள் அனைத்து

[illegible]

1. ಕನ್ನಡ ಭಾಷೆಯು ಭಾರತದ ಅತ್ಯಂತ ಪ್ರಾಚೀನ ಭಾಷೆಗಳಲ್ಲೊಂದು. ಇದು ಭಾರತದ ಸಾಂಸ್ಕೃತಿಕ ಮತ್ತು ಧಾರ್ಮಿಕ ಐಕ್ಯತೆಯನ್ನು ಪ್ರತಿಬಿಂಬಿಸುತ್ತದೆ. ಇದು ಭಾರತದ ಸಾಂಸ್ಕೃತಿಕ ಮತ್ತು ಧಾರ್ಮಿಕ ಐಕ್ಯತೆಯನ್ನು ಪ್ರತಿಬಿಂಬಿಸುತ್ತದೆ.

2. <u>2nd Floor</u>		
1. <u>Plaster</u>	1. 1000 sq. ft. @ 500/-	5000/-
2. <u>Superimposed</u>	2. 2000 sq. ft. @ 1000/-	20,000/-
3. <u>Plaster</u>	3. 1000 sq. ft. @ 1300/-	13,000/-
4. <u>Plaster</u>	4. 1000 sq. ft. @ 20,000/-	20,000/-
5. <u>Plaster</u>	5. 1000 sq. ft. @ 4000/-	4,000/-
6. <u>Plaster</u>	6. 1000 sq. ft. @ 1000/-	1,000/-
		<u>Total = 60,500/-</u>

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**PROCEEDINGS OF THE PRINCIPAL, Sri A.S.N.M. GOVT. COLLEGE, PALAKOL**  
**PRESENT: Dr. D. GIRI, M.Sc., Ph.D.**

RC. No. Spl/IV Estt./2020

Dr. 18-12-2020

Sub:- Constitution of Library Monitoring Committee for the Academic year 2020-21 - Regarding  
Ref:- Letter No:Nil dated 08-12-2020 of the Library Incharge.

**ORDER:**

In accordance to the subject cited the undersigned is hereby constitute the following Library monitoring Committee for the Academic year 2020-21 for the smooth running of the institution. The Convener is to coordinate with members of the committee to monitor the work assigned to them from time to time and submit the compliance report to the Principal.

Further, as per the above reference an amount of Rs 60,500/- is required to meet the various renovation works. Hence, the committee is asked to study the same and recommend the source of meeting their expenditure.

**1. Library Monitoring Committee :**

- |   |             |
|---|-------------|
| 1. Dr K.Sudhakara Rao ,Lecturer in Commerce   | Coordinator |
| 2. Sri M.Sudhakara Rao, Lecturer in Chemistry | Member      |
| 3. Sri K.Srinama Murthy, Lecturer in Zoology  | Member      |
| 4. Sri P.Devadatham , Superintendent          | Member      |

To,

1. Dr K.Sudhakara Rao ,Lecturer in Commerce
2. Sri M.Sudhakara Rao, Lecturer in Chemistry
3. Sri K.Srinama Murthy, Lecturer in Zoology
4. Sri P.Devadatham , Superintendent
5. Dr P.Nagareju, Lecturer in Telugu and Library Incharge

  
Principal  
SRI A.S.N.M. GOVT. COLLEGE  
PALAKOL - 515 001  
Dist. Palakol - Andhra Pradesh

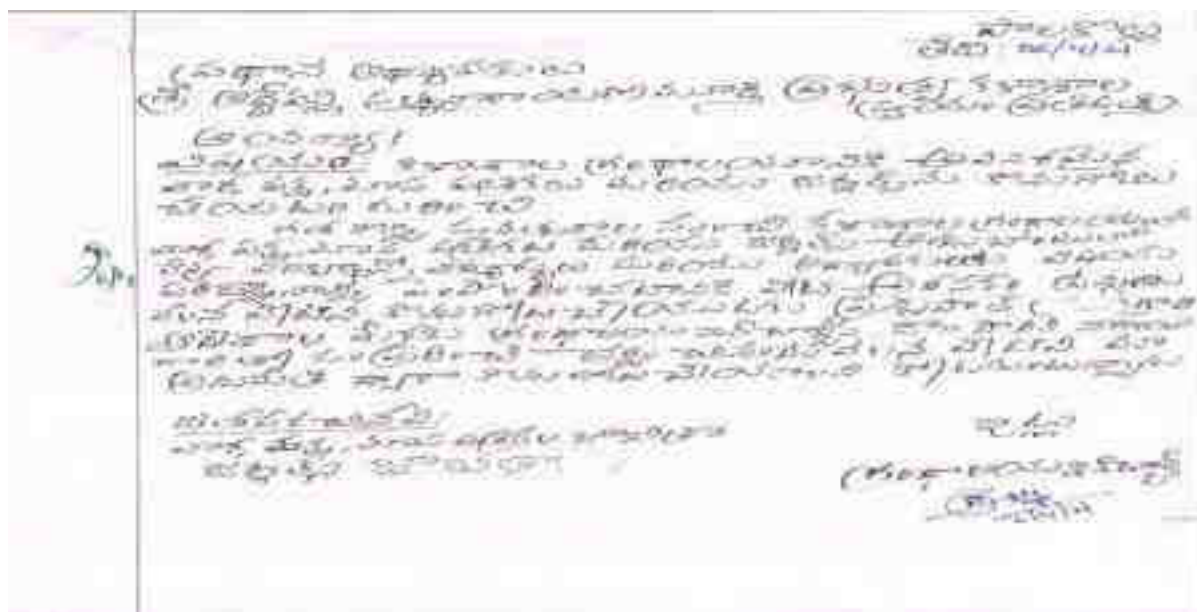
**Discussion:**

The existing college library is not functioning thoroughly due to lack of infrastructure facilities, Regular Librarian presence, and the existence of Old soiled books which are very ready to weed out. The In-charge librarian has given a representation to revamp the entire library. Accordingly a committee is constituted to take up weeding out of the books. The different departments and the students, faculty involved in this process and worth of Rs. 41105/- @ 2090 Books need to be recommended for complete condemnation.

### **Resolution:**

The Finance committee satisfied the process of Weeding out of the books as they are not reusable. and hence recommending for the condemnation of 2090 books to the governing body of the College.

8. To Consider and approve the proposals for Purchase of Various Journals and magazines worth of Rs. 35012/- to the central library.



<u>LIBRARY</u> <u>MAGAZINE SUBSCRIPTION DETAILS</u> <u>WITH REVIEWS</u>			
S-NO	Title of the Magazine	period	Price (Rs)
1	Business India	one year	2210/-
2	Business Today	"	2199/-
3	India Today	"	3099/-
4	Discover India	"	540/-
5	Down to earth	"	850/-
6	Education World	"	1700/-
7	Fortune.	"	1800/-
8	Forbes India	"	2185/-
9	The Week	"	1400/-
10	pratiyogita darpan	"	1030/-
11	Out look India	"	2499/-
		total	19512/-

27/04/24  
8/4/24



LIBRARY

JOURNALS SUBSCRIPTION DETAILS

SNO	Title of the Journal	period	price
1	Resonance	One year	1000/-
2	Current science	"	2500/-
3	Indian Journal of Economics & Research	"	1600/-
4	Indian Journal of Entrepreneurship	"	1600/-
5	Indian Journal of Computer Science	"	1800/-
6	Indian Journal of Finance	"	3000/-
7	Indian Journal of Marketing	"	3000/-
8	Indian Accounting Review	"	1000/-
Total			15500/-

*[Signature]*  
15/11/24

### Discussion:

After providing the necessary facilities to the central library, the in charge librarian has proposed to purchase various journals and magazines for the benefit of the staff, students and public for which an estimated cost of Rs.35012/- need to be met from the additional special fee funds.

### Resolution:

The Finance committee after thoroughly verification approved the proposal to purchase the various journals and magazines to the central library for which an estimated cost of Rs.35012/- need to be met from B.Com Vocational Additional special fee funds.

9. To Consider and approve the proposals for repairing of existing solar panels at an estimated cost of Rs 1 Lakh

From  
Dr. R. Ram Narayanan,  
Employed Lecturer in Physics,  
St. A. S. N. M. College, Palakkad

To  
The Principal,  
St. A. S. N. M. College, Palakkad

Subject: Restoration of Grid Solar Power Plant Systems - Reg.

Ref: Oral instruction of the Principal, St. A. S. N. M. College, Palakkad

\*\*\*

This is to bring to your kind notice about the status of grid solar power plant systems as per the following details:

1. Our College having two solar power plant systems which were installed about 8 years back.
2. The solar systems have not been working for 4 years.
3. It is understood that few of the solar panels gone faulty, so that the power generation has been failed.
4. To bring it back to working it may be required about Rs. 1,00,000/- (Rs One Lakh only) as required with material persons.

Keeping above conditions in view, it is here by requested for arrangement of necessary funds from available budget towards to restore the solar power plant systems at the earliest.

Thanking you,

Yours faithfully,  
Dr. R. Ram Narayanan



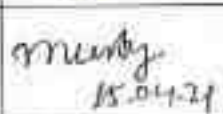



**Discussion:**

The In charge Solar Power Plant System has proposed to take up urgent replacements of solar panels in the existing 2 units of the college. As 2 units of the solar panels installed 8 years back and some of the panels are not functioning for the last 4 years. Due to this electricity production is decreasing and so the college is getting huge electricity bills. Hence to repair the solar panels with requires an estimated cost of Rs.1,00,000/- and need to be met from the additional special fee funds of this college.

**Resolution:**

The Finance committee after thorough verification recommending the proposal of repairing of the solar panels at an estimated cost of Rs.1,00,000/- duly utilizing the existing additional special fee funds to the governing body for approval.

The following Members are attended the Finance Committee Meeting of the College conducted on 15-04-2021 at 3:00pm.

S.No	Name of the Person	Designation	Signature
1	Dr D.Giri,Principal, Sri A.S.N.M.Govt College(A),Palakol	Chairman	
2	Sri K.Srirama Murthy,Lecturer in Zoology, Sri A.S.N.M.Govt College(A),Palakol	Member	
3	Sri B.Adinarayana Murty,Lecturer in Physics,Sri A.S.N.M.Govt College(A),Palakol	Member	
4	Sri N.Satyanarayana,Finance Officer,Adikavi Nannaya University,Rajamahendravaram	Member	
5	Dr.D.Sailaja,Lecturer in Zoology, Sri A.S.N.M.Govt College(A),Palakol	Special Invitee	
6	Sri P.Devadattam,Superintendent, Sri A.S.N.M.Govt College(A),Palakol	Special Invitee	

  
PRINCIPAL  
SRI A.S.N.M. GOVT COLLEGE  
NAAC Accredited at B Grade  
PALAKOL - 534 250, W.G.D.



**Sri A.S.N.M. Government College (Autonomous)**  
**(NAAC Re-accredited by 'B' Grade with 2.61 CGPA)**  
**Palakol, West Godavari District – 534260**

**Finance Committee Meeting – 5 (2021-22)**

**Agenda with Notes, Discussions and Resolutions**

The Finance Committee meeting is held on 30-04-2022 at 12:00 pm in the Principal's Chamber under the Chairmanship of Dr. T. Raja Rajeswari, Chairman and Principal of Sri A.S.N.M. Government College (A), Palakol to discuss and approve the following items shown in the agenda.

**AGENDA:**

1. To consider and ratify the income and expenditure of audited statement for the year 2021-2022 submitted by the Autonomous Examination Cell.
2. To consider and approve the Additional Special fee committee resolutions for the year 2021-2022.
3. To consider and approve the CPDC Committee Resolutions for the year 2021-2022.
4. To consider and approve the JKC Committee Resolutions for the year 2021-2022.
5. To consider and approve the proposals for repairing of existing solar panels at an estimated cost of Rs. 1,00,000/- (Rupees One lakh).
6. To Consider and approve the proposals for Examination Cell.
7. To Consider and approve the proposals for Construction of Vermi - Compost unit.
8. To Consider and approve the proposals for Construction of Fish Pond.
9. To Consider and approve the proposals for Construction of Green House.
10. To Consider and approve the proposals for purchase of Horticulture equipment.
1. To Consider and approve the proposals of Library Department to purchase New books (for New courses) and equipment , accession registers and Library registers.



**SRI AS NM GOVERNMENT COLLEGE (A), PALAKOL, W.G. DISTRICT**

**UTILISATION CERTIFICATE**

It is certified that an amount of Rs.1475954.22 /- (Rupees Fourteen Lakhs Seventy Five thousand Nine hundred and fifty four Twenty Two paise only) has been utilized from the funds of examination fees for the purpose for which it was sanctioned and in accordance with the resolutions of examination committee during academic year 2021-2022 (From 01-04-2021 to 31-03-2022).

If, as a result of check or audit objection, some irregularities are noticed at a later stage, action will be taken to refund, adjust or regularize the objected amount.

  
Principal  
**PRINCIPAL**  
Govt. College (Autonomous)  
-- 534260 (W.G. Dist.)

  
Chartered Accountant  


UDIN: 22227119 AA 2 AN 7137

**SRLAS. N. M. GOVERNMENT COLLEGE (A), PALAKOL, W.G. DISTRICT**

**STATEMENT OF EXPENDITURE**

**( 01-04-2021 to 31-03-2022 )**

NO	ITEM	UTILISED AMOUNT FROM THE FTE COLLECTED DURING FINANCIAL YEAR 2019-2020 Rs Ps	AMOUNT COLLECTED DURING THE FINANCIAL YEAR 2021-2022 Rs Ps	EXPENT AMOUNT DURING 2021-22 Rs Ps	EXPENT AMOUNT DURING 2020-21 Rs Ps	TOTAL EXPENT AMOUNT Rs Ps
	PC'S ANTI ACADEMIC COUNCIL 2021-2022 & GR EXPENDITURE 2020-21	1,12,509.40				
	EXPENDITURE FOR ODO & EVEN DURING THE YEAR PAPER SETTING, VALUATION, INVIGILATION, PRACTICAL EXAMINATION HONORARIUM, STATIONERY MISCELLANEOUS EXPENDITURE	10,03,299.52	20,86,460.00	6,10,505.78	8,26,916.92	14,37,422.70
	PC'S, CHAIRS, ODF'S RE-ADMITTES-AUGUST-2021	1,21,118.00				
	HONORARIUM TO COE DATA ENTRY OPERATOR, OTHER EXPENSES LIKE PURCHASES, SOFTWARE MAINTAINANCE	2,39,027.30				
	<b>TOTAL</b>	<b>14,75,954.22</b>	<b>20,86,460.00</b>	<b>6,10,505.78</b>	<b>8,26,916.92</b>	<b>14,37,422.70</b>

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CIPAL  
College (Autonomous)  
4260 (W.G. Dist.)

  
**Chartered Accountant**

**Sri.A.S.N.M.Govt. CollegeAutonomous), Palakol**

**Expenditure details from 01.04.2021 to 31.03.2022**

Sno	Date	Cheque	Issued for	Amount
1	9/4/2021	24553	Practical Examination and invigilation and other Expenditure	53000
2	12/4/2021	24554	Certification charges of ISO 50001:2011	11800
3	12/4/2021	24555	Certification charges of ISO 14001:2015	11800
4	12/4/2021	24556	Miscellaneous expenditure in the L.III.V Semester-March 2021	5000
5	15/4/2021	24557	Valuation Charges to College -1	6865
6	16/04/2021	...	CHARGES FOR NEFT	2.36
7	15/4/2021	24558	Valuation Charges to College -2	7935
8	16/04/2021	...	CHARGES FOR NEFT	2.36
9	15/4/2021	24559	Valuation Charges to College -3	14830
10	16/04/2021	...	CHARGES FOR NEFT	5.32
11	15/4/2021	24560	Valuation Charges to College -4	13070
12	16/04/2021	...	CHARGES FOR NEFT	5.32
13	15/4/2021	24561	Transport charges for Valuation bundles	3500
14	4/5/2021	24562	Honorarium for Examination staff for the month of April-2021	24000
15	5/5/2021	24563	Charges of renovation of Glass doors of CoE chamber and Principal chamber	9000
16	16/6/2021	24564	Paper setting charges for college-1	2550
17	17/06/2021	...	CHARGES FOR NEFT	2.36
18	16/6/2021	24565	Paper setting charges for college-2	15200
19	17/06/2021	...	CHARGES FOR NEFT	5.32
20	16/6/2021	24566	Paper setting charges for college-3	12495
21	17/06/2021	...	CHARGES FOR NEFT	5.32
22	16/6/2021	24567	Paper setting charges for college-4	14545
23	17/06/2021	...	CHARGES FOR NEFT	5.32
24	16/6/2021	24568	Paper setting charges for college-5	2100
25	17/6/2021	24569	Meet the Expenditure to GB members	35000
26	17/6/2021	24570	Meet the Expenditure to GB members	5000
27	17/06/2021	...	CHARGES FOR NEFT	2.36
28	17/6/2021	24571	Meet the Expenditure to GB members	5000
29	17/06/2021	...	CHARGES FOR NEFT	2.36
30	17/6/2021	24572	Meet the Expenditure to GB members	5000
31	17/06/2021	...	CHARGES FOR NEFT	2.36
32	17/6/2021	24573	Meet the Expenditure to GB members	5000
33	17/06/2021	...	CHARGES FOR NEFT	2.36
34	22/6/2021	24574	Honorarium for Examination staff for the month of May2021	24000
35	26/6/2021	24575	Charges for dynamic and secured website designing to Gudduz technologies	35000
36	29/06/2021	...	CHARGES FOR NEFT	5.32
37	1/7/2021	25651	Honorarium for Examination staff for the month of June-2021	24000



6/7/2021	25652	AMC charges of Examination Software Solutions 2021-2022	26904
6/7/2021	---	CHARGES FOR NEFT	5.32
6/7/2021	25653	Remuneration for revaluation of I(Backlog), III,V semester March-2021	2975
9/7/2021	25654	Stationary charges during the period 01.12.2020 to 08.07.2021	14200
2/8/2021	25655	Honorarium for Examination staff for the month of July-2021	24000
12/8/2021	25656	Paper setting charges to college-1 for IV,VI semester-Aug-2021	25455
12/8/2021	---	CHARGES FOR NEFT	5.32
12/8/2021	25657	Paper setting charges to college-2 for IV,VI semester-Aug-2021	25675
12/8/2021	---	CHARGES FOR NEFT	5.32
12/8/2021	25658	Paper setting charges to college-3 for IV,VI semester-Aug-2021	26665
12/8/2021	---	CHARGES FOR NEFT	5.32
13/8/2021	25659	Remuneration of Practical internal/ external examiners, invigilators and other expenses for I,II(sup),IV&VISemesters practical Examinations	56877
1/9/2021	25660	Honorarium for Examination staff for the month of Aug-2021	24000
17/09/2021	25661	Remuneration invigilators and paper valuation charges and tranport charges and also stationery charges (09.07.2021 to 17.09.2021) for I,II(sup),IV&VISemesters practical Examinations	153144
18/09/2021	25662	Charges for 30 batteries in existing 15Kva UPS in JKC lab	136800
10/11/2021	25663	payment of university charges for OD's,PC's,CMM for 2018-2021 batch	121000
17/11/2021	---	Cash handling charges	118
23/11/2021	25664	Advance to BOS for the AY2021-2022	35000
23/11/2021	25665	Honorarium to Data processing assistant for Two months	18000
23/11/2021	25666	Expenditure incurred for AKNU PG examinations held in OCTober2021	9000
2/12/2021	25667	Expenditure dues and advance payments like Paper setting for II semester-NOV2021,Coding,Decoding, TA for II semester Valuation, Valuation Charges	124425
9/12/2021	25668	Expenditure incurred for AKNU PG examinations held in August 2021	2620
9/12/2021	25669	Scrutiny of II semester Answer scripts,TA for collections of answer scripts ,expenditure for inkjet and salary for attender	15156

1	29/12/2021	25670	Honorarium to M.Sudhakara Rao , Ex COE	6118
2	29/12/2021	25671	Honorarium to Sri K.Badrachalam , Ex COE	9330
3	29/12/2021	25672	Honorarium to Dr. A.P.V. Appurao , Ex COE	14670
4	29/12/2021	25673	Salary for Data processing assistant for the month of December-2021	9000
5	1/1/2022	25674	Payment of Balance Expenditure incurred for the conduction of BOS and Academic Council meeting on 23-11-2021	22540
6	12/1/2022		Cash handling charges	118
7	18/01/2022	25675	Purchase of Sanitization liquid	5200
8	21/01/2022		Cash handling charges	118
9	9/2/2022	27751	Honorarium to Ch.Chinni, Data Entry operator for the Month of January-2022	9000
0	8/3/2022	27752	payment of Invigilators,squad,non-teaching practical examiners,coding/decoding and also TA charges of distribution valuation scripts	90882
1	8/3/2022	27753	purchase of Marks Memoes with 6000 Quantity	14100
2	8/3/2022	27754	Purchase of Mid Answer Booklets with No.25000 quantity	69100
3	9/3/2022		Charges for payment	4.50
4	21/03/2022	27755	Honorarium to COE for the Month of January,February-2022 and Salary to Data processing Assistant for the month of Feb-2022	26000
5	23/03/2022	27756	Payment of Fee paid back to the Deepati Shanthi on Recoupment basis from PG Course fee	5000
6	23/03/2022	27757	Payment of Fee paid back to the Bonumamahaina Devi Priyanka on Recoupment basis from PG Course fee	10000
<b>GRAND TOTAL</b>				<b>1475954.22</b>

  
**PRINCIPAL**  
 M. Govt. College (Autonomous)  
 OL - 534260 (W.G.Dist.)

SRI A.S.N.M GOVERNMENT COLLEGE (A), PALAKOL, W.G.DT

UTILIZATION CERTIFICATE

It is certified that an amount of Rs. 2,58,354/- (Rupees Two Lakhs Fifty Eight Thousand Three Hundred and Fifty Four) has been utilized from the funds of B.Sc Additional Special Fee for the purpose for which it was sanctioned and in accordance with the resolutions of B.Sc Additional Spl Fee Committee during the academic year 2021-2022 (From 01.04.2021 to 31.03.2022).

If, as a result of check or audit objection, some irregularities are noticed at a later stage, action will be taken to refund, adjust or regularize the objected amount.

  
30/3/2022  
PRINCIPAL

A.S.N.M. GOVT. COLLEGE (A)  
PALAKOL-534 260, W.G.DIST.

03.2022



UDIN: 22227119AJFDYF7050



The staff council meeting is held on 5-10-2017 in the principal's chamber under his chairmanship and resolved to implement the guidelines issued by the Principal, SCIM Govt Degree College, Tarnaka, W.B.P.

- ① Discipline among staff and students in the college.
- 2) Maintenance of campus is clean and green as far as possible.
- 3) Monitoring of the class rooms and also cleanliness in the class rooms.
- 4) Display of sign boards such as anti ragging etc, as instructed by the higher official from time to time.
5. providing safe drinking water to staff and students of the college.
6. providing hygienic toilets to staff, students of the college and in particular safe hygienic toilets to women staff and students of the college.
7. Women empowerment cell has to be in a functioning condition but not in a lock and key position and principals are requested to utilise an amount of Rs. 10,000/- from accumulated special funds, of the college as permitted by the CCE, AT VTA for conduct of programme by the WEC.
8. Recent construction if any may be utilized for the benefit of the students and see that no room/building in the college is kept

Locked / unused / under utilised,

9. Biometric is to be implemented for both staff and students from 5th October 2017.

1. Sri M.V. Jayaprakasham.  
Vic-Principal & H'stly H.O.D.

2. Dr. P. Saibabu.  
Lecturer in politics.

3. Sri G. Bhaskara Rao  
Lecturer in English  
in-charge of Telugu both

G. Bhaskara Rao

4.

4. P. Rasababu.  
Lecturer in commerce

5. Smt. T.V.V. Priya  
Lecturer in physics

T.V.V. Priya

6. Dr. D. Sathya  
Lecturer in zoology

D. Sathya

7. Sri K. Ram Narayan  
in-charge of Mathematics

K. Ram Narayan

K.S. Sathya



The staff council meeting is held on 06-11-2017 in the principal's chamber under his chairmanship and resolved to implement the guidelines issued by the principal,

- (1) It is resolved to issue guidelines to all the heads of the Depts and the Lecturers to get the students prepared for the practical examinations and the theory examinations i.e. Ist, II<sup>nd</sup> & 7<sup>th</sup> semester examinations.
- (2) It is resolved to get information from the Depts of physics, chemistry, Botany and Zoology the need of lab equipment and estimation of budget to purchase the equipment from the Autonomy Grant.
- (3)
- (1) Sri M.V. Jayaprakasham,  
Vice-Principal, HOD of Maths.
- (2) Dr. P. Saibala,  
HOD of Political Science.
- (3) Sri G. Bhaskara Rao  
HOD of English & Telugu. *G. Bhaskara Rao*
- (4) Sri P. ~~Satya~~ Rajababu,  
HOD of Commerce.
- (5) Smt. T.V.V. Priya  
HOD of physics.



6 Dr. Dr. Seibitz  
Hod of Zoology

✓

7. Dr. K. Ram Narayana      X h of  
in charge of Mathematics

K S ——— S  
6/11/2013

The staff council meeting is held on 23-08-2018 in the Principal's chamber under his chairmanship and resolved to implement the following the agenda:

- ① It is resolved to conduct Educational tours for Autonomous Grants and the depts of physics, commerce & Biology are authorized to conduct the tours on behalf of the college and they are to prepare the student for the tours.
- ② It is resolved to conduct 1<sup>st</sup> and mid examinations in the month of January 2018.
- ③ It is resolved to prepare subject-materials in respect of clusters and the responsibility is handed over to the depts to get prepared the material and distribute to the students.
- ④ Resolved to conduct 'A certificate course on Gandhian Studies' and the Dept of political science is asked to conduct it by involving all the students.
- ⑤  
① Sri. M. V. Jaya Prakasham  
in-charge of Dept of History

(2) Dr. P. Saibaba  
in-charge of Dept of Political Science.

(3) Sri G. Bhaskara Rao  
in-charge of Dept of English & Telugu, *G. Bhaskara Rao*

(4) Sri P. Ratababu  
in-charge of Dept of Commerce.

(5) Smt. T. V. V. Priya  
in-charge of Dept of Physics

(6) Dr. D. Saibaba  
in-charge of Dept of Zoology, *D*

7. Dr. K. Ram Narayana *K R Narayana*  
in-charge of Dept of Mathematics

*K R Narayana*  
23/1/18



The staff council meeting is held on 23-03-2018 in the principal's chamber under his chairmanship.

It is resolved to draw an amount of Rs 1,24,966/- (One lakh, twenty four thousand, nine hundred and sixty six only) from the Accountant of B.Com (General) to pay the dues of electrical bill to Asstt-Accountant officer, APEDCL, Palakol and the said amount will be recovered after it is sanctioned by commissioner of collegiate Education, Vijayawada.

1. Sri M.V. Jayaprakasham.  
in-charge of the Dept of History
2. Dr. P. Saibaba.  
in-charge of the Dept of Political Science.
3. Sri G. Bhaskara Rao G. Bhaskar  
in-charge of the Dept of English & Telugu.
4. Sri P. Rajababu  
in-charge of the Dept of Commerce. *Done*
5. Smt. T. V. V. Priya.  
in-charge of the Dept of Physics.
6. Dr. D. Saibaba  
in-charge of the Dept of Zoology

7. Dr. K. Ram Narayan

2. The Aff

in-charge of the DPT of Mathematics

$$K = \frac{5}{23} \times 14$$

# Staff Council Meeting.

The Staff Council Meeting is held on 27-08-2018 at 11 A.M. in the principal's chamber under the chairmanship of Sri K. Sree Ramamurthy, principal, Sri A.S.N.M. Govt. college, Palakol, w. G. O. to discuss and approve the proposed allocation of budget in respect of Autonomous grant under the various heads of Account for the year 2018-19.

Head of Account -	Amount -
(1) Guest/Visiting faculty -	Rs 40,000
(2) Re-designing of courses and development of Teaching learning material	Rs 30,000
(3) Workshop/Seminars	Rs 2,00,000
(4) Office & lab equipment	Rs 2,50,000
(5) Furniture for office, classroom, library and lab	Rs 2,60,000
(6) Examination Reforms	Rs 1,00,000
(7) Books & Journals	Rs 1,50,000
(8) Renovation & Repair	Rs 1,70,000

Names & Designation - Signature.

(1) Sri. K. Sree Ramamurthy,  
Principal.

K. S. [Signature]



(2) Sri N. J. K. Narendra Kumar -  
Lecturer in Physics.



(3) Dr. D. Sailasa  
Lecturer in Zoology.



(4) Sri P. Raja Babu  
Lecturer in Commerce.



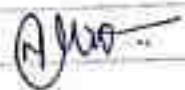
(5) Dr. K. Ram Narayana  
Lecturer in physics, in-charge of Mathematics.



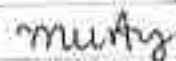
(6) Dr. P. Naga Raju  
Lecturer in Telugu.



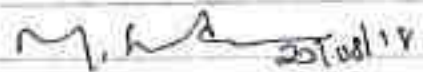
(7) Dr. Ch. Manisha  
Lecturer in computer application.



(8) Sri B. Adinarayana Murthy  
Lecturer in physics, in-charge.



(9) Sri M. Sudhakar Rao  
Lecturer in chemistry.



(10) Dr. N. Trinad  
Lecturer in Economics,  
in-charge of history & politics.

The staff meeting is held on 28-09-18 at 11.10 in the Principals Chamber under the Chairmanship of Sri Sree Rama Murthy, Principal, Sri ASNM Govt Degree College, Palekol, Wd. Dt. To discuss and approve the proposed allocations following.

#### DISCUSSED AGENDA :

1. To appoint Sri Ch. Chinni as programmer in Computer Application Dept. from ~~August~~ Aug 2018 - March 2019 to pay Rs 5000/- per month (Five thousand) from Computer Applications Funds.
- 2) To appoint Attender Sri Venkateswara Rao in the Dept of Computer Science and to pay Rs 5000/- per month (Five thousand) from Aug 2018 - March 2019 from BSc computer restructured course fees.
- 3) The Dept of Zoology came forward to conduct Certificate course in AERUA Culture from the Autonomy Grants 2018-2019.
- 4) To encourage all the Depts for Educational Tours for the year 2018-2019.
- 5) To prepare Academic Calendar of Sri ASNM Govt Degree College for the year 2019.
- 6) It was resolved to start new courses in B.Sc course.
  - \* Mathematics, Chemistry and Computer Science (MCCS)
  - \* BSc MPC English medium.

- \* BSc CBZ English medium and
- \* B.A. Special Telugu. It is to be ratified the coming Academic Council on 30-07-2018.

MEMBERS PRESENT:

1. Sri NTK NARENDRA KUNAR
2. Dr. D. Sailaja
3. Dr. K. Ramnarayana
4. Sri P. Raju Babu
5. Dr. N. Trinatha
6. Dr. P. Nagasaju
7. Dr. Ch. Naga Manuoka
8. Sri M. Sudhakar Rao
9. Sri B.A.N. Murthy

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mudg

*[Signature]*  
PRINCIPAL 28/7/18





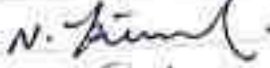


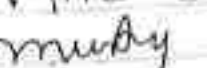
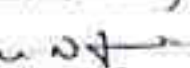


Staff Meeting was held on December 14th to discuss the following issues.

Chaired by : Principal.

1. It was resolved to recruit a guest faculty in the dept of economics in view of the additional teaching assignments towards cluster structure in the ~~Winter~~ Winter Semester (even semester).
- 2) It was also resolved to replace a guest faculty in the dept of english as the concerned working faculty had resigned. Therefore, it was decided to recruit a new guest faculty in the dept of english.
- 3) It was resolved to encourage all the depts morally and financially to actively conduct curricular and co-curricular activities like seminars, field trips, debates, essay writing, cultural competitions - etc;
- 4) It was resolved to update the examination soft-ware like Cluster softwares and update the Xerox machine (New Machine).
- 5) After discussion two depts came forward to conduct One day workshop from Computer Applications, two days National Seminar from Economics so it was resolved by the Council.

*[Signature]*  
PRINCIPAL

# Attended by

- 1) Shri N.J.R. Alexandra Kumary 
- 2) Dr. Sailaja 
- 3) Dr. Trinoddy. N.  N. Trinoddy.
- 4) Dr. Nagaraju. P.  P. Nagaraju.
- 5) Dr. Naga Maneesha.  N. Maneesha.
- 6) Shri. Siddhanta.  S. Siddhanta.
- 7) Shri. B.A.N. Murthy.  B.A.N. Murthy.
- 8) Dr. Ramenaroyana.  R. Ramenaroyana.
- 9) Shri. Rajababu. guru  R. Rajababu.



The Staff Council meeting is held at the Principal's Chamber on 11.2.2019 at 4 P.M. under the Chairmanship of Sri K. Srinivasulu Principal (Fase) and deliberated the following matters.

- i. to encourage the students to participate in the National Seminar or Workshop which was conducted in the month of Feb or March 2019
- ii. to prepare the students for Mid II Exams for even Semester Exams.
- iii. Discuss the Governing Body meeting which is to be held on 3rd week of March 2019 in the Commissioner's office.

### Staff Attended:

1. N. S. K. N. Kumar

2. D. Sailaja

3

4. Dr. P. Nagaraju

5

6. Dr. Ch. V. Manisha

7. K. Ram Narayana

8. M. Sridharan

9. B. A. N. Murthy

*[Signature]*

*[Signature]*

*[Signature]*  
*[Signature]*  
*[Signature]*

*[Signature]*  
 11/2/19



9.03.2019

The Staff Council meeting held at 4 PM in the principal's Chamber under the Chairmanship of Mr. K. Srinivasan, Principal (P.A.) on 9.3.2019 and discuss the following issues

- i. To complete syllabus for the even Semester along with practical items.
- ii. To implement the Exam Schedule prescribed in the Academic Calendar 2018-19.
- iii. Encourage the staff to Active participate Administration Campaign by way of visiting the Colleges and encourage the Intermediate classes student to join in this College for year 2019-20.

Staff Attended:

1. N. J. K. Navendra Kumar

Murthy

2. D. Shilpa

4

3

4. Dr. P. Naga Raju

5. B. A. M. Murthy

6. Dr. Ch. N. Manisha

7. K. R. Srinivasan

8. M. S. Srinivasan

9

Dr. P. Naga Raju  
B. A. M. Murthy  
Dr. Ch. N. Manisha

K. R. Srinivasan  
M. S. Srinivasan

K. R. Srinivasan

The Staff Council meeting held at 3 PM in the Principal's Chamber under the Chairmanship of Sri K. Sathya Narayana Prasad on 17.6.2019. and discuss the following issues.

→ As per the Academic Calendar the activities in Depts. should conduct properly.

→ by constitute the time table Committee should prepare time table for all classes.

→ Circulate the College Committees to the Staff.

→ to encourage the newly admitted students to introduction of (B.C.S) pattern resolved to draw and pay programme remuneration to Sri Ch. Chetty @ 5,000/- per annum from June 2019

Staff and also draw away Attender remuneration to Sri Venkateswara Rao @ 5,000/- per annum from June 2019 in the BSC restricted Council fee.

1. N. J. K. N. Kumar

2. D. Sailaja

3

4. Dr. P. Nagarajan

5. B. A. N. Murthy

6. Dr. Ch. N. Hanuoka

7. K. Ram Narayana

8. L. Ramya

9. P. Raghav

10. M. Sathya Narayana

*[Signature]*  
A.

— *[Signature]*  
murthy

— K. Ragh.

*[Signature]*  
M. Sathya Narayana  
17/6/19

The principal chambers and discs are following in size

- ii) once again Visit the Intermediate Colleges for Advance Suppl<sup>y</sup> Results, those who are persued in the Suppl<sup>y</sup> Exams and encourage to join in this Colleges.
- iii) encourage the Students to utilize the Digital Class room and using LMS with their Student's logins.
- iv) encourage Students to apply Scholarship in the "Jamaabharani Portal" and to submit the relevant Certif<sup>y</sup> Calg in the office.

Shift Afternoon

1. N. S. K. K. K.
2. A. Balaji
3. Dr. P. Nagaraja
4. B. A. N. Murthy
5. Dr. Ch. N. Hanuman
6. I. R. N. N. N.
7. L. R. N. N.
8. P. R. N. N.
9. P. R. N. N.
10. P. R. N. N.

  
 4  
  
 Secretary  
 Club.  
 22 May  
 11  
 Date  
 27.5.19  
 K. C. = 27.5.19



— Conduct the practical Exam and theory Exam in the stipulated dates

As per the Academic Council representatives  
the National Seminar by Commerce & Comp. App.  
and workshop is going to conduct by  
Physics / Chemistry - discussion.

- Due to insufficient funds in the CPDC Account, it is resolved to draw and pay Contingent Salaries from B-Gov restricted Course fee from November 2019 onwards.

— request to all staff members, submit the evidence  
staff - Call for Dept. to I & A - for upload A & R

1. M.S.K. K. Kumar
2. D. Saibya
3. M. Indrakumar
4. Dr. P. Nageswara
5. Dr. Ch. V. Hanuman
6. K. Ramesh Babu
7. K. Ram Narayanan
8. B.A.N. Murthy
9. P. Rajendra Prasad

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### Solutions

Staff Council meeting held on 8/12/19

at the Principals Chamber and discuss the  
and resolved the following items:

1. By the interest of Telugu Dept. the  
National Seminar is going to conduct  
in the month of Feb 2020 and  
also workshop is to be conduct  
by the Dept of Kannada, the slight  
change is approved the staff.

2. The College is going to face NAAC  
in the year 2020 (December), the College  
Canteen is necessary. Several times  
the students are proposed to establish the  
College Canteen for the students need;  
the College Canteen is proposed and discussed  
in CPDC Committee.

3. resolved to run the College Canteen  
by the staff. So, one Guest faculty  
is came forward to run College Canteen  
from January 2020 onwards. An Accepted.

4. resolved to pay nominal fee i.e. current  
bill which was used in the Canteen  
by Mr D.R.R. Sudhakar, who came forward  
to run Canteen.

Staff

1. N. J. K. K. Kumar

*M. J.*

2. D. Sateja

A

3 B. A. W. Mudy

mudy

4 Dr. P. Nagarajan

~~Basu~~

5 M. R. K. K. K. K.

M. R. K. K. K.

6 Dr. Ch. N. Narasimha

A. Narasimha

7 K. R. N. Narayana

K. R. N. Narayana

8 L. R. R.

L. R. R.

9 P. R. R.

P. R. R.

PRINCIPAL  
SRI A. S. N. V. GOVT. COLLEGE  
PAC RANGAPET 635 001  
PALAKOL - 534 200, W.G.D.



Staff Council meeting held at 3 PM on 10.1.2020 in the Principal's Chamber and discuss a resolved and approval of the following issues

1. to constitute a Committee regarding Abroad-study programme.
2. to discuss the various item requirement related to the 13 Components.
3. The Committee discussed each and every item requirements in the College incoming Campus.
4. resolved to postpone the Mid-I & even Semester to 20.1.2020 to 22.1.2020

Staff attended

1. N. J. K. Narayana Kumar.
2. D. Sateja
3. M. K. Narayana
4. Dr. P. Nagarajan
5. B. A. N. Murthy
6. Dr. Ch. N. Hanumanth
7. K. Ramarajan
8. L. Ramya
9. P. Raju Babu

*[Signature]*

*[Signature]*

*[Signature]*

*[Signature]*

*[Signature]*

*[Signature]* 10/1/2020

PRINCIPAL  
SRI A.S.N.M. GOVT. COLLEGE  
NAAC Reaccredited at B with 2.61 CPA  
PALAKOL - 524 250, W.G.D.

All the members of Staff Council and staff members met on 12-03-2020 at 2:15 PM urgently for the following issues in the Principals chamber with the presence of Vice-Principal.

\* Students of B.A and B.Sc. disrupted in the morning in the presence of Vice-Principal and some of the staff members. Without prior permission B.A student (Kiran) entered into the digital class room and argued with lecturer in Physics (Mr. Ramarajya) in excitement of Mr. Indulbary (Matter) and dragged ~~the B.Sc. student (S. Indhu)~~ out. ~~all the students of B.A and B.Sc. were not present.~~

\* (Afternoon some of the enters entered and created nonsense in created disturbance of the classes & with the presence of All staff members both of the students are suspended for the classes and are allowed for the Examinations only in any case <sup>anyone</sup> violation this, they are expelled from the college permanently.)

B.A M. Kiran is behaviour with the Vice Principal and the other lecturers is very rude so he is expelled & suspended for the Academic year, with some kindheart he's permitted to the examinations.

### Action Taken:

Unanimously both the students are suspended for the classes and with kind heart they are permitted for the examinations only. If this is violated by anyone of them they will be expelled permanently from the college.

KS — S  
12/3/2020  
WC Principal

the variously written letters

- 1 ~~Spj~~
- 2 ~~Spj~~
- 3 ~~Spj~~
- 4 ~~Spj~~
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- 24 ~~Spj~~
- 25 ~~Spj~~



All the staff attended on 19-03-20 in Principal's chamber.

As per the Govt Order: G.O.Rt N=1202 dt 18-03-2020, It is decided to declare holidays from 19-03-2020 to 31-03-2020. Due to Control COVID-19 in Our state.

All the lecturers are requested to prepare attendance percentage list and submit to the Attendance Coordinator today itself.

All the lecturers are noticed that as per the schedule Practical exams will be conducted on 23-03-2020 without any postponement. For any other changes all are requested to follow the College Website.

K.S. <sup>L</sup>  
K 19/3/20

### Staff Attended:

1. Dr. D. Sailaja	Lecturer in Zoology	Dr. Sailaja
2. L. Ramya	Lecturer in Commerce	L. Ramya
3. P. Raju Babu	Dr.	
4. P. Nagaraju	Lecturer in Telugu	P. Nagaraju
5. Dr. Ch. N. Manasa	Lecturer in Computer Applications	Dr. Manasa
6. Dr. Y. Vijayakumar	Contract Lecturer in Botany	Dr. Vijayakumar
7. N. S. K. M. Kumar	Lec. in Physics	N. S. K. M. Kumar
8. B. A. N. Murthy	Lect. in Physics	B. A. N. Murthy
9. K. R. N. Nageswara	Lec. in Physics	K. R. N. Nageswara
10. Dr. Y. Vijayakumar	CL in Botany	Dr. Vijayakumar

K. Jagapathi B.A.B.D.

E. Rajan Kumar

T. Meena

P. Dwigerwari

P.S.V.V. Sridhar

K. Rambabu

S. Rambabu

K. Parthasarathi

P. Jha

Sk. Sonam

D. B. B. Bhaskar

Dr. K. Sudhakar

Lecturer in Chemistry (G.F.)

" " "

Lecturer in Computer Science

Lec. in Commerce

Lec. in Telugu

Lec. in English

Chancery

History

Botany

Lec. in Maths

G.F. in Maths

Lec. in Commerce

Jha

Jha

Jha

P. Jha

P. Jha

R

P. Jha

P. Jha

P. Jha

Sk.

Dr. K. Sudhakar

Jha



02-11-2020

All the members of teaching staff attended in the principal chamber on 02-11-2020 at 12:30 PM and discussed the following Agenda

### Agendas

- (i) Online Admissions
- (ii) College Reopening from 02-11-2020
- (iii) Implementation of G.O.M.No.153 dtd. 30.10.2020
- (iv) Conducting of Academic Council & Finance committee meetings.
- (v) Preparedness in terms of academic and administrative work for reopening of the college.
- (vi) Purchasing of Green boards and ceiling fans for class rooms.
- (vii) Purchasing of Teaching chairs and Attendance registers.

and Resolved the following

- (i) The Higher Education Department Govt of Karnataka has issued G.O.M.No. 153 dtd. 30.10.2020 in which introduction of online admission process for admission into UG Courses offered by the Degree colleges in the State. As per this G.O. this college is decided to establish a college level help line centre with one coordinator, two technical staff and with one other supporting staff for providing assistance to the students in registering in online admission module for degree colleges, making web options issues related to allotment of seats etc... hence it is resolved to follow the directions issued by the H.E. and A.P.S.T in connection with online admissions for Academic year 2020-21

- (ii) The H.E. department Govt of Karnataka has issued G.O.P.No. 153 dtd. 30.10.2020 for starting of Academic year 2020-21 w.e.f. 2-11-2020. Accordingly college prepared to start the classes from 02-11-2020

It is resolved to conducting theory classes in offline mode, to  
 Final year students for ten days w.e.f. 07.11.2020 to 12.11.2020,  
 It is resolved to conducting classes in offline mode to  
 secondary studies for ten days w.e.f. 13.11.2020 to 25.11.2020.

(vi) proposed to conducting Academic Council & Finance committee  
 meetings in the 1st week of Nov 2020.

(v) As the college is reopening w.e.f. 07.11.2020 for which,  
 teachers draw, teachers transport, teachers petrol, etc. to be  
 provided to the teachers staff members, hence it is  
 resolved to provide <sup>salary of</sup> Teachers Draw, Teachers petrol, etc. from  
 Dharmachakra Trust from Rajahmundry along with Indian  
 Attendance register, required stamping.

(vi)

(v) Resolved to purchase of 20 units of Oriented 4x8  
 feet (width x height) ceramic stallion Dry Erase  
 writing Board, 10 units Green Panel @ Rs. 3200/-  
 each and total cost of Rs. 64,000/- and

Resolved to purchase of 30 units of 1 meter 1200  
 millimetre Green Panel @ Rs. 770/-  
 each and total cost of Rs. 23,100/-

(v) As the existing D.C. computer lab turned completely  
 and the HOD computer requesting to shift the lab to  
 1st floor. Hence it is resolved to establish a D.C.  
 computer lab with minimum required facilities in  
 1st floor (Library room).

CG  
 2/11

12 Staff attended

(i) M. S. D. 02/11/2020

(ii)  01/11

Staff attended:

- (i) K. ~~\_\_\_\_\_~~
- (ii) ~~\_\_\_\_\_~~
- (iii) ~~\_\_\_\_\_~~
- (iv) L. ~~\_\_\_\_\_~~
- (v) ~~\_\_\_\_\_~~
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- (i) ~~\_\_\_\_\_~~
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- (xiv) ~~\_\_\_\_\_~~
- (xv) ~~\_\_\_\_\_~~



06.11.2020

All the Staff members of teaching staff assembled in the principle chamber on 06.11.2020 at 2:30 p.m and discussed the following

### Agenda:-

- (i) Conducting BOS for new courses Statistics, Data Science, functional telugu, Multimedia.
- (ii) Conducting Academic Council & Finance committee & Governing body meetings.
- (iii) Classwork
- (iv) CPDC fund raising
- (v) placing of order for ~~approrpr~~ <sup>approrpr</sup>
- (vi) Constitution of committee for hiring the services of Guest faculty
- (vii) Engaging a ~~libre~~ Guest Librarian on outsourcing basis.

### Viii CISCO webex Lab establishment - Rannamam

- i) It is proposed to conduct the BOS on adhoc basis to the newly sanctioned courses which are to be commenced from Academic year 2020-21. They are B.Sc Maths, physics, Multimedia, B.Sc Maths, Statistics, Data Science, B.A. History, Economics, functional telugu. adhoc BOS conducted for following subjects, multimedia, Data Science, Statistics, functional telugu.
- Further It is resolved to complete conducting of the BOS before 12th Nov 2020

- (i) It is proposed to conduct Academic council meeting on 19th Nov 2020 and Governing body meeting on 20th Nov 2020.

- (ii) As the classes are commencing from 2.11.2020 for which the following schedule is hereby adopted

First year 02.11.2020 - 12.11.2020, Second year 13.11.2020 - 25.11.2020

- (iv) As there exist insufficient funds in CPDC account and Guest Librarian remuneration and other staff remuneration need to be paid from CPDC Account. hence it is resolved to collect Rs.500/- from each student towards CPDC fund for the Academic year 2020-21



- (v) As Answer scripts for conducting SEMESTER as well as MID TERM / practice Exams need to be procured for the Academic year 2020-21

Hence it is resolved to place order for procuring answer script for following

28 pages Quantity — 20,000

16 pages Quantity — 15,000

8 pages Quantity — 10,000

- (vi) Further it is resolved to meet the expenditure for procuring the same from Examination Account — Controller Exams

- (vii) It is requested to constitute the following Committee to look after the Engagement of guest faculty on hourly basis for vacant post as well as the subjects where work load is substantially available

Chairman: Sri K. Subramanyam, Lecturer in Zoology  
Internal members: (i) HOD of concerned subject  
External member (ii) Locally available Sr. college lecturer

Further it is resolved to capture 20 minutes of the DEMO class of the guest faculty aspirant.

- (viii) As the college is due for NAAC assessment and it is very important that library automation and internet software need to be procured immediately

(ix) Hence it is resolved to immediately engage a Librarian on our sources basis monthly @ 50,000/- per month. The expenditure incurred on the remuneration on Librarian need to be met from the CPE funds for the Academic year 2020-21

- (x) After the CCE's instructions it is proposed to renovate the B.Sc computer science lab for running of dellora module of CISCO webex

Hence it is resolved to utilize the available JKE - Examinations funds

*[Signature]*  
H1



Staff Attended:

1. ~~V.C.~~
2. ~~12/12/20~~
3. ~~12/12/20~~
4. M. Sankaranarayanan
- 5.
6. D. Sailaja
- 7.
8. L. Parvathy
9. ~~12/12/20~~
10. Kps
11. ~~12/12/20~~
12. S
13. H. Sankar
14. ~~12/12/20~~
15. ~~12/12/20~~
16. ~~12/12/20~~
17. ~~12/12/20~~
18. ~~12/12/20~~
19. ~~12/12/20~~
20. ~~12/12/20~~
21. ~~12/12/20~~
22. ~~12/12/20~~
23. ~~12/12/20~~
24. ~~12/12/20~~
- 25.
- 26.
- 27.
- 28.
29. ~~12/12/20~~
30. ~~12/12/20~~

All the staff members of teaching staff assembled in the E-classroom on 19-11-2020 at 2:01 pm and discussed on the following agenda:

1. Welcoming Guest Faculty & Guest Librarian
2. Students attendance
3. 1<sup>st</sup> year admissions & College Helpline centres
4. Certificate courses
5. Workload
6. Annual Maintenance Computers Contract
7. Internet Facility to various Departments & laboratories

(i) As per the recommendations of Guest Faculty committee it is resolved to engage the following Guest Faculty in the sanction posts @ 200 per hour subject to recommendation of the HOD for maximum remuneration of 14,400/- per month. also resolved to engage a Guest Faculty in Commerce through a redeployed lecturer working in the Dept with sufficient workload.

1. English - 2, Telugu - 1, Computer Science - 1  
Chemistry - 2, Politics - 1, Commerce - 2, Mathematics - 2  
of 11 members engaged with effect from 18-11-2020.

(ii) Resolved to run the classes for II & III years both in online and off line after duly following the prescribed timetable and class mentors are appointed to monitor the attendance of students and encourage the students to attend the classes for not less than 75% of attendance.

(iii) As Govt of AP decided to conduct the admission through online for with effect from the given act order to all the Govt and Private colleges across the state. In this connection it is resolved to constitute various committees to look after the



admission process in the college and as per the introduction of CCE college level Helpline center is constituted for which Sri K Sindhu - Murthy, from <sup>Dept of</sup> Zoology is appointed as coordinator of the college level Helpline Center. Also it is resolved to purchase Mobile Sim for the purpose of Admissions at college level.

(iv) It is resolved that each Dept should offer atleast one certificate course with effect from this Academic year for which syllabus, requirement of no of hours estimation externally etc..

(v) It is resolved to inform the Head of the Departments should prepare a workload in the prescribed format through IQAC immediately.

(vi) As there exist the hundred plus system in which around 25 systems are not functioning so the suggestions of Head of the Department it is resolved to engage Annual Maintenance contract AMC for providing of services to effective functioning of the systems of the college

(vii) As CCE is conducting the various Online training programmes and meeting to the Principal by the Staff and has provided C.I.S.C.O. Webex Modules to conduct the online classes for the students and the existing Internet facility of Fiber net as well as BSNL Net are not meeting the purpose, causing

lot of damage to the Teaching Learning process, but it is imperative to engage the internet facility to all the Dept's library, with privacy. Hence it is resolved to utilize the J.K.C. Funds towards supply of Internet connection to all the Dept's Digital library etc. immediately.

C. K. S. / 19/11

### Staff Attended:

1. K. S. S.

2. ~~W. B.~~

3. ~~G. S.~~

4. M. S. S.

5. M. S.

6. H. S.

7. P. S.

8. L. R.

9. J. S.

10. S.

11. ~~W. B.~~

12. P.

13. C. S.

14. S.

15. S.

16. S.

17. S.

18. P. S.

19. S.

20. K. S.

21. S.

22. S.

23. S.

S. S. S.



85 03-12-2020  
and Non-teaching

All the staff members of teaching, are assembled in the E-class room on 03-12-2020 at 2pm and discussed on the following Agenda:

- (i) Library revival & establishment of Digital Library
- (ii) CISCO WEBEX Lab (BSc Computers Lab) renovation
- (iii) Admission - 2020-2021
- (iv) Drinking water facility & Plumbing work at Commerce - renovation
- (v) Proposal to Establish NCC - Naval - Division - unit
- (vi) Computers repairs & renovations

(i) \* As it is necessary for the NALC Library renovation is essential for which INFLIB Net was also activated. Hence it is resolved to slot the glasses to the class mentors for continuous review on the usage of Earliest portal of INFLIB NET.

\* It is resolved to arrange Dailys & Weeklys in the reading room of the library and class mentors are informed to convey the facilities available in the library to the students for which library funds may be utilised.

\* As the existing library has lot numerous volume redundant and unutilised books ready for weed out. Hence Librarian is requested to prepare a complete schedule to weed out several old books which are in soiled condition.

\* It is proposed to establish a Digital library along with necessary internet facility in a separate room located in the library. Hence it is resolved to establish a Digital library with necessary renovating a like Electrification facility, Painting work, computers and computer tables (Xerox) Photo-copying service etc. for which the funds of Examination may be utilised.



(i) As per the instructions of CCE it is proposed to take up renovation works for CISCO WERKY lab for which CCE has given a permission to utilise the available JKC funds or any other funds upto 5 Lakhs. Accordingly A BSc Computer Lab is renovated with following items:- Aluminium window frames, Electrification for (20) thirty systems and placing of wooden platform for desktop and also necessary fan fittings along with internet facility. Hence it is resolved to utilise the available JKC funds for renovation of the CISCO WERKY lab and the library committee has to attend the work.

(ii) As APSCHE has not yet announced the notification for Online admissions into 1<sup>st</sup> year UG courses and there existed some delay in the process. Hence it is resolved to take up the admissions through Offline mode for which six committees have been constituted to look after the admission process. Further the same committee will upload the students application in the Online portal when the notification is released. ~~Further~~ Furthermore it is resolved that Rs 500 (Five hundred) may be collected from each admission as CPDC amount and it can be refunded to the students at their demand.

(iv) As there exists severe drinking water problem in the Arts/ commerce Block and many representations received from students and staff. Hence it is resolved to renovated the existing pipe line and placing of New Motor pump for which

amount of 9,900/- (Nine thousand nine hundred) is spent




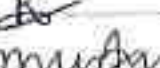





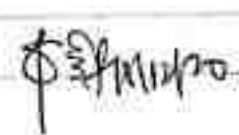
this amount may be met from the Available funds of the College / CPDC and ₹ 8065/- (Eight thousand sixty five) need to be spent towards the purchase of Handwritten work

- (v) As it is necessary to establish atleast one NCC unit division in the college, it is resolved to request the Commanding officer for allotment of New NCC unit for girls & Boys for which necessary proposal might be prepared.

- (vi) After thorough verification by the AMC Staff it is identified that there existed 104 <sup>desktop</sup> systems in which 80 are in working conditions and rest 24 are needed to be repaired funds from Examination fee may be utilised for this purpose.

### Staff Attended

#### Teaching Staff

1. K. S. 
2. 
3. 
4. 
5. 
6. 
7. 
8. I. Ramya
9. P. 
10. 
11. 
12. 
13. K. S. 
14. 

#### Non-Teaching Staff

1. 
2. 
3. S. S. Parmodhulu
4. 
5. 
6. 
7. 
8. 
9. 
10. 



14. ~~9~~
15. ~~10~~
16. ~~11~~
17. ~~12~~
18. P. ~~13~~
19. ~~14~~
20. ~~15~~
21. ~~16~~
22. ~~17~~
23. ~~18~~
24. M. ~~19~~
25. ~~20~~
26. ~~21~~
27. ~~22~~
28. ~~23~~
29. ~~24~~
30. ~~25~~
31. ~~26~~

All the staff members of Teaching and Non-Teaching are assembled in the Principals Chamber on 22-12-2020 at 4pm and discussed the following.

### Agenda

- (i) Declaring compensatory holiday on 24<sup>th</sup> Dec & 26<sup>th</sup> Dec-20  
(ii) Ratification for taking up of services of Solar Panel

(i) As the staff members & students represented in their letters dt 22-12-2020 that it has been a practice in the past to declare 24<sup>th</sup> & 26<sup>th</sup> Dec as holidays. Since the majority of students & staff ought to celebrate Christmas festival on 25<sup>th</sup> Dec. In this connection it is resolved to declare 24<sup>th</sup> & 26<sup>th</sup> Dec as compensatory holidays. Further it is also resolved that on 9<sup>th</sup> Jan 2021 and 13<sup>th</sup> Feb 2021 will be the working days.

(ii) As the college is facilitated with ~~two~~ two solar units 6KW & 5KW <sup>have</sup> <sup>been</sup> functioning for two years after acquiring these two units require immediate service accordingly on 18-12-2020 they get rectified. Now they are functional. In this connection cheque bearing NO: 20015 dt 18-12-2020 is <sup>the amount</sup> <sup>paid</sup> towards the service of Solar units, ₹-5000/- Five thousand rupees and hence it is Ratified

*[Signature]*

21/12

### STAFF ATTENDED:

#### TEACHING

1. *[Signature]* 6. KPS
2. *[Signature]* 7. *[Signature]*
3. *[Signature]* 8. *[Signature]*
4. *[Signature]* 9. *[Signature]*
5. *[Signature]* 10. *[Signature]*

11. *[Signature]*
12. *[Signature]*
13. *[Signature]*
14. *[Signature]*
15. *[Signature]*

#### NON-TEACHING

1. *[Signature]* 6.
2. *[Signature]* 7.
3. *[Signature]* 8.
4. *[Signature]*
- 5.

*[Signatures]* *[Signatures]* *[Signatures]* *[Signatures]*



10/03/2021

All the teaching staff members are assembled in the principals chambers at 2:30 PM on 10/03/2021 and discussed the following.

Agenda:

- (1) Declaring 12<sup>th</sup> March-21 as compensatory holiday
- (2) Regulatory exemptions for the payment of Con<sup>tee</sup>
- (3) Commencement of Semester End Exams.

Resolutions:

- (1) Majority of the staff members proposed to avail the casual leave on 12<sup>th</sup> March, so the class work is not manageable, it is suggested to declare 12<sup>th</sup> March as holiday for which they will work on 29<sup>th</sup> March as a compensatory working day. Hence it is resolved to declare 12<sup>th</sup> March as local holiday as 29<sup>th</sup> March as working day.
- (2) As per the majority of students did not pay the course fee and Special Fee to the college and requested for the incharges of the classes that to pay 50% of the fee now and the remaining fee 50% would be paid after the examination, in the next Semester. Hence it is resolved to allow to pay 50% fee and rest in the first week of April-2021.
- (3) It is necessary for the assessment of Pupils, Commencement of Semester End Examinations on 15<sup>th</sup> March-2021. Due to COVID-19, Necessary preparations as like sanitization are <sup>needed</sup> completed. Hence it is provided all the requirements for the commencing the semester End Examinations on 15<sup>th</sup> March-21.

CC  
10/3



TEACHING STAFF:

1. L. Ramya
2. M. Saritha
3. P. Deepa
4. P. S.
5. S.
6. S.
7. S.
8. P. S.
9. S.
10. S.
11. S.
12. K.
13. K. Anshu
14. K. Parthasarthi
15. S.
16. S.
17. S.
18. S. Sailaja
19. S.
20. S.
21. S.

All the staff members were assembled in the Principal's chamber at 4 PM on 27-03-2021 and discussed the following and resolved.

- (i) RSD, C.E., Rajahmundry has made a surprise visit to this college on 25-03-2021 and enquired the various Academic, Administrative and Financial aspects of the college and on the same day he also convened a staff meeting with all the teaching staff members and given enough inputs on ARPA process of NAAC. Accordingly, all the staff members are informed to attend the preparedness of Department to NAAC.
- (ii) It is resolved to follow scrupulously the college things from 10 AM to 5 PM and Bio-Metric attendance of Staff and students in this regard is compulsory.
- (iii) It is resolved to conduct even Semester classes for final year from 1<sup>st</sup> April and for second years from 3<sup>rd</sup> April respectively and accordingly staff members are informed to prepare Time table, workload and Paper Distribution, including cluster papers.
- (iv) It is resolved that all the staff members must ensure the posting of Student attendance and consolidated Attendance immediately. Further, it is resolved that the Internal marking by various staff members to submit immediately to the Controller of Examination.
- (v) It is resolved that the Teaching Diary & Notes must be updated by all the teaching staff members on or before 31<sup>st</sup> March 2021.



(vi) It is resolved to constitute the various committees to finalise the Stock re-evaluation for 2021 and the same has to be completed by 30-03-2021.

(vii) It is resolved that the criterion wise Committees are reconstituted to look after the AQA process of NAAC mandatorily for which separate teams are required to be sent to QDC Rajendrapur for recertification / training.

(viii) It is resolved to constitute the committees for Admissions 2021-2022. For which the schedule is also given to visit the junior colleges in this regard.

(ix) It is resolved to declare 3<sup>rd</sup> April as holiday since the staff members requested to compensate the holiday work any of the forthcoming holidays to compensate this working day.

By P. S. S. S.  
27/3

### TEACHING STAFF

- 1) B. S. S. S. 27/3/21
- 2) B. S. S. S.
- 3) B. S. S. S.
- 4) B. S. S. S.
- 5) B. S. S. S.
- 6) B. S. S. S.
- 7) B. S. S. S.
- 8) H. S. S. S.

- 9) B. S. S. S.
- 10) B. S. S. S.
- 11) B. S. S. S.
- 12) B. S. S. S.
- 13) B. S. S. S.
- 14) B. S. S. S.
- 15) B. S. S. S.
- 16) B. S. S. S.
- 17) B. S. S. S.
- 18) B. S. S. S.
- 19) B. S. S. S.
- 20) B. S. S. S.
- 21) B. S. S. S.
- 22) B. S. S. S.
- 23) B. S. S. S.
- 24) B. S. S. S.

23-04-2021

All the staff members are assembled in the BSc Digital class room on 23-04-2021 at 4PM and resolved the following.

- 1) It is resolved to conduct online classes from 24-04-2021 on Saturday onwards. Due to the COVID-19, on the instructions of CCE, all the staff members must be attended and needed if it is attended and take up the online classes for all the semester for a week. If any changes should be informed further.
- 2) It is resolved to finish up the NAAC upgradation of required documents and upgradation of required information. In the second session, all the required work for the upgradation of NAAC work is done.
- 3) It is resolved to attend all the staff members everyday from 10 AM to 5 PM.

*[Signature]*  
23/4

## TEACHING STAFF:

1. *[Signature]*
2. *[Signature]*
3. *[Signature]*
4. *[Signature]*
5. *[Signature]*
6. *[Signature]*
7. *[Signature]*
8. *[Signature]*

9. *[Signature]*
10. *[Signature]*
11. *[Signature]*
12. *[Signature]*
13. *[Signature]*
14. *[Signature]*



All the HODs of all the departments are assemble in the Principals chamber on 30-04-2021 at 4:30 pm and discussed and resolved the following

- 1) Commencement of classes for all teachers
- 2) Conducting Governing Body Meeting
- 3) Allotting Rooms for Intermediate Public Examinations
- 4) On the instructions of C.C.E. Online classes were begun from 24-04-2021 to 01-05-2021 due to COVID-19. Online classes are extended to one more week from 01-05-2021 to 08-05-2021 for the welfare of the society and students. Every teaching staff member is requested to strengthen the students to attend the online classes and follow the syllabus. Hence the schedule like examination will be done as per the Academic calendar. In case of any serious condition, week would be declared as vacation in this month.
- 5) On the instructions of Sp. Commissioner of C.C.E. on or before 8<sup>th</sup> May, G.B. Meet will be conducted. All the staff members are requested to get ready for the G.B. Meet.
- 6) As Principals of Govt. Junior College has requested to conduct Intermediate Public Examinations for 250 candidates for which three of our rooms to be spared. Hence in this connection it is resolved to spare three rooms located in the POSA Bldg allocated for conducting IPE exams with all necessary protocol.

E. Q. S. S.

30/4.



STAFF MEMBERS

1. ~~MSB~~
  2. KPS
  3. ~~MSB~~
  4. 2 R 2
  5. G. S. S. S.
  6. M. S. S.
  7. P. S. S.
  8. P. S. S.
  9. H. S. S.
  10. B. S. S.
- 00/4/21.

All the teaching staff members are invited  
in the Principals office on 06.05.2021 at 10:30  
and received the following:-

- 1) The governing body meeting (small GB) held in the  
class room from 10:00 am to 12:30 pm, where all  
the members of GB & Chairman (Dr. M. J. Nayak  
100) attended through CMC & MSN online and  
discussed in detail the various agenda  
points presented by the Principal. The Chair-  
man & the GB members appreciated the major  
academic administrative activities and  
given approval for the financial aspects  
of the college. They also congratulated the  
Principal & the staff for successfully conduct-  
ing the small GB in the college premises.  
Since the staff council records the success  
of the GB and supports the Principal in all his  
future endeavor work.

- 2) As per the calendar the vacation for second  
and first year fall during 05-05-2021 to 16-05-21  
but, the conviction it is resolved to conduct  
vacation for second and third years from  
05-05-2021 onwards. It is resolved to conduct  
online classes for first years during this  
period from 08 May 2021 to 16 May 2021 for the  
residence of faculty members.

*[Signature]*  
-15-

#### STAFF MEMBERS

- 1) P. G. J.

2) K. S.

3) A. S.

4) K. R. S.

5) R. S.

6) M. S.

7) M. S.

8) D. S.

9) K. S.

10) K.

11) K.



12117-08-2021

All the Head of the Departments are assembled in the Principal's chamber on 17-08-2021 at 10:30 and resolved the following.

Agenda:

- 1) Common OH. on 20-08-2021
- 2) Compensatory Holiday on 21-08-2021.
- 3) Proposal for Extension of Autonomous Status.
- 4) Sem End Examinations for II & III years.

Resolutions:

- 1) It is resolved that on 20-08-2021 is declared as local Holiday. Since all the staff member availed the Optional Holiday and students also requested to celebrate the Festival of Varalakshmi Vratam.
- 2) As the II year examinations are scheduled to be held from 23-08-2021 for which students are given preparatory holidays, in this connection, it is resolved to declare 21-08-2021 as compensatory holiday and decided to work the second Saturday of October 2021, i.e. 09-10-2021 is declared as working day.
- 3) As the college is a bid for Extension of Autonomous status with effect from 2021-2022 Academic year. For which a separate proposal need to be sent to UGC New Delhi for seeking of autonomous status of the college. In this connection, it is resolved to send the proposals.

for Extension of Autonomous Status of the college to UGC New Delhi for Seeking of the Autonomous Status.

- 4) The Sem End Examinations for II & III years are scheduled to be commenced from 23-08-2021 for which office of Controller of Examinations made all the required arrangements, after duly following the COVID-19 precautions. In this connection it is resolved to attend the Insigulation duties. After attending the normal duties of the class work for the 2 years.

S.No.	NAME	SIGNATURE
1	K. SRI RAMA MURTHY	KE 
2	T. KRISHNA	T. Krishna 
3	Dr. K. Sudhakar Rao	
4	N.T. Narendra Kumar	
	K. Sivakumar	
	M. Saritha	
	K. Parvatha Sarathi	Kps 
	M. K. Srinivas	M. K. Srinivas 
	B.A.N. Murthy	murthy 



08-10-2021  
123

All the HOD's of the Departments are assembled in the Principal's chamber on 08-10-2021 at 03:00 pm and resolved the following

- 1) It is resolved to declare the Dussehra holidays from 13-10-2021 to 16-10-2021 as an important festival for the local people. Staffs also are requested leave vacation for the Dussehra.
- 2) It is resolved to attend the lecturers who are engaged in the Admissions, on the order of CCE admissions web options schedule has given. So concerned persons are requested to attend the duties for the web options.

Name	Signature
1. T. KRISHNA	T. Krishna
2. V. YAMINI	V. Yami
3. K. Raghunatharam	K. R
4. DR. A. V. NAGAVARMA (ECO)	A. V. N. Varma
5. DR. G. S. V. Satya Sai baba	G. S. V. Satya Sai baba
6. DR. M. Rame	M. Rame
7. DR. SUBBALAKSHMI	S. Subbalakshmi
8. K. Parvatha Sarathi	K. Parvatha Sarathi
9. Dr. P. Praveena Kumari (Bot.)	P. Praveena Kumari
10. DR. MADHU SHALINI K. <sup>HOD</sup> COMMERCE	M. S. K. Madhu Shalini
11. CH. MUTYALP RAO (Eng)	Ch. Mutyalp Rao

G. S. V. Satya Sai baba 15/10/21

All the HoDs assembled in the Principals office chamber on 18-10-2021 at 03:00 pm and resolved the following.

- 1) I Mid Examinations for I years of 2020-2023.
- 2) Sem End Examinations for the I years of 2020-2023.
- 3) Practical Exams for the I years of 2020-2023.
- 4) .
- 1) The Mid-II Examinations for I years of 2020-2023 batch, are scheduled to be commenced from 21-10-2021 to 23-10-2021, for which office of Controller of Examinations made all the required arrangements, after duly following the COVID-19 precautions. In this connection it is resolved to alter the invigilation duties without fail along with the normal duties of the class work for the I years.
- 2) It is resolved to conduct the Sem End Examinations for the I years are scheduled to be held to be commenced from 08-11-2021 for which Office of Controller of Examinations made all the required arrangements like Question paper setting, booklets and etc.
- 3) It is resolved to conduct the Practical Examinations for the I years from 01-11-2021 to 03-11-2021 for which Office of Controller of Examinations prepares the required arrangements along with Department Heads.





131  
22/10/21

Staff Meeting is convened in E. class room on 22/10/21 at 4 PM.  
Chaired by Prof. S. Srinivas, In-Charge Principal

### Agenda :-

1. To discuss the on-line admission process
2. To discuss the commencement of classes for I year 2021-22 academic year
3. To discuss declaring preparation holidays for forth coming II SEM Examination for I year 2020-21 Batch
4. To discuss on nominating the HoD's
5. " " " the Bo's
6. To discuss about appointing the NAAC Co-ordinators.
7. To discuss the matters about the college discipline
8. To discuss on the discipline Monitoring Committee

### Resolutions:

It is unanimously resolved to speed up and complete the on-line admission process for the year 2021-22 from Monday onwards the I year newly admitted batch classes will commence, i.e. 25/10/21 and also resolved that declare preparation holidays for the II SEM students ensuing II SEM Exams from 25/10/21



- With a provision to facilitate classes for the students who have not completed the syllabus.
3. It is also resolved to nominate HOD'S to all the departments.
  4. It is unanimously resolved to conduct Board of Studies Meeting for each subject at the earliest.
  5. It is also resolved to appoint NAAC Co-ordinators to supervise the NAAC activities.
  6. It is unanimously resolved to form a discipline monitoring committee and also avoid unnecessarily wandering in the college campus.
  7. It is unanimously resolved that the collegeminate should be closed from 10.30 AM to 4.30 PM.

### Members of the Staff.

G. S. Kumar  
22/10/21

- 1 Dr. A. V. Nagarajana - Eco - A Kumar
- 2 Dr. N. V. Jaya Kumar - Chemistry - A Kumar
- 3 Dr. N. V. Srinivas - Chemistry - N. Kumar
- 4 ~~Dr. N. V. Srinivas~~
- 5 ~~Dr. N. V. Srinivas~~ HOD, DEPT. OF Commerce.
- 6 B. S. B. Subbalakshmi BS
- 7 Dr. CH. USHARANI Dept of Economics
- 8 Dr. K. Ram Narayan in Ph.D. X R
- 9 V. YASINI (Chemistry HOD) V. Kumar
- 10 K. BHADRACHANDRAN (Computer Science HOD) V. Kumar

18/11/2021

Staff meeting is convened in Principal Room on 18/11/2021 at 12:00 Noon chaired by Smt. T. Rajarajeshwari Principal

Agenda:- To discuss following agenda

1. To instruct Teachers to download and use TLP app

2. Upload / OD in advance.

3. Time table management Very important.

4. Monitoring of lecturers upload.

5. Teachers should Upload immediately after the class.

6. College wise reports will be monitored every evening.

7. From 21st it is mandatory as it will be correlated with salary.

Representation of Students given by the students and P. & Request to ~~give holiday~~ <sup>give holiday</sup> on (19.11.2021) The occasion of <sup>from</sup> Kartika Purnima and also make 10% of the staff applied for O.T.



## Resolutions:-

The above agenda is discussed in the Staff Council meeting and resolved to follow the agenda.

And it is also decided to declare local holiday on 19.11.2021. principal

Signatures of staff

18/11/2021

1. G. S. ...
2. G. B. S. Lakshmi
2. T. ...
4. ...
5. ...
6. ...
7. ...
8. K. ...
9. ...
10. ...
11. ...
12. P. ...
13. ...
14. ...
15. P. ...
16. N. V. ...
17. B. ...
18. ...

The P.G Admission committee met in principal chamber under the chairmanship of principal Dr. T. Raja Rajeshwari Garu on 07-03-2021, at 03.00 PM regarding the following agenda.

### Agenda:

1. Reallotment of P.G admissions students in APPG CET - 2021 to other institutions.
- The admission committee discussed about the less number of students allotted in PG programmes M.com - 02/30, M.Sc (organic chemistry) - 08/30 & M.Sc (Botany) - 03/30 for the academic year 2021-2022 by the convenor, APPG CET - 2021 admissions, Yogi Vemana University, <sup>Kadapa</sup> strength.
- With this meagre strength in the above PG programme it is difficult to run the PG programme for the academic year 2021-22.
- Hence the committee members unanimously resolved to submit a letter to the convenor, APPG CET - 2021 admissions to reallot the seats allotted in Sri A.S.N.M. Govt College Palakol to other institutions.

T. Raja Rajeshwari  
7/3/2021  
principal

1. G. Srinivasa Rao - convenor  
lecturer in physics 7/3/2021

### Members:

1. Dr. M. Ramakrishna, lecturer in zoology
2. Dr. Y. Vijaya Kumar, contact " " Botany
3. Dr. V. Yamini, Lecturer in chemistry
4. Dr. Ch. Usha Rani, lecturer in economics
5. Smt. P. Durgeswari, Guest Lecturer in commerce

V. Lamin  
7/3/2021  
cc.



Dt: 14-3-2022

The Department of Arts which includes Political Science Lecturer in Sri T. Krishna, Economics Lecturer Dr. Ch. Usharani, History Lecturer Sri. K. Panditha Senthil, IQAC Coordinator Sri. G. Srinivasa Rao, Academic coordinator Dr. B. Subha Lakshmi, Guest Faculty Engagement Incharge for 2021-22 Dr. H. Ramesh Krishna met in principal chamber had taken note that Mr. Saka Bhama Baba Saheb Guest Faculty in Economics had informed the Lecturers of Economics Dr. Ch. Usharani and History Lecturer Sri. K. Panditha Senthil that he would not be able to attend college and teach classes in Sri ASNM Govt College (A), Palakol, as his health condition is not good and will not be able to continue as Guest Faculty in this college.

Hence all the above Lecturers had Unanimously resolved not to continue him as Guest Faculty in Economics Department. Because the Exams are coming shortly so decided to Engage the next member in merit order who attended in the Interview on 28-2-2022.

*[Signature]* 14/3/2022  
Principal

#### Members:

1. Sri. T. Krishna, Lecturer in Political Science *T Krishna*
2. Dr. Ch. Usharani, Lecturer in Economics *Ch Usharani*
3. Sri. K. Panditha Senthil, Lecturer in History *K. Panditha Senthil*
4. Sri. G. Srinivasa Rao, IQAC Coordinator *G. Srinivasa Rao*
5. Dr. B. Subha Lakshmi, Academic coordinator *BS*
6. Dr. H. Ramesh Krishna, Guest Faculty Engagement incharge *H. Ramesh Krishna*

The staff council meeting held in principal's chamber, under the chairmanship of principal, Dr. T. Raja Rajeswari guru on 16-03-2022 at 11-00 PM & resolved the following agenda.

### Agenda :

- 1) Utilization of special fee fund for the academic year 2021-2022 under the following heads
- 2) Electricity bill of college for the period of 01-02-2022 to 01-03-2022 from CRDC funds
  - a) Laboratory fee
  - b) Library fee
  - c) Exam cum stationery fee
  - d) Field work
  - e) CRDC
  - f) Poor cum merit
  - g) Life cum Health
  - h) Skill development
  - i) Games
  - j) Youth festival
  - k) Magazine
  - l) Red cross
  - m) Hand book & ID cards

### Resolutions :

- 1) The above agenda thoroughly discussed in the staff council meeting & passed the resolutions to meet the expenditure in the above mentioned heads for the Academic Year 2021-2022.

2. It is resolved to utilize the special fee fund by taking representation from the concerned department in-charges.
3. Resolved to pay electricity bill from 07-02-22 to 07-03-22 from CPDC fund on recoupment basis when budget allotted.

T. V. Yamini 14/3/2022

principal

### Members:

- |                               |                      |                    |
|-------------------------------|----------------------|--------------------|
| 1. Sri G. Srinivasan Rao      | Lect in physics      | G. Srinivasan      |
| 2. Dr. B. Subbaraj Laxshmi    | Lect in Telugu       | BSL                |
| 3. Sri T. Krishnar            | Lect in politics     | T. Krishnar        |
| 4. Dr. V. Yamini              | Lect in Chemistry    | V. Yamini          |
| 5. Sri K. Bhadrachalam        | Lect in Comp-Science |                    |
| 6. Sri Victor David Dinakaram | Lect in English      |                    |
| 7. Sri M. Rama Krishna        | Lect in zoology      | M. Rama Krishna    |
| 8. Dr. Ch. Usha Rani          | Lect in Economics    | Ch. Usha Rani      |
| 9. Sri K. Sivakrishna         | Lect in mathematics  | K. Sivakrishna     |
| 10. Dr. Y. Vijayaraj Kumar    | Lect in Botany       | Y. Vijayaraj Kumar |
| 11. Sri K. Pardhasaradhi      | Lect in History      | K. Pardhasaradhi   |



1  
01.01.2022

## Minutes of The Staff Council Meeting

Staff Council Meeting has been convened on 21-1-2022, in Principal's Chamber under the Chairmanship of Principal Dr. T. Raja Rajeswarar at 11 AM.






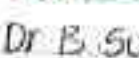


- Agenda:
- (1) To discuss on Community Service Projects for the 1<sup>st</sup> year and 2<sup>nd</sup> year students.
  - (2) To discuss on CIA (Continuous Internal Assessment) - Review.
  - (3) Admissions for the Academic year 2022-23 Action Plan.
  - (4) Implementation of Life Skills & Skill Development Courses during the Academic year 2022-23.
  - (5) Review on the Admissions for the Academic year 2022-23.

## Resolutions:

- (1) It is unanimously resolved to:
  - (1) To implement Community Service Project for the 1<sup>st</sup> and 2<sup>nd</sup> year students as per the instructions of CCE.
  - (2) To implement Lifeskill & Skill Development Courses for the Academic year 2022-23 as per 'SOP' to be communicated by the honorable Commissionerate 'AP' for the Empowerment of Employability opportunities.
  - (3) To review on the Admissions for the Academic year 2022-23 as per the proceedings of honorable Commissionerate 'AP'.



PRINCIPAL  
Sri A.S.N.M. GOVT. COLLEGE (A)  
PALAKOL-534 280, W.G.DIST.

- Sri A.S.N.M. GOVT. COLLEGE (A)  
PALAKOL-534 280, W.G.DIST.
- ① P. A. B.   
② T. Ranga   
③ U. U.   
④ G. S.   
⑤ Dr. B. SUBBALAKSHMI Lecturer in E/LGWS BS } 21/5/2022  
⑥   
⑦  Dr. Y. U. Sanyal CF in botany.  
⑧  
⑨ B. V. R.   
⑩ K. Sivakumari  
⑪ K. Parvatha Senthil  
⑫   
⑬  
⑭ D. B. R. Sudhakar GF in Mathematics  
⑮ K. Jeyapathy<sup>8</sup> Prof. in GF in chemistry  
⑯ D. Ramesh 21/05/22 GF in chemistry  
⑰ T. N. S. Jyothi GF in Economics  
⑱ P. Tyotira sri 21/05/22 GF in Zoology.  
⑲ V. Sai Sona 21/05/22 Dept of Botany (GF)  
⑳ D. Maramasulu Rao 21/05/22 GF in commerce  
㉑ B. Asha Jyothi GF in commerce  
㉒ Y. Vinitha P. K. Jeyaraj  
㉓ S. Lakshmi Sanyal GF in JKC  
㉔  
㉕

Dt: 02-06-2022

Minutes of The Staff Council Meeting:

The Staff Council Meeting has been convened on 02-06-2022, in Principal's chamber under the chairmanship of Principal Dr. T. Raja Rajeswari garu at 11AM.

- Agenda: —
- ① Re-Submission of AQAR 2020-21
  - ② CSP (Community Service Project) by 13<sup>th</sup> - Completion.
  - ③ Finance Committee - Proposals from Dept Incharges
  - ④ G.B - Preparation.
  - ⑤ BIS Documentation. - ISO Certification.
  - ⑥ CIA Records
  - ⑦ Annual Academic Plan - Teaching notes - Teaching diaries submission.
  - ⑧ Admission brochure for the year 2022-23.
  - ⑨ Admissions Campaigning for the year 2022-23.
  - ⑩ Web site updation.
  - ⑪ Completion of The Hand Book 2021-22.
  - ⑫ Change of Night watchman - Engaging.
  - ⑬ E-waste and Old & unserviceable lab material disposal to be completed.
  - ⑭ Payment of Electricity bills from the accumulated funds as per the G.O.
  - ⑮ Exams.
  - ⑯ Summer Vacation.
  - ⑰ Preparation of SSR.
  - ⑱ Infilbnet - Nlist

Resolutions :-

- It is Unanimously resolved to
- ① To Submit AQAR of the year 2020-21 within the time by IQAC Co-ordinator and her committee members.

- ② To complete the CSP Project by all the lecturers and submit the CSP Project report by 13<sup>th</sup> of June. And submit CSP report by 23<sup>rd</sup> June to the Committee.
- ③ To submit the Proposal from all the departments with Justification estimation to the Finance Committee about the Renovations to be made in Class rooms, Laboratories, Purchase of Computers & chairs, fans etc. from the Accumulated fund by 13<sup>th</sup> of June.
- ④ To complete the GIB by the Academic Coordinator and Library Coordinator and the members.
- ⑤ To BIS Coordinator that, to complete the documentation process for the ISO Certification for the year 2021-22.
- ⑥ To complete the CIA records by 13<sup>th</sup> June.
- ⑦ To submit the Annual academic plan - Teaching notes and teaching classes by 13<sup>th</sup> June.
- ⑧ To Admissions Committee Convenor Dr. B. Subbalakshmi, Admissions Coordinator informed to complete brochure by 13<sup>th</sup> of June.
- ⑨ It is unanimously instructed to do the Admissions Campaigning in Summer Vacation by contacting the Inter-mediate Students through Phone calls, door-to-door survey to increase the intake of Student Strength.
- ⑩ To website Committee members is informed to update the website of the college as per the directions of 'CCE'.



by 13<sup>th</sup> of June.

- ⑪ To complete the Hand book by the Committee Coordinator and members for the Academic year 2021-22 by 13<sup>th</sup> June.
- ⑫ Previous night watchman has informed that he is not willing to come, so it is resolved to engage new night watchman for Rs 6000/- per month from CPDC Account.
- ⑬ As per the proceedings Dt: 29-3-2022 with RC No: 01/Acad cell - Politics/A.C-6/2022, Resolutions taken on 30-3-2022, It is resolved to complete the disposal of e-waste and Old & consumable lab material by the concerned departmental Incharges.
- ⑭ As there is no available Government budget for Electricity bills, it is resolved to pay the electricity bills from the accumulated funds as per the G.O.
- ⑮ Sixth Semester Theory Exams will commence from 11<sup>th</sup> July.
- ⑯ Inflixbet - Nlist - All the mentors have been informed to enroll the students in the Nlist by 25<sup>th</sup> June.
- ⑰ To take Summer vacation from 03-06-2022 to 12-06-2022 due to rise in heat waves.
- ⑱ To prepare SSR for submission of TIQUA by IQAC team.

Principal.

*Khair* 13/6/2022

① *55/22*



- 2 ~~88~~
- 3 ~~V. K. R.~~
- 4 ~~V. K. R.~~
- 5 ~~V. K. R.~~
- 6 ~~Ch. V. R.~~
- 7 ~~M. R. R.~~
- 8 ~~V. K. R.~~
- 9 KPS
- 10 ~~V. K. R.~~
- 11 ~~V. K. R.~~
- 12 ~~B. K. R.~~
- 13 ~~V. K. R.~~
- 14 ~~P. K. R.~~
- 15 ~~V. K. R.~~
- 16 ~~V. K. R.~~
- 17 ~~V. K. R.~~
- 18 ~~V. K. R.~~
- 19 ~~V. K. R.~~
- 20 ~~D. B. B. S.~~
- 21 ~~V. K. R.~~
- 22 ~~V. K. R.~~
- 23 ~~V. K. R.~~
- 24 ~~V. K. R.~~
- 25 ~~V. K. R.~~
- 26 ~~V. K. R.~~
- 27 ~~V. K. R.~~
- 28 ~~V. K. R.~~
- 29 ~~V. K. R.~~
- 30 ~~V. K. R.~~

11th edn 2002.

Minister of the State Council meeting

The staff council meeting was held on 17<sup>th</sup> - 08-2022. In Principals Chamber under the leadership of Principal Dr. T. Ravi Prasad, you at 9.00 AM.

### Agenda:

- 1) 6-13-01-2012 (Economic Saturday) - working day  
CCL 20-03-2012

### Resolution:

Representations submitted by all the teaching and non-teaching staff of the college. It is unanimously resolved declared Compensatory leave for 20-8-2022 at 13-08-2022 (Second Saturday) worked on the occasion of Azadi Ka Amrit Mahotsav as per the CCC instructions.

Principal

- ① *Chytridiomycota*
- ② *Glomeromycota*
- ③ *Ascomycota*
- ④ *Basidiomycota*
- ⑤ *Chytridiomycota*
- ⑥ *Glomeromycota*
- ⑦ *Ascomycota*
- ⑧ *Basidiomycota*
- ⑨ *Chytridiomycota*

- 10 E. A. du J. J. J. J.  
11 ~~11~~  
12 P. ~~12~~  
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(17) ~~17~~

## Minutes of the staff Council Meeting

The staff Council meeting has been commenced on 23-08-2022 in Principal's Chamber under the chairmanship of Principal Dr. T. Raja Rajeswari gowd at 12.00 PM.

### Agenda:-

- 1) To give permission to celebrate "Golden Jubilee Celebration of Sri ASNM Govt college (A), Palakol by the old students association of Ghazal Charitable Trust (Regd No: 101/2005) on 14-10-2022.

*Principal*  
23/8/2022  
PRINCIPAL  
SRI ASNM GOVT COLLEGE (A)  
PALAKOL-534 260, W.G.DIST

1. T. S. Kumar  
23/8/2022

2. T. H. H. H.

3. B. K.

4. V. K.

5. V. K.

6. K. P.

7. B. K. V. R. H. H.

8. K. S. S. S. S.

9. S. S. S.

10. S. S. S.

11. S. S. S.

12. S. S. S.

13. S. S. S.

14. K. S.

15. S. S.

16. S. S.